



Academic Policies & Procedures

AP&P Agenda	Thursday, November 18, 2021 3:00 pm – 5:30 pm via Zoom
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Type of Meeting: *Regular*
Note Taker: *Debbie Lindsey*
Please Review/Bring: The past minutes for accuracy.

Committee Members:

<p><i>Dr. Scott Lee, Co-chair</i> <i>Kathryn Mitchell, Co-chair</i> <i>Isabelle Saber, Vice President of Academic Affairs</i> <i>Dr. Jessica Eaton, Articulation Officer</i> <i>Tim Atkerson, AKIN Representative</i> <i>Perry Jehlicka, AKIN Representative (Spring)</i> <i>Travis Lee, CTE Representative</i> <i>Alfred Brubaker, CTE Representative</i> <i>Wendy Stout, HSS Representative</i> <i>Vacant, HSS Representative</i> <i>James Dorn, MSE Representative</i> <i>Richard Biritwum, MSE Representative</i> <i>Heidi Williams, R&L Representative</i> <i>Dr. Richie Hao, R&L Representative</i></p>	<p><i>Gabby Poorman, SBS Representative</i> <i>Kent Moser, SBS Representative, DE Liaison</i> <i>Cynthia Littlefield, A&H Representative</i> <i>Dr. Ariel Tumbaga, A&H Representative</i> <i>Van Rider, Library Rep, Librarian</i> <i>Luis Echeverria, Student Services, Counseling</i> <i>Vacant, Adjunct Representative</i> <i>Greg Borman, Administrative Position</i> <i>Riley Dwyer, Administrative Position</i> <i>LaDonna Trimble, Administrative Position</i> <i>Cindy Hendrix, Outcomes Representative</i> <i>Ronda Nogales, Outcomes Representative</i> <i>Marleen Lopez, Student Representative</i></p>	<p><i>* Absent</i></p>
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Items	Person	Action
I. Opening comments from the Co-chair	<i>Scott Lee</i>	
II. Minutes 10/28/2021	<i>All</i>	
III. Informational Item - Meeting schedule: 1/27/22, 2/10/22, 2/24/22, 3/24/22, 4/14/22, 4/28/22	<i>Scott Lee</i>	
IV. Discussion - Correspondence Ed - Ethnic Studies Area F - COMM 219 - DFST 110 - ECON 110 - ENGL 257 - POLS 202 - SOC 105 - SOC 110 - THA 240	<i>Scott Lee & Jessica Eaton</i>	
V. Reports		
VI. Action	<i>Scott Lee</i>	



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<ul style="list-style-type: none"> - Credit by Exam - Hyflex & Online Definitions - Correspondence Ed <ul style="list-style-type: none"> MATH 102 MATH 110 ERSC 101 ERSC 101L POLS 101 PHIL 101 PHIL 108 THA 110 		
<p><i>New Course Developments</i></p> <p>CS 100 Survey of Computer Science IATH 275 Intercollegiate Women's Track and Field KINF 145 Gentle Chair Yoga MATH 015 Support Course for Math115 MATH 035 Support Course for Math 135 MUSC 136 Media Scoring THA 240 LGBTQ+ Theatre</p> <p><i>Course Deactivations</i></p> <p>ACRV 115 Basic Refrig Sys and Contr ACRV 125 Resid Air Cond Sys and Control CA 141 Dev PowerPoint Presentations CIS 157 Introduction to Linux CIS 159 SUSE Linux Server Admin COMM 103 Process of Communication DM 206L Video Design and Production II Lab DM 213L Video Design and Production II Lab ENGR 220L Strength of Materials Lab ENGR 220PS Strength of Materials PSS FTEC 120 (S-212) Wildfire Power Saws FTEC 122 Wildland Firefighter FTEC 126 Wildland Fire Behavior FTEC 127 Wildland Fire Safety & Survival FTEC 128 Wildland Fire Operations FTEC 129 Wildland PIO,Preven,Investiga FTEC 138 Wildland Engine Firefighter FTEC 222 Wildland Fire Control HE 191 First Aid & Emergency Care KINF 101 Adaptive Physical Education KINF 102 Beginning Water Aerobics KINF 103 Aerobic Conditioning KINF 106 Hatha Yoga KINF 128 Beginning Golf KINF 129 Advanced Golf</p>	<p>Scott Lee</p>	



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<p>KINF 150 Beginning Swimming for Non-swimmers KINF 151 Intermediate Swimming KINF 152 Beginning Fitness Swimming KINF 155 Beginning Volleyball KINF 156 Intermediate Volleyball KINF 157 Advanced Volleyball KINF 170 Beginning Weight Lifting KINF 173 Intermediate Weight Lifting KINT 108A Yoga Teacher Training Yogic Lifestyle and Yoga as a Healing Practice KINT 108B Yoga Teacher Training Gross and Subtle Anatomy KINT 108C Yoga Teacher Training Pedagogy: The Art and Science of Teaching KINT108D Yoga Teacher Training 4“Social Applications of Yoga KINT 195 Sports Appreciation LAC 901 Supervised Learning Assistance MATH 20 Managing Math Anxiety MATH 21 Math Study Strategy MUSC 160C Marching Arts Pedagogy & Design III: Visual MUSC 160D Marching Arts Pedagogy & Design IV: Caption Head</p> <p><i>Non-substantial course revisions</i> ABDY 113 Basic Auto Body Repair ABDY 123 Automotive Refinishing ABDY 212 Advanced Auto Collision Repair I ACRV 213 Commercial Refrigeration Controls AERO 120 Aircraft General I AERO 121 Aircraft General II AERO 230 Aircraft Airframe I AERO 231 Aircraft Airframe II AERO 241 Aircraft Powerplant II AFAB 110 Intro Struct Blueprint ManufDoc AFAB 115 Aircraft Structures AFAB 120 Composites Fabrication & Repair AFAB 130 Aerospace Ethics and Issues AFAB 210 Aircraft Production Systems AFMT 310 Safety in Aviation AFMT 320 Lean Management (Six Sigma/5S) AFMT 330 Airframe Manufacturing Producibility AFMT 340 Theory of Low Observables AFMT 341 Manufactur Test & Inspection AFMT 345 Airframe Composite Manufacturing I AFMT 350 Airframe Manufacturing Capstone I</p>		
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<p>AFMT 442 Foreign Object Elimination (FOE) and Migration Paths</p> <p>AFMT 446 Airframe Composite Manufacturing II</p> <p>AFMT 451 Airframe Manufacturing Capstone II</p> <p>AUTO 100 Intro to Automotive Technology</p> <p>AUTO 101 Basic Automotive Practicum</p> <p>AUTO 102 Basic Automotive Practicum</p> <p>AUTO 111 Auto Engine Rebuilding (Lower End)</p> <p>AUTO 112 Auto Engine Rebuilding (Upper End)</p> <p>AUTO 113 Advanced Engine Rebuilding</p> <p>AUTO 125 Automotive Chassis</p> <p>AUTO 151 Auto Chassis/Body Elect System</p> <p>AUTO 152 Automotive Ignition Systems</p> <p>AUTO 153 Auto Starting/Charging Systems</p> <p>AUTO 175 Auto Fuel,Emissions,CA CIn Air</p> <p>AUTO 176 Automotive Carburetor Fuel Systems</p> <p>AUTO 177 Electronic Fuel Injection</p> <p>AUTO 198H Advanced Emissions Diagnostics Training Seminar (Bar "20" Hour Update)</p> <p>AUTO 231 General Motors Auto Transmission</p> <p>AUTO 232 Ford/Chrysler Auto Transmissions</p> <p>AUTO 270 Auto Heating and Air Conditioning</p> <p>AUTO 276 Engine Performance Emissions</p> <p>AUTO 277 Electronic Engine Controls General Motors Systems</p> <p>AUTO 278 Electronic Engine Controls– Ford/Chrysler Systems</p> <p>AUTO 280 Automotive Engine Performance</p> <p>BIOL 101L General Biology Lab</p> <p>BIOL 202 General Human Physiology</p> <p>BIP 106 MS Outlook</p> <p>BIP 111 MS Word I</p> <p>BIP 113 MS Access I</p> <p>BIP 114 MS PowerPoint I</p> <p>BIP 120 Keyboarding II</p> <p>BIP 121 MS Word II</p> <p>BIP 122 MS Excel II</p> <p>BIP 123 MS Access II</p> <p>BIP 125 Adobe Acrobat</p> <p>BIP 133 MS Access III</p> <p>CIS 101 Introduction to Computer Information Science</p> <p>CIS 111 Introduction to Programming & Algorithms</p> <p>CA 103 Intro to Computer and Digital Technology</p> <p>CIS 113 Data Structures</p>		
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CIS 123 Assembly Language & Computer Architecture CIS 161 Introduction to C Programming CIS 173 Intro to C++ Programming CIS 175 Advanced Java Programming COMM 112 Oral Interpretation COMM 114 Art of Storytelling DFST 105 Introduction to American Deaf Culture ELTE 101 Survey of Electronics ELTE 125 Direct Current and Alternating Current Principles ELTE 220 Microprocessor Systems II ELTE 235 Electronic Communications I ELTE 254 Radio Telephone License ENGL 100A Academic Strategies ENGL 102 Critical Thinking & Literature ENGL 111 Creative Writing: Fiction ENGL 112 Creative Writing: Poetry ENGL 221 American Literature 1400-1865 ENGL 222 American Literature 1865-Present ENGL 225 English Literature, 800-1750 ENGL 227 English Literature, 1750-Present ENGL 230 World Literature 1 ENGL 231 World Literature 2 ENGL 235 Shakespeare and Culture ENGL 242 Narrative and Culture ENGL 253 African American Literature ENGL 256 Latinx Literature ENGL 259 Gender, Image, and Rhetoric ENGL 265 Film: Text and Context ENGL 279 Science Fiction and Dystopian Lit FTEC 111 Fire Protection Organization FTEC 112 Fire Prevention Technology FTEC 113 Fire Protection Equipment & Systems FTEC 117 Preparing to be a Firefighter FTEC 125 Hazardous Mat First Responder Oper FTEC 211 Fire Behavior & Combustion FTEC 212 Building Const. for the Fire Service FTEC 215 Rescue Practices FTEC 295AL Firefighter 1 Academy Module A Lab FTEC 295B Firefighter 1 Academy Module B FTEC 295BL Firefighter 1 Academy Module B Lab FTV 103 Introduction to Television FTV 134 Introduction to Screenwriting FTV 203 African-American Cinema FTV 251 Contemporary American Indep.Film FTV 261 Religion and Cinema		
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<p>GEOG 102 Physical Geography: Earth's Weather & Climate GEOG 106 California Geography GEOG 205 Intro to Geographic Info Systems HIST 101 Western Civilization, Ancient-1750 IATH 101 Weight Training for Athletes IATH 205 Intercollegiate Football IATH 215 Intercollegiate Women's Softball IATH 220 Intercollegiate Men's Basketball IATH 240 Intercollegiate Men's Golf IATH 245 Intercollegiate Women's Golf IATH 250 Intercollegiate Men's Soccer IATH 265 Intercollegiate Women's Tennis IATH270 Intercollegiate Men's Track and Field IATH 280 Intercollegiate Men's Volleyball IATH 285 Intercollegiate Women's Volleyball KINF 140 Beginning Golf KINF 280 Advanced Volleyball LAC 20 Managing Writing Anxiety LATN 102 Elementary Latin 2 MGT 101 Management Principles MGT 115 Human Behavior in Organization MKTG 101 Principles of Marketing MKTG 112 Introduction to Advertising MKTG 130 Digital Marketing PHYS 110 General Physics PHYS 120 General Physics PHYS 211 General Physics POLS 101 American Political Institutions POLS 103 Comparative Government RCP 102 Clinical Preparation for Respiratory Care RCP 202 Fund. of Intensive Respiratory Care RCP 203 Seminar and Practicum in Respiratory Care I RE 101 Real Estate Principles RE 105 Real Estate Practices RE 111 Real Estate Finance RE 121 Legal Aspects of Real Estate RE 131 Real Estate Appraisal RE 141 Escrow Principles RE 161 Property Management SOC 101 Introduction to Sociology SOC 105 Mexican American Contemp. Society SOC 110 Ethnic Relations SOC 111 Issues and Concepts in Aging SOC 112 American Social Issues: Problems and Challenges SOC 115 Marriage and Family Life</p>		
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SOC 116 Sociology of Gender and Sexuality
SOC 120 Drugs, Society and Human Behavior
SOC 200 Research Methods for Social Sciences
SPAN 110SS Spanish for Heritage Speakers I
SPAN 210SS Spanish for Heritage Speakers II
SPAN 220SS Composition and Conversation
WELD 101 Welding Fundamentals
WELD 110 Oxyacetylene Welding, Cutting and
Brazing
WELD 120 Basic Shielded Metal Arc Welding
WELD 130 Advanced Shielded Metal Arc Welding
WELD 145 Advanced Welding Processes
WELD 212 Performance Welding-Arc Welding
Processes
WELD 230 Welding Symbols and Print Reading
WELD 240 Welding Layout
WELD 260 Certification Welding-L.A. City
Building Code

Substantial course revisions

ACCT 201 Financial Accounting
ACRV 112 Basic Refrigeration Systems
ACRV 113 Basic Refrigeration Controls
ACRV 122 Residential Air Cond Systems
ACRV 123 Residential Air Cond Controls
ACRV 222 Commercial Air Conditioning Controls
ACRV 223 Commercial Air Conditioning Systems
AJ 101 Intro to Admin of Justice
AJ 102 Criminal Law
AJ 103 Criminal Evidence
AJ 104 Introduction to Corrections
AJ 109 Crime Analysis
AJ 205 Criminal Investigation
AJ 207 Probation and Parole
AJ 208 Intro to Forensic Science
ART 110 Drawing
ART 140 Watercolor
ART 163 Painting II
ART 216 Figure Drawing
ASTR 101 Astronomy
ASTR 101L Astronomy Laboratory
BIP 100 Intro to Business Information Prof.
BIP 110 Keyboarding I
BIP 111 MS Word I *
BIP 112 MS Excel I
BIP 114 MS PowerPoint I*
BIP 115 Practical Math for Business Consumers
BIP 120 Keyboarding II*



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<p>BIP 121 MS Word II*</p> <p>BIP 122 MS Excel II*</p> <p>BIP 124 MS PowerPoint II</p> <p>BIP 126 Workplace Communication</p> <p>BIP 130 Keyboarding III</p> <p>BIP 131 MS Word III</p> <p>BIP 132 MS Excel III</p> <p>BIP 150 Business Information Professional <i>(*Substantial changes in a non substantial workflow)</i></p> <p>BUS 105 Business Mathematics</p> <p>BUS 111 Business English</p> <p>CA 107 Microcomp Hardware & Software Supp</p> <p>CA 111 Word Processing-Microsoft Word</p> <p>CA 121 Microcomputer Spreadsheets</p> <p>CA 131 Relational Database Manage. and Design</p> <p>CA 132 Oracle SQL Database Management</p> <p>CA 151 Microcomputer Operating System</p> <p>CA 153 Windows Installation and System Support</p> <p>CA 157 Introduction to Linux</p> <p>CA 159 SUSE Linux Server Administration</p> <p>CA 165 Digital Forensics Fundamentals</p> <p>CA 166 Cloud Security Fundamentals</p> <p>CA 170 Virtualization and Cloud Essentials</p> <p>CA 171 Introduction to Networking</p> <p>CA 175 Administering Windows Server</p> <p>CA 179 Cybersecurity Oper -CCNA-Cyberops</p> <p>CA 182 Network Security</p> <p>CA 183 Security Countermeasures</p> <p>CA 185 Network Security - CCNA Security</p> <p>CA 221 Computer Concepts & Appl Bus</p> <p>CFE 101 Intro to Early Childhood Ed-Principles and Practices of Teaching Young Children</p> <p>CFE 102 The Developing Child-Child Growth and Development</p> <p>CFE 103The Child in Family & Community Relationship</p> <p>CFE 106 Creative Experiences for Children-Introduction to Curriculum</p> <p>CFE 111 Supervising Adults Child Care Setting</p> <p>CFE 116 Diversity in Early Childhood Education</p> <p>CFE 155 Single Parenting</p> <p>CFE 201 Child Development Practicum-Observation and Assessment</p> <p>CFE 202 Child Development Practicum-Emergent Leadership</p> <p>CFE 211 Health, Safety, and Nutrition for the Young Child</p>		
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<p>CHEM 102 Introductory Chemistry (Organic & Biochemistry) COMM 105 Introduction to Mass Communication COMM 116 Forensics DFST 101L ASL I Skill Building Lab DFST 102L ASL II Skill Building Lab DFST 106 Introduction to Deaf Education DFST 201 American Sign Language III DFST 201L American Sign Language III/IV Skill Building Lab DFST 202 American Sign Language IV DFST 204 Structure of American Sign Language DFST 205 Numbers Fingerspelling and Classifiers DFST 206 Creative Signing ECON 101 Principles of Macroeconomics ECON 110 Economics of the Underclass ED 141 Introduction to Special Education ED 145 Understanding and Educating the Learning Disabled ELTE 130 Digital Circuit Analysis ELTE 140 Microprocessor Systems I ELTE 145 Accept of Electronic Assemble ELTE 252 Introduction to Avionics ENGL 101 Academic Composition ENGL 257 Native American Studies in Literature ESL 053 ESL Grammar 5 FREN 201 Intermediate French 1 FREN 202 Intermediate French 2 FREN 203 Advanced French FTEC 295A Firefighter 1 Academy Module A FTV 242 Writing & Pre-Production of the Short Film FTW 124 Wildfire Chain Saws FTW 221 Wildland Firefighter Safety and Survival GEOL 102 Historical Geology GEOL 102L Historical Geology Laboratory HIST 102 Western Civilization, 1750 - Present HIST 104 Introduction to World Civilizations, from Human Beginnings Until 1500 HIST 105 Introduction to World Civilization, 1500 - Present HIST 107 U.S. History, 1607-1877 HIST 108 U.S. History from 1865 HIST 113 Women in American History HIST 114 History of California HIST 115 Cultural History of Mexico</p>		
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HIST 116 Contemporary U.S. History: From Vietnam to Iraq
HIST 118 American West History, 1806-Present
HIST 119 History of Latin American and the Caribbean
INT 201 Translation
INT 202 Interpreting I
INT 203 Interpreting II
INT 206 Interpreting III
KINF 150 Beginning Soccer
KINF 151 Intermediate Soccer
LAC 100 Introduction to Tutoring
LAC 200 Advanced Tutoring
LIB 107 Information Literacy
MATH 116 Intro to Statistics Using R **
*(** Spring 2020 approval)*
MGT 121 Human Resources Management
MGT 201 Small Business Management
MUSC 160A Foundations in Music Education
MUSC 160B Orchestration & Techniques
NF 102 Nutrition & Food Children
NF 110 Sports Nutrition
OT 150 Basic Princ. of Coding for the Medical Off.
OT 152 Beginning Medical Insurance
OT 205 Medical Office Procedures
POLS 200 Introduction to Political Theory
POLS 202 Ethnic Politics in America
POLS 203 The Judicial Process
PSY 102 Intro. to Alcohol and Other Drug Studies
PSY 108 Intro. to Psychological & Social Services
PSY 109 Directed Field Experience I
PSY 234 Abnormal Psychology
PSY 235 Child Psychology
PSY 236 Developmental Psychology
READ 99 Critical Reading

Substantial Program revisions

Administration of Justice AA
Advanced Aircraft Structures Certification
Air Conditioning & Refrigeration Specialist AS
Air Conditioning & Refrigeration Specialist Cert
Air Conditioning Specialist AS
Air Conditioning Specialist Cert
Aircraft Fabrication & Assembly AS
Aircraft Fabrication & Assembly Cert
Airframe Manufacturing Tech BS
Art History AA-T
Arts and Humanities Option III



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<p>Auto Collision Repair Specialist AS Auto Collision Repair Specialist Cert Auto Refinishing Specialist AS Auto Refinishing Specialist Cert Automotive Collision Repair and Refinishing Specialist Cert Biological Sciences AS Business Computer Information Science Cert Child & Family Education AA Child & Family Education Cert Computer Applications AS Computer Applications Cert Computer Networking Core Cert Computer Software Dev Cert Dance Early Childhood Education AS-T Economics AA-T Electronics Technology AS English AA-T Fire Technology AS Geology AS-T History AA-T Instructional Aide AA IT Cybersecurity AS IT Cybersecurity Cert Kinesiology AA-T Mathematics AS-T Nursing Skills Lab Certificate Political Science AA-T Professional Bookkeeping AS Refrigeration Specialist AS Refrigeration Specialist Cert Registered Nursing AS Respiratory Care/Therapy AS School-Aged Child Care AA School-Aged Child Care Cert Spanish AA-T Theatre Arts AA-T</p> <p><i>Non-substantial Program revisions</i> <i>*Effective 5/2019 all program revisions will be substantial.</i></p> <p><i>New Program Development</i> Advanced ESL Certificate Computer Science AS Computer Science AS-T Law, Public Policy, and Society AA-T</p>		
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<p><i>Program Discontinuance</i> None</p>		
VI. Closing Comments	<i>Scott Lee</i>	
NEXT MEETING DATE: January 27, 2022		



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AP&P Minutes Draft	Thursday, October 28, 2021 3:00 pm – 5:30 pm via Zoom
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Type of Meeting: *Regular*

Note Taker: *Debbie Lindsey*

Please Review/Bring: The past minutes for accuracy.

Committee Members:

<p><i>Dr. Scott Lee, Co-chair</i> <i>Kathryn Mitchell, Co-chair</i> <i>*Isabelle Saber, Vice President of Academic Affairs</i> <i>Dr. Jessica Eaton, Articulation Officer</i> <i>Tim Atkerson, AKIN Representative</i> <i>*Perry Jehlicka, AKIN Representative (Spring)</i> <i>Travis Lee, CTE Representative</i> <i>*Alfred Brubaker, CTE Representative</i> <i>Wendy Stout, HSS Representative</i> <i>*Vacant, HSS Representative</i> <i>James Dorn, MSE Representative</i> <i>Richard Biritwum, MSE Representative</i> <i>Heidi Williams, R&L Representative</i> <i>Dr. Richie Hao, R&L Representative</i></p>	<p><i>Gabby Poorman, SBS Representative</i> <i>Kent Moser, SBS Representative, DE Liaison</i> <i>Cynthia Littlefield, A&H Representative</i> <i>Dr. Ariel Tumbaga, A&H Representative</i> <i>*Van Rider, Library Rep, Librarian</i> <i>Luis Echeverria, Student Services, Counseling</i> <i>*Vacant, Adjunct Representative</i> <i>Greg Borman, Administrative Position</i> <i>*Riley Dwyer, Administrative Position</i> <i>LaDonna Trimble, Administrative Position</i> <i>Cindy Hendrix, Outcomes Representative</i> <i>Ronda Nogales, Outcomes Representative</i> <i>Marleen Lopez, Student Representative</i></p>	<p><i>* Absent</i></p>
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Guests: Freddy Avilas, Jim Bowen, Nate Dillion, Rick Motawakel, Jonet Leighton, Cole McCandles, Carina Giorgi, Rae Agahari, Claude Gratton, Richard Stout

Items	Person	Action
I. Opening comments from the Co-chair	<i>Scott Lee</i>	Meeting called to order at 3:04 pm. Scott is expecting a large meeting on 11/18/21. He would like to book a meeting room and provide food for everyone that would like to attend in person. Please email Scott to RSVP for an accurate count and appropriate room to social distance.
II. Minutes 10/14/2021	<i>All</i>	Motion to approve Motion seconded Opposed: Ronda Nogales, Dr. Ariel Tumbaga Abstained: James Dorn Motion approved
III. Informational Item - Meeting schedule: 11/18/21* - 1/27/22, 2/10/22, 2/24/22, 3/24/22, 4/14/22, 4/28/22	<i>Scott Lee</i>	
IV. Discussion - DETC Recommendation	<i>Scott Lee</i>	Issues Discussed: DETC is working on a definition for Hyflex. They are asking if AP&P would like to incorporate their definition as an Online/Distance Education teaching modality. They also



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		<p>sent a request to change the definition of Online, adding synchronously or asynchronously. Scott asked everyone to review it, speak with their constituents, and bring back their feedback.</p> <p>This is a legal definition for AP&P to identify online or synchronous/asynchronous modalities from other types of classes. These definitions are for curriculum purposes. LaDonna Trimble commented: Hyflex should read after classroom, <i>allows remotely or face to face</i>. Kathryn Mitchell agreed that it fits into the newest definition of Hyflex in the Spring, at the faculty's discretion.</p> <p>Follow up items: The definition will be an action item for the committee to vote at the 11/18 meeting.</p>
V. Reports		NA
VI. Action - Credit by Exam	Scott Lee	Scott Lee requested a motion to finalize and approve the Credit by Exam list. Jessica Eaton commented that a faculty member had changes that needed to be completed. Jessica requested it to be tabled. James Dorn will send the list of engineering courses to be removed from the list. Scott Lee moved to table the discussion until the next meeting.
<p><i>New Course Developments</i> None</p> <p><i>Course Deactivations</i> None</p> <p><i>Emergency Distance Education</i> None</p> <p><i>Non-substantial course revisions</i> ACRV 212 Commercial Refrig Systems ART 102 History of Art, Renaissance to Modern ART 104 History of Modern and Contemporary Art in the 20th Century ART 136 Intermediate Wheel-Thrown Ceramics BIOL 201 General Human Anatomy BIP 105 Computer Literacy BIP 127 Introduction to Accounting BUS 121 Fundamentals of Investment and Personal Finance BUS 201 Business Law BUS 212 Women in Organizations CA1 76 Windows Server Networking COMM 107 Introduction to Interpersonal Communication</p>	Scott Lee	<p>Motion to approve: ACRV 212 Motion seconded Motion approved</p> <p>Motion to approve: ART 102 ART 104 ART 136 Motion seconded Motion approved</p> <p>Motion to approve: BIOL 201 Motion seconded Motion approved</p> <p>Motion to approve: BIP 105 BIP 127 Motion seconded Motion approved</p> <p>Motion to approve: BUS 121</p>



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<p> COMM 109 Small Group Communication EMT 101 Emergency Medical Tech (EMT) ENGL 090 Writing Support ENGL 103 Critical Thinking and Research FTV 101 Introduction to Film FTV 107 History of Film, Pre 1950 FTV 108 History of Film, 1950-Present NF 103 Principles of Food Preparation PHIL 201 Critical Thinking PSY 101 General Psychology RCP 101 Fundamentals of Respiratory Care RCP 103 Concepts in Respiratory Care RCP 104 Respiratory Care Pharmacology RCP 105 Fundamentals of Clinical Respiratory Care RCP 201 Neonatal and Pediatric Respiratory Care RCP 204 Seminar and Practicum in Respiratory Care II THA 121B Theatre Production THA 121A Theatre Production </p> <p> <i>Substantial course revisions</i> PSY 103 The Physiology and Pharmacology of Psychoactive Drugs PSY 104 Prevention, Intervention, and Education PSY 105 Group Leadership and Process PSY 106 Case Management, Law and Ethics PSY 107 Chemical Dependency Family Counseling PSY 109 Directed Field Experience I PSY 110 Directed Field Experience II </p> <p> <i>Substantial Program revisions</i> Administration of Justice AA Avionics Technology Certificate Child & Family Education AA Communication Studies AA-T Computer Networking Multi-Platform Cert Computer Networking Multi-Platform AS Dance Deaf Studies: American Sign Language AA Deaf Studies: American Sign Language Cert Deaf Studies: Interpreter Training AA Deaf Studies: Interpreter Training Cert Electronics Technology Cert Fire Technology Cert Fire Technology AS Firefighter I Academy Cert History AA-T </p>		<p> BUS 201 BUS 212 Motion seconded Motion approved </p> <p> Motion to approve: CA 176 Motion seconded Motion approved </p> <p> Motion to approve: COMM 107 COMM 109 Motion seconded Motion approved </p> <p> Motion to approve: EMT 101 Motion seconded Motion approved </p> <p> Motion to approve: ENGL 090 ENGL 103 Motion seconded Motion approved </p> <p> Motion to approve: FTV 101 FTV 107 FTV 108 Motion seconded Motion approved </p> <p> Motion to approve: NF 103 Motion seconded Motion approved </p> <p> Motion to approve: PHIL 201 Motion seconded Motion approved </p> <p> Motion to approve: PSY 101 Motion seconded Motion approved </p>
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<p>Mathematics AS-T Music Commercial: Level I Certificate Music Commercial: Level II Certificate Commercial Music AA Vocational Nursing Cert</p> <p><i>Non-substantial Program revisions</i> <i>*Effective 5/2019 all program revisions will be substantial.</i></p> <p><i>New Program Development</i> None</p> <p><i>Program Discontinuance</i> None</p>		<p>Motion to approve: RCP 101 RCP 103 RCP 104 RCP 105 RCP 201 RCP 204 Motion seconded Motion approved</p> <p>Motion to approve: THA 121B THA 121A Motion seconded Motion approved</p> <p>Motion to approve Substantial course revisions: PSY 103 PSY 104 PSY 105 PSY 106 PSY 107 Motion seconded Motion approved</p> <p>Motion to approve: PSY 109 Motion seconded <i>Tabled- unit discrepancy, system has 3, but catalog has 5. Freddy Avilas will verify.</i></p> <p>Motion to approve: PSY 110 Directed Field Experience II Motion seconded Motion approved</p> <p>Motion to approve: Administration of Justice AA <i>Tabled – corrections needed to course blocks and Recommended Plan of Study.</i></p> <p>Motion to approve: Avionics Technology Certificate Motion seconded Motion approved</p>
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		<p>Motion to approve: Child & Family Education AA <i>Tabled-catalog issues and unit discrepancy: 33 or 36? Is Nutrition 102 a required course or program elective? If it has been changed, why? Author, Kimberly Barker, was not present to answer questions.</i></p> <p>Motion to approve: Communication Studies AA-T Motion seconded Motion approved</p> <p>Motion to approve: Computer Networking Multi-Platform Cert Motion seconded Motion approved</p> <p>Motion to approve: Computer Networking Multi-Platform AS Motion seconded Motion approved</p> <p>Motion to approve: Dance AA Motion seconded <i>Tabled – changes made in the Recommended Plan of Study did not save in eLumen. Several people noted that there seems to be a problem with eLumen saving changes.</i></p> <p>Motion to approve: Deaf Studies: American Sign Language AA Motion seconded Motion approved pending corrections to Recommended Plan of Study.</p> <p>Motion to approve: Deaf Studies: American Sign Language Cert Motion seconded Motion approved pending correction to unit amount in the catalog description: 31 required and 6 electives.</p> <p>Motion to approve: Deaf Studies: Interpreter Training AA Motion seconded Motion approved pending corrections to Recommended Plan of Study.</p>
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		<p>Motion to approve: Deaf Studies: Interpreter Training Cert Motion seconded Motion approved</p> <p>Motion to approve: Electronics Technology Cert Motion seconded Motion approved</p> <p>Motion to approve: Fire Technology Cert Motion seconded Motion approved</p> <p>Motion to approve: Fire Technology AS Motion seconded Motion approved pending addition of FTEC 211 in last semester.</p> <p>Motion to approve: Firefighter I Academy Cert <i>Motion seconded</i> <i>Motion approved</i></p> <p><i>Motion to approve:</i> History AA-T <i>Tabled-corrections needed in Recommended Plan of Study.</i></p> <p>Motion to approve: Mathematics AS-T Motion seconded Motion approved pending corrections in Recommended Plan of Study.</p> <p><i>Motion to approve:</i> Music Commercial: Level I Certificate Motion seconded Motion approved pending addition of selection of required courses: Music 102, or 103, or 107, or 108, to be added in the second semester.</p> <p>Motion to approve: Music Commercial: Level II Certificate Motion seconded Motion approved</p>
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		<p>Motion to approve: Music Commercial: AA Motion seconded Motion approved pending corrections in Recommended Plan of Study. Refer to Level II Cert as a guide. Should be 28 units, plus the GE courses.</p> <p>Motion to approve: Vocational Nursing Cert Motion seconded Motion approved pending corrections to the sequence in the Recommended Plan of Study.</p>
VI. Closing Comments	<i>Scott Lee</i>	<p>It will be a full agenda on 11/18. Scott will be in touch with everyone regarding the specifics on where it will take place. Scott recommended providing Luis and Jessica with more time to review the substantial courses/programs listed for approval prior to the meeting.</p> <p>Motion to adjourn meeting at 5:25 pm Motion second. Motion approved.</p>
NEXT MEETING DATE: November 18, 2021		



Office of the Dean of Enrollment Services
PETITION FOR CREDIT BY EXAMINATION
INFORMATION, CONDITIONS AND RESTRICTIONS

INFORMATION:

A currently enrolled student may challenge certain courses offered by the College for any of the following purposes:

- Satisfying prerequisites.
- Meeting graduation unit requirements.
- Obtaining course credit for equivalent experience or competency.

Students MAY NOT be registered for the course being challenged.

Students may be permitted to obtain credit by examination in selected subjects designated by a division in which the course is taught. A fee is charged for each examination. Students must be qualified to challenge a course by examination through satisfaction of prerequisites for the course or previous experience or training. The grade and credits received after satisfactory completion of examinations will be entered on the student's permanent record. The student's academic record shall be clearly annotated to reflect that the credit was earned by examination.

The results of the examination will be entered on the student's record. At the time a request is submitted, students must indicate whether they wish a letter grade, or a grade of "Pass/No Pass" (if allowed).

One year must elapse before a request for re-examination will be considered.

CONDITIONS AND RESTRICTIONS:

1. Students must be currently enrolled at AVC.
2. Students must submit challenge forms within the first four weeks of the semester.
3. Students challenging a course must complete the examination by Friday of the seventh week of the semester.
4. Students may challenge a maximum of four courses during their enrollment at AVC.
5. Challenge forms are available only in the fall and spring semesters. Summer forms are available only with the written permission of the instructor.
6. The units received by examination may not be used to satisfy the college's residency requirements.
7. Credit received is not applicable for financial aid, veteran's pay, or athletic eligibility.

-OVER-



**PETITION FOR CREDIT BY EXAMINATION
REQUEST PROCEDURE**

PROCEDURE:

1. Students requesting credit by examination must be currently registered at AVC and actively participating in course(s). Students MAY NOT be enrolled in the course they are challenging.
2. A student wishing to challenge a course must submit the completed Petition for Credit by Examination form to Admission and Records within the first four weeks of the semester. The form shall indicate if the course is to be challenged for grade or "Pass/No Pass".
3. Students whose form has been approved by Admissions & Records will be required to pay the current per-unit enrollment fee to the Cashier's Office.
4. The student then submits the form to the appropriate Division Dean and instructor for approval. It is the student's responsibility to make the necessary arrangements with the instructor.
5. The student should request a copy of the completed Petition for Credit by Examination form from the Division.
6. The form is forwarded to Admissions & Records by the Division Office with the final grade.
7. The grade will be posted to the record at the end of the semester.
8. The student is notified that a change has been made to their academic record by email.



Office of Academic Affairs
CREDIT BY EXAMINATION COURSE LIST

ABDY 112 Basic Auto Body Repair	BUS 101 Introduction to Business
ABDY 122 Basic Automotive Refinishing	BUS 105 Business Mathematics
ACCT 111 Bookkeeping	BUS 111 Business English
ACCT 113 Bookkeeping II	
ACCT 115 Payroll Bookkeeping	CA 103 Intro to Computers and Digital Technology
ACCT 121 Microcomputer Accounting	CA 111 Word Processing – Microsoft Word
ACCT 131 Introduction to Income Tax	CA 171 Introduction to Networking
	CA 175 Administering Windows Server
ACRV 112 Basic Refrigeration Systems	CA 176 Windows Server Networking
ACRV 113 Basic Refrigeration Controls	
ACRV 122 Residential Air Conditioning Systems	CHIN 101 Elementary Chinese I
ACRV 123 Residential Air Conditioning Controls	CHIN 102 Elementary Chinese 2
AFAB 110 Intro Struct Blueprint Manufact. Doc	CIS 101 Intro to Computer Information Science
AFAB 130 Aerospace Ethics and Issues	CIS 121 Computer Mathematics
AFAB 210 Aircraft Production Systems	
AGRI 102 Plant Pest Control	DFST 101 American Sign Language I
AGRI 104 Nursery Practices	DFST 102 American Sign Language II
AGRI 110 Basic Landscape Design	
AGRI 112 Plant and Landscape Maintenance	DM 101 Digital Media Arts
AGRI 132 Turf and Landscape Maintenance	DM 103 Graphic Design I
AGRI 134 Plant Identification I	DM 113 Photoshop I
AGRI 153 Landscape Const. – Concrete & Masonry	DM 115 Graphic Communication I
AGRI 155 Landscape Const. – Wood and Lighting	ELEC 110 Fundamentals of Electricity
AGRI 210 Advanced Landscape Design	ELEC 115 Electrical Codes and Ordinances
AGRI 212 Interior Plantscape	ELEC 130 Alternating Current Theory
AGRI 220 Landscape Irrigation	
AGRI 230 Soils and Plant Nutrition	ELTE 110 Electronics Mathematics
AGRI 234 Plant Identification II	ELTE 125 Direct Current & Alt Current Principles
AGRI 250 Landscape Management	ELTE 130 Digital Circuit Analysis
AJ 101 Introduction to Administration of Justice	ENGR 110 Intro to Engineering
AJ 102 Criminal Law	ENGR 115 Basic Engineering Drawing
AJ 103 Criminal Evidence	ENGR 185 Digital Logic and Design
AJ 104 Introduction to Corrections	
AJ 204 Juvenile Procedures	FREN 101 Elementary French 1
	FREN 102 Elementary French 2
ASTR 101 Astronomy	
ATH 100 Introduction to Athletic Training	FTEC 111 Fire Protection Organization
	FTEC 112 Fire Prevention Technology



FTEC 113	Fire Protection Equipment and Systems	MUS 111	Fundamentals of Music
FTEC 114	Building Construction for Fire Protection	MUS 131	Keyboard Skills I
FTEC 115	Fire Behavior and Combustion	MUS 132	Keyboard Skills II
GEOG 101	Physical Geography: Earth's Surface Landscapes	MUSC 112	Commercial Music Theory
GEOL 101	Physical Geology	NS 101A	Fundamentals of Nursing Science
GER 101	Elementary German 1	NS 102A	Maternal and Newborn Nursing
GER 102	Elementary German 2	NS 103A	Medical Surgical Nursing I
HE 101	Health Education	NS 200A	Nursing Transition
LATN 101	Elementary Latin 1	NS 201A	Psychiatric-Mental Health Nursing
LATN 102	Elementary Latin 2	NS 202A	Medical Surgical Nursing II
MATH 102	Intermediate Algebra	NS 203A	Pediatric Nursing
MATH 105	Geometry and Methods of Proof	NS 204A	Medical Surgical Nursing III
MATH 115	Statistics	NS 205A	Transition to Professional Nursing
MATH 120	Math for Teachers	OT 101	Beginning Computer Keyboarding
MATH 124	Finite Math	OT 102	Intermediate Computer Keyboarding
MATH 128	College Algebra for Liberal Arts	OT 103	Advanced Computer Keyboarding
MATH 135	Plane Trigonometry	OT 121	Spreadsheets for the Office
MATH 140	Precalculus	OT 152	Beginning Medical Insurance
MATH 148	Calculus for Business and Economics	RE 111	Real Estate Finance
MATH 150	Calculus and Analytic Geometry	RE 121	Legal Aspects of Real Estate
MATH 160	Calculus and Analytic Geometry	RE 141	Escrow Principles
MATH 220	Linear Algebra	RE 161	Property Management
MATH 230	Intro to Ordinary Differential Equations	SPAN 101	Elementary Spanish 1
MATH 250	Calculus and Analytic Geometry	SPAN 102	Elementary Spanish 2
MGT 101	Management Principles	VN 109	Fundamentals of Patient care for Vocational Nurses
MGT 105	Elements of Supervision	VN 110	Self-Care: Fundamentals and Pharmacology
MGT 115	Human Behavior in Organizations	VN 111	Nursing to Promote Self-Care Agency in the Child Bearing Family and Pediatric Patient
MGT 121	Human Resources Management	VN 112	Nursing to Promote Self-Care Agency in the Adult
MKTG 101	Principles of Marketing	VN 113	Nursing Leadership to Promote Self-Care Agency in the Adult
MKTG 112	Introduction to Advertising		
MKTG 121	Salesmanship		
MOA 101	Beginning Medical Terminology		
MOA 102	Advanced Medical Terminology		

Dr. Lee,

The following definitions were approved by DETC and we want to move them forward for review by AP&P. The first definition is for HyFlex. The second definition is an update to our current online definition. This would allow synchronous teaching to be an option moving forward with the changes in the definition. Thank you for your consideration.

HyFlex Definition

A course designed for synchronous instruction to take place in the classroom, allowing students to attend the class remotely or face to face. Students will be expected to meet on campus and/or online during the scheduled class times according to instructor requirements.

Updated definition for online

Online: a course designed for all instruction to take place online either synchronously or asynchronously with no requirement for students to meet on campus at any time during the term.

Sent on behalf of DETC.

Perry Jehlicka

Faculty Co-Chair DETC



Antelope Valley College

Correspondence Education Addendum

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Antelope Valley College currently only offers correspondence education to incarcerated students. The following course will be offered via correspondence provided it meets the listed requirements.

Course Number: ERSC 101

Course Name: Introduction to Earth Science

1. Institutions offering correspondence education must have processes in place through which the institution establishes that the student who registers in a correspondence course is the same person who participates in and receives academic credit for said course. This requirement will be met if the institution verifies the identity of an incarcerated student through collaboration with the Onsite Program Supervisor and the associated facility's internal process for inmate identification.
 - Admission and Registration procedures consistent with our face-to-face community education classes are used to verify incarcerated student identity
 - Onsite incarcerated student authentication procedures will vary by correctional facility
 - Commanding Officers, in collaboration with Onsite Program Supervisors, verify the packets they receive are from the incarcerated student registered in the class and that the correct name is provided
 - Any onsite proctored assessments will utilize a facility-determined incarcerated student authentication process and reconciliation with the class roster
2. The Methods of Instruction will be modified and/or replaced in the correspondence course.
 - Classes are instructor paced and "touchpoints" are scheduled every 2 4 weeks at the discretion of the instructor. Delivery of packets and receipt of student work occur on a regular schedule every two weeks.
 - Instructors will have at least one (1) touchpoint with their students for every 10 "in-class" hours as detailed in the Course Outline of Record (COR)
 - A "touchpoint" is a dissemination of instructional materials
 - For each "touchpoint," instructors will send the Inmate Education Instruction Coordinator instructional materials for dissemination at least one week in advance



- Instructional Materials will include lecture materials to cover course content and assignments/ assessments to check for understanding
 - The Inmate Education Instruction Coordinator produces printed versions of the instructional materials for distribution
 - Instructional materials are distributed to the facilities housing the enrolled incarcerated student within one week of receipt from the instructor
 - The Inmate Education Instruction Coordinator collects completed coursework for each "touchpoint"
 - For courses with only one touchpoint, an acceptable interval between distribution and collection will be determined by the instructor
 - The Onsite Program Supervisor distributes and collects work by course section and incarcerated student
 - OTHER: _____
-
3. In Correspondence Education, by definition, there is limited interaction between instructor and students. While limited, interaction should still strive to be regular and substantive. To achieve this end, interaction between the student-inmate and instructor will undergo the following procedure:
- The Inmate Education Instruction Coordinator addresses any questions by incarcerated students by emailing the instructor
 - Instructor answers posed question(s) to Inmate Education Instruction Coordinator to give to student
4. Student learning will be evaluated in methods appropriate to the discipline, including but not limited to the following:
- Incarcerated student learning will be evaluated by a combination of formative and summative assessments (e.g. assignments, quizzes, tests, written responses to prompts, and evaluations consistent with the Course Outline of Record (COR))
 - Students are expected to complete the hours of study consistent with the hours stated in the COR
 - Opportunities for student self-assessment will be provided at the end of each touchpoint, as formative assessments
 - OTHER: _____
-
5. Due to the nature of Correspondence Education in the Inmate Education program, texts, equipment, and supplies may be limited. If needed, list any special texts, equipment, or supplies



needed for this course or sections of this course being offered through correspondence education:

- Correspondence courses in the Inmate Education Program utilize a paper/pencil packet format in lieu of technology
- Instructional materials packets are created by instructors and delivered to and picked up from the Onsite Program Supervisor for each touchpoint in the course
- OTHER: _____

6. Describe the college resources that will be required by instructor and incarcerated students for this course:

- Technology, including Reprographics (please describe):

N/A

- Student Support Services (please describe):

N/A

7. Section 55200 of title 5 states "In addition, instruction provided as distance/correspondence education is subject to the requirements that may be imposed by the Americans with Disabilities Act (42 U.S.C. §12100 et seq.) and section 508 of the Rehabilitation Act of 1973, as amended, (29 U.S.C. §794d)." Instructional materials are accessible to students with disabilities:

- The instructors have access to OSD support to ensure that all course materials are compliant before being offered to the incarcerated student, such as documents being correctly formatted and images having alternate text descriptions
- Instructional materials are evaluated for accessibility and inaccessible elements are appropriately accommodated when needed

Academic Policies and Procedures Approval Date: _____

Board of Trustees Approval Date _____



Antelope Valley College

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Antelope Valley College currently only offers correspondence education to incarcerated students. The following course will be offered via correspondence provided it meets the listed requirements.

Course Number: ERSC 101L

Course Name: Introduction to Earth Science Lab

1. Institutions offering correspondence education must have processes in place through which the institution establishes that the student who registers in a correspondence course is the same person who participates in and receives academic credit for said course. This requirement will be met if the institution verifies the identity of an incarcerated student through collaboration with the Onsite Program Supervisor and the associated facility's internal process for inmate identification.
 - Admission and Registration procedures consistent with our face-to-face community education classes are used to verify incarcerated student identity
 - Onsite incarcerated student authentication procedures will vary by correctional facility
 - Commanding Officers, in collaboration with Onsite Program Supervisors, verify the packets they receive are from the incarcerated student registered in the class and that the correct name is provided
 - Any onsite proctored assessments will utilize a facility-determined incarcerated student authentication process and reconciliation with the class roster
2. The Methods of Instruction will be modified and/or replaced in the correspondence course.
 - Classes are instructor paced and "touchpoints" are scheduled every 2 4 weeks at the discretion of the instructor. Delivery of packets and receipt of student work occur on a regular schedule every two weeks.
 - Instructors will have at least one (1) touchpoint with their students for every 10 "in-class" hours as detailed in the Course Outline of Record (COR)
 - A "touchpoint" is a dissemination of instructional materials
 - For each "touchpoint," instructors will send the Inmate Education Instruction Coordinator instructional materials for dissemination at least one week in advance



- Instructional Materials will include lecture materials to cover course content and assignments/ assessments to check for understanding
 - The Inmate Education Instruction Coordinator produces printed versions of the instructional materials for distribution
 - Instructional materials are distributed to the facilities housing the enrolled incarcerated student within one week of receipt from the instructor
 - The Inmate Education Instruction Coordinator collects completed coursework for each "touchpoint"
 - For courses with only one touchpoint, an acceptable interval between distribution and collection will be determined by the instructor
 - The Onsite Program Supervisor distributes and collects work by course section and incarcerated student
 - OTHER: _____
-

3. In Correspondence Education, by definition, there is limited interaction between instructor and students. While limited, interaction should still strive to be regular and substantive. To achieve this end, interaction between the student-inmate and instructor will undergo the following procedure:

- The Inmate Education Instruction Coordinator addresses any questions by incarcerated students by emailing the instructor
- Instructor answers posed question(s) to Inmate Education Instruction Coordinator to give to student

4. Student learning will be evaluated in methods appropriate to the discipline, including but not limited to the following:

- Incarcerated student learning will be evaluated by a combination of formative and summative assessments (e.g. assignments, quizzes, tests, written responses to prompts, and evaluations consistent with the Course Outline of Record (COR))
 - Students are expected to complete the hours of study consistent with the hours stated in the COR
 - Opportunities for student self-assessment will be provided at the end of each touchpoint, as formative assessments
 - OTHER: _____
-

5. Due to the nature of Correspondence Education in the Inmate Education program, texts, equipment, and supplies may be limited. If needed, list any special texts, equipment, or supplies



needed for this course or sections of this course being offered through correspondence education:

- Correspondence courses in the Inmate Education Program utilize a paper/pencil packet format in lieu of technology
 - Instructional materials packets are created by instructors and delivered to and picked up from the Onsite Program Supervisor for each touchpoint in the course
 - OTHER: _____
-

6. Describe the college resources that will be required by instructor and incarcerated students for this course:

- Technology, including Reprographics (please describe):

N/A

- Student Support Services (please describe):

N/A

7. Section 55200 of title 5 states "In addition, instruction provided as distance/correspondence education is subject to the requirements that may be imposed by the Americans with Disabilities Act (42 U.S.C. §12100 et seq.) and section 508 of the Rehabilitation Act of 1973, as amended, (29 U.S.C. §794d)." Instructional materials are accessible to students with disabilities:

- The instructors have access to OSD support to ensure that all course materials are compliant before being offered to the incarcerated student, such as documents being correctly formatted and images having alternate text descriptions
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Antelope Valley College currently only offers correspondence education to incarcerated students. The following course will be offered via correspondence provided it meets the listed requirements.

Course Number: Math 102

Course Name: Intermediate Algebra

1. Institutions offering correspondence education must have processes in place through which the institution establishes that the student who registers in a correspondence course is the same person who participates in and receives academic credit for said course. This requirement will be met if the institution verifies the identity of an incarcerated student through collaboration with the Onsite Program Supervisor and the associated facility's internal process for inmate identification.
 - Admission and Registration procedures consistent with our face-to-face community education classes are used to verify incarcerated student identity
 - Onsite incarcerated student authentication procedures will vary by correctional facility
 - Commanding Officers, in collaboration with Onsite Program Supervisors, verify the packets they receive are from the incarcerated student registered in the class and that the correct name is provided
 - Any onsite proctored assessments will utilize a facility-determined incarcerated student authentication process and reconciliation with the class roster
2. The Methods of Instruction will be modified and/or replaced in the correspondence course.
 - Classes are instructor paced and "touchpoints" are scheduled every 2 4 weeks at the discretion of the instructor. Delivery of packets and receipt of student work occur on a regular schedule every two weeks.
 - Instructors will have at least one (1) touchpoint with their students for every 10 "in-class" hours as detailed in the Course Outline of Record (COR)
 - A "touchpoint" is a dissemination of instructional materials
 - For each "touchpoint," instructors will send the Inmate Education Instruction Coordinator instructional materials for dissemination at least one week in advance



- **Instructional Materials will include lecture materials to cover course content and assignments/ assessments to check for understanding**
 - The Inmate Education Instruction Coordinator produces printed versions of the instructional materials for distribution
 - Instructional materials are distributed to the facilities housing the enrolled incarcerated student within one week of receipt from the instructor
 - The Inmate Education Instruction Coordinator collects completed coursework for each "touchpoint"
 - For courses with only one touchpoint, an acceptable interval between distribution and collection will be determined by the instructor
 - The Onsite Program Supervisor distributes and collects work by course section and incarcerated student
 - OTHER: _____
-

3. In Correspondence Education, by definition, there is limited interaction between instructor and students. While limited, interaction should still strive to be regular and substantive. To achieve this end, interaction between the student-inmate and instructor will undergo the following procedure:

- The Inmate Education Instruction Coordinator addresses any questions by incarcerated students by emailing the instructor
- Instructor answers posed question(s) to Inmate Education Instruction Coordinator to give to student

4. Student learning will be evaluated in methods appropriate to the discipline, including but not limited to the following:

- Incarcerated student learning will be evaluated by a combination of formative and summative assessments (e.g. assignments, quizzes, tests, written responses to prompts, and evaluations consistent with the Course Outline of Record (COR))
 - Students are expected to complete the hours of study consistent with the hours stated in the COR
 - Opportunities for student self-assessment will be provided at the end of each touchpoint, as formative assessments
 - OTHER: _____
-

5. Due to the nature of Correspondence Education in the Inmate Education program, texts, equipment, and supplies may be limited. If needed, list any special texts, equipment, or supplies



needed for this course or sections of this course being offered through correspondence education:

- Correspondence courses in the Inmate Education Program utilize a paper/pencil packet format in lieu of technology
- Instructional materials packets are created by instructors and delivered to and picked up from the Onsite Program Supervisor for each touchpoint in the course
- OTHER: _____

6. Describe the college resources that will be required by instructor and incarcerated students for this course:

- Technology, including Reprographics (please describe):

N/A

- Student Support Services (please describe):

N/A

7. Section 55200 of title 5 states "In addition, instruction provided as distance/correspondence education is subject to the requirements that may be imposed by the Americans with Disabilities Act (42 U.S.C. §12100 et seq.) and section 508 of the Rehabilitation Act of 1973, as amended, (29 U.S.C. §794d)." Instructional materials are accessible to students with disabilities:

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Antelope Valley College currently only offers correspondence education to incarcerated students. The following course will be offered via correspondence provided it meets the listed requirements.

Course Number: Math 110

Course Name: Math for Liberal Arts Students

1. Institutions offering correspondence education must have processes in place through which the institution establishes that the student who registers in a correspondence course is the same person who participates in and receives academic credit for said course. This requirement will be met if the institution verifies the identity of an incarcerated student through collaboration with the Onsite Program Supervisor and the associated facility's internal process for inmate identification.
 - Admission and Registration procedures consistent with our face-to-face community education classes are used to verify incarcerated student identity
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2. The Methods of Instruction will be modified and/or replaced in the correspondence course.
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 - Instructional materials are distributed to the facilities housing the enrolled incarcerated student within one week of receipt from the instructor
 - The Inmate Education Instruction Coordinator collects completed coursework for each "touchpoint"
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 - The Onsite Program Supervisor distributes and collects work by course section and incarcerated student
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- Instructional materials packets are created by instructors and delivered to and picked up from the Onsite Program Supervisor for each touchpoint in the course
- OTHER: _____

6. Describe the college resources that will be required by instructor and incarcerated students for this course:

- Technology, including Reprographics (please describe):

N/A

- Student Support Services (please describe):

N/A

7. Section 55200 of title 5 states "In addition, instruction provided as distance/correspondence education is subject to the requirements that may be imposed by the Americans with Disabilities Act (42 U.S.C. §12100 et seq.) and section 508 of the Rehabilitation Act of 1973, as amended, (29 U.S.C. §794d)." Instructional materials are accessible to students with disabilities:

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Antelope Valley College

Correspondence Education Addendum

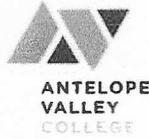
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Course Number: POLS 101

Course Name: American Political Institutions

1. Institutions offering correspondence education must have processes in place through which the institution establishes that the student who registers in a correspondence course is the same person who participates in and receives academic credit for said course. This requirement will be met if the institution verifies the identity of an incarcerated student through collaboration with the Onsite Program Supervisor and the associated facility's internal process for inmate identification.
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 - OTHER: None
-

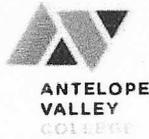
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 - OTHER: None
-

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- Instructional materials packets are created by instructors and delivered to and picked up from the Onsite Program Supervisor for each touchpoint in the course
- OTHER: NONE

6. Describe the college resources that will be required by instructor and incarcerated students for this course:

- Technology, including Reprographics (please describe):

NONE

- Student Support Services (please describe):

NONE

7. Section 55200 of title 5 states "In addition, instruction provided as distance/correspondence education is subject to the requirements that may be imposed by the Americans with Disabilities Act (42 U.S.C. §12100 et seq.) and section 508 of the Rehabilitation Act of 1973, as amended, (29 U.S.C. §794d)." Instructional materials are accessible to students with disabilities:

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Correspondence Education Addendum

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Antelope Valley College currently only offers correspondence education to incarcerated students. The following course will be offered via correspondence provided it meets the listed requirements.

Course Number: _____

Course Name: _____

1. Institutions offering correspondence education must have processes in place through which the institution establishes that the student who registers in a correspondence course is the same person who participates in and receives academic credit for said course. This requirement will be met if the institution verifies the identity of an incarcerated student through collaboration with the Onsite Program Supervisor and the associated facility's internal process for inmate identification.
 - Admission and Registration procedures consistent with our face-to-face community education classes are used to verify incarcerated student identity
 - Onsite incarcerated student authentication procedures will vary by correctional facility
 - Commanding Officers, in collaboration with Onsite Program Supervisors, verify the packets they receive are from the incarcerated student registered in the class and that the correct name is provided
 - Any onsite proctored assessments will utilize a facility-determined incarcerated student authentication process and reconciliation with the class roster
2. The Methods of Instruction will be modified and/or replaced in the correspondence course.
 - Classes are instructor _____ paced and "touchpoints" are scheduled every 2 _____ 4 weeks at the discretion of the instructor. Delivery of packets and receipt of student work occur on a regular schedule every two weeks.
 - Instructors will have at least one (1) touchpoint with their students for every 10 "in-class" hours as detailed in the Course Outline of Record (COR)
 - A "touchpoint" is a dissemination of instructional materials
 - For each "touchpoint," instructors will send the Inmate Education Instruction Coordinator instructional materials for dissemination at least one week in advance



- Instructional Materials will include lecture materials to cover course content and assignments/ assessments to check for understanding
 - The Inmate Education Instruction Coordinator produces printed versions of the instructional materials for distribution
 - Instructional materials are distributed to the facilities housing the enrolled incarcerated student within one week of receipt from the instructor
 - The Inmate Education Instruction Coordinator collects completed coursework for each “touchpoint”
 - For courses with only one touchpoint, an acceptable interval between distribution and collection will be determined by the instructor
 - The Onsite Program Supervisor distributes and collects work by course section and incarcerated student
 - OTHER: _____
-

3. In Correspondence Education, by definition, there is limited interaction between instructor and students. While limited, interaction should still strive to be regular and substantive. To achieve this end, interaction between the student-inmate and instructor will undergo the following procedure:

- The Inmate Education Instruction Coordinator addresses any questions by incarcerated students by emailing the instructor
- Instructor answers posed question(s) to Inmate Education Instruction Coordinator to give to student

4. Student learning will be evaluated in methods appropriate to the discipline, including but not limited to the following:

- Incarcerated student learning will be evaluated by a combination of formative and summative assessments (e.g. assignments, quizzes, tests, written responses to prompts, and evaluations consistent with the Course Outline of Record (COR))
 - Students are expected to complete the hours of study consistent with the hours stated in the COR
 - Opportunities for student self-assessment will be provided at the end of each touchpoint, as formative assessments
 - OTHER: _____
-

5. Due to the nature of Correspondence Education in the Inmate Education program, texts, equipment, and supplies may be limited. If needed, list any special texts, equipment, or supplies



needed for this course or sections of this course being offered through correspondence education:

- Correspondence courses in the Inmate Education Program utilize a paper/pencil packet format in lieu of technology
- Instructional materials packets are created by instructors and delivered to and picked up from the Onsite Program Supervisor for each touchpoint in the course
- OTHER: _____

6. Describe the college resources that will be required by instructor and incarcerated students for this course:

- Technology, including Reprographics (please describe):

- Student Support Services (please describe):

7. Section 55200 of title 5 states "In addition, instruction provided as distance/correspondence education is subject to the requirements that may be imposed by the Americans with Disabilities Act (42 U.S.C. §12100 et seq.) and section 508 of the Rehabilitation Act of 1973, as amended, (29 U.S.C. §794d)." Instructional materials are accessible to students with disabilities:

- The instructors have access to OSD support to ensure that all course materials are compliant before being offered to the incarcerated student, such as documents being correctly formatted and images having alternate text descriptions
- Instructional materials are evaluated for accessibility and inaccessible elements are appropriately accommodated when needed

Academic Policies and Procedures Approval Date: _____

Board of Trustees Approval Date _____



Antelope Valley College

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 - Onsite incarcerated student authentication procedures will vary by correctional facility
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 - The Inmate Education Instruction Coordinator produces printed versions of the instructional materials for distribution
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 - The Inmate Education Instruction Coordinator collects completed coursework for each “touchpoint”
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 - The Onsite Program Supervisor distributes and collects work by course section and incarcerated student
 - OTHER: _____
-

3. In Correspondence Education, by definition, there is limited interaction between instructor and students. While limited, interaction should still strive to be regular and substantive. To achieve this end, interaction between the student-inmate and instructor will undergo the following procedure:

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- Incarcerated student learning will be evaluated by a combination of formative and summative assessments (e.g. assignments, quizzes, tests, written responses to prompts, and evaluations consistent with the Course Outline of Record (COR))
 - Students are expected to complete the hours of study consistent with the hours stated in the COR
 - Opportunities for student self-assessment will be provided at the end of each touchpoint, as formative assessments
 - OTHER: _____
-

5. Due to the nature of Correspondence Education in the Inmate Education program, texts, equipment, and supplies may be limited. If needed, list any special texts, equipment, or supplies



needed for this course or sections of this course being offered through correspondence education:

- Correspondence courses in the Inmate Education Program utilize a paper/pencil packet format in lieu of technology
- Instructional materials packets are created by instructors and delivered to and picked up from the Onsite Program Supervisor for each touchpoint in the course
- OTHER: _____

6. Describe the college resources that will be required by instructor and incarcerated students for this course:

- Technology, including Reprographics (please describe):

- Student Support Services (please describe):

7. Section 55200 of title 5 states "In addition, instruction provided as distance/correspondence education is subject to the requirements that may be imposed by the Americans with Disabilities Act (42 U.S.C. §12100 et seq.) and section 508 of the Rehabilitation Act of 1973, as amended, (29 U.S.C. §794d)." Instructional materials are accessible to students with disabilities:

- The instructors have access to OSD support to ensure that all course materials are compliant before being offered to the incarcerated student, such as documents being correctly formatted and images having alternate text descriptions
- Instructional materials are evaluated for accessibility and inaccessible elements are appropriately accommodated when needed

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Board of Trustees Approval Date _____



Antelope Valley College

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Antelope Valley College currently only offers correspondence education to incarcerated students. The following course will be offered via correspondence provided it meets the listed requirements.

Course Number: Theatre 110

Course Name: Fundamentals of Acting

1. Institutions offering correspondence education must have processes in place through which the institution establishes that the student who registers in a correspondence course is the same person who participates in and receives academic credit for said course. This requirement will be met if the institution verifies the identity of an incarcerated student through collaboration with the Onsite Program Supervisor and the associated facility's internal process for inmate identification.
 - Admission and Registration procedures consistent with our face-to-face community education classes are used to verify incarcerated student identity
 - Onsite incarcerated student authentication procedures will vary by correctional facility
 - Commanding Officers, in collaboration with Onsite Program Supervisors, verify the packets they receive are from the incarcerated student registered in the class and that the correct name is provided
 - Any onsite proctored assessments will utilize a facility-determined incarcerated student authentication process and reconciliation with the class roster
2. The Methods of Instruction will be modified and/or replaced in the correspondence course.
 - Classes are instructor paced and "touchpoints" are scheduled every 2 4 weeks at the discretion of the instructor. Delivery of packets and receipt of student work occur on a regular schedule every two weeks.
 - Instructors will have at least one (1) touchpoint with their students for every 10 "in-class" hours as detailed in the Course Outline of Record (COR)
 - A "touchpoint" is a dissemination of instructional materials
 - For each "touchpoint," instructors will send the Inmate Education Instruction Coordinator instructional materials for dissemination at least one week in advance

- Instructional Materials will include lecture materials to cover course content and assignments/ assessments to check for understanding
- The Inmate Education Instruction Coordinator produces printed versions of the instructional materials for distribution
- Instructional materials are distributed to the facilities housing the enrolled incarcerated student within one week of receipt from the instructor
- The Inmate Education Instruction Coordinator collects completed coursework for each "touchpoint"
- For courses with only one touchpoint, an acceptable interval between distribution and collection will be determined by the instructor
- The Onsite Program Supervisor distributes and collects work by course section and incarcerated student

• OTHER: Instructional material for course will be sent to students

Every two weeks. Dean of Extended Learning and Prison Education staff will distribute material to students in Prison.

3. In Correspondence Education, by definition, there is limited interaction between instructor and students. While limited, interaction should still strive to be regular and substantive. To achieve this end, interaction between the student-inmate and instructor will undergo the following procedure:

- The Inmate Education Instruction Coordinator addresses any questions by incarcerated students by emailing the instructor
- Instructor answers posed question(s) to Inmate Education Instruction Coordinator to give to student

4. Student learning will be evaluated in methods appropriate to the discipline, including but not limited to the following:

- Incarcerated student learning will be evaluated by a combination of formative and summative assessments (e.g. assignments, quizzes, tests, written responses to prompts, and evaluations consistent with the Course Outline of Record (COR))
- Students are expected to complete the hours of study consistent with the hours stated in the COR
- Opportunities for student self-assessment will be provided at the end of each touchpoint, as formative assessments

• OTHER: Student will be evaluated through email correspondence

acting exercises, journals, play critique, play review
midterm - Auto drama Final Monologue.
Analyzing 12 guide points to Acting

5. Due to the nature of Correspondence Education in the Inmate Education program, texts, equipment, and supplies may be limited. If needed, list any special texts, equipment, or supplies



needed for this course or sections of this course being offered through correspondence education:

- Correspondence courses in the Inmate Education Program utilize a paper/pencil packet format in lieu of technology
- Instructional materials packets are created by instructors and delivered to and picked up from the Onsite Program Supervisor for each touchpoint in the course
- OTHER: Students will need paper packet assignments, Journal for class Critique, Read 4 plays, View 1 online PLAY, Read Book for class AN ACTOR PERFORMS by Mel Shapiro -

6. Describe the college resources that will be required by instructor and incarcerated students for this course:

- Technology, including Reprographics (please describe):
Copy Syllabus, class assignments, instructional material for Acting Exercises -
- Student Support Services (please describe):
Provide technical equipment to Film - Autodrama and Final Monologue for Acting evaluation and Assessment of class objectives and student learning outcomes.

7. Section 55200 of title 5 states "In addition, instruction provided as distance/correspondence education is subject to the requirements that may be imposed by the Americans with Disabilities Act (42 U.S.C. §12100 et seq.) and section 508 of the Rehabilitation Act of 1973, as amended, (29 U.S.C. §794d)." Instructional materials are accessible to students with disabilities:

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Academic Policies and Procedures Approval Date: _____

Board of Trustees Approval Date _____



Antelope Valley College

Course Impact Report

11/12/2021

Impacts for: ACRV115 - Basic Refrig Sys and Contr

Courses that use ACRV115 - Basic Refrig Sys and Contr as a Requisite

	Course Name	Type of Requisite	Rationale
1	ACRV212 - Commercial Refrig Systems	Prerequisite	N/A
2	ACRV212 - Commercial Refrig Systems	Prerequisite	N/A

Courses that are Requisites of ACRV115 - Basic Refrig Sys and Contr

	Course Name	Type of Requisite	Rationale
No Courses			

Program Impacts

	Program Name	Course Block Name	Units
1	Air Cond & Refrigeration Spec AS	Required Courses	Approved: 10.0 Revised: 10
2	Refrigeration Specialist AS	Required Courses	Approved: 10.0 Revised: 10
3	Refrigeration Specialist Cert	Required Courses	Approved: 10.0 Revised: 10
4	Air Cond & Refrig Spec Cert	Required Courses	Approved: 10.0 Revised: 10



Antelope Valley College

Course Impact Report

11/12/2021

Impacts for: ACRV125 - Resid Air Cond Sys and Control

Courses that use ACRV125 - Resid Air Cond Sys and Control as a Requisite

	Course Name	Type of Requisite	Rationale
1	ACRV222 - Commercial Air Cond Controls	Prerequisite	N/A
2	ACRV223 - Commercial Air Cond Systems	Prerequisite	N/A
3	ACRV222 - Commercial Air Cond Controls	Prerequisite	N/A
4	ACRV223 - Commercial Air Cond Systems	Prerequisite	N/A

Courses that are Requisites of ACRV125 - Resid Air Cond Sys and Control

	Course Name	Type of Requisite	Rationale
No Courses			

Program Impacts

	Program Name	Course Block Name	Units
1	Air Conditioning Specialist AS	Required Courses	Approved: 10.0 Revised: 10
2	Air Cond & Refrigeration Spec AS	Required Courses	Approved: 10.0 Revised: 10
3	Air Conditioning Specialist Cert	Required Courses	Approved: 10.0 Revised: 10
4	Air Cond & Refrig Spec Cert	Required Courses	Approved: 10.0 Revised: 10



Antelope Valley College

Course Impact Report

11/12/2021

Impacts for: CA141 - Dev PowerPoint Presentations

Courses that use CA141 - Dev PowerPoint Presentations as a Requisite

	Course Name	Type of Requisite	Rationale
No Courses			

Courses that are Requisites of CA141 - Dev PowerPoint Presentations

	Course Name	Type of Requisite	Rationale
1	CA 103 -	Advisory	N/A

Program Impacts

	Program Name	Course Block Name	Units
1	Administrative Assistant AS	Required Courses	Approved: 1.5 Revised: 1.5
2	General Business AS	Required Courses	Approved: 1.5 Revised: 1.5
3	Office Specialist AS	Program Electives	Approved: 1.5 Revised: 1.5
4	Office Specialist Cert	Program Electives	Approved: 1.5 Revised: 1.5
5	Administrative Assistant Cert	Required Courses	Approved: 1.5 Revised: 1.5
6	General Business Cert	Required Courses	Approved: 1.5 Revised: 1.5
7	Office Specialist AS	Program Electives	Approved: 1.5 Revised: 1.5



Antelope Valley College

Course Impact Report

11/12/2021

Impacts for: CIS157 - Introduction to Linux

Courses that use CIS157 - Introduction to Linux as a Requisite

	Course Name	Type of Requisite	Rationale
1	CA159 - SUSE Linux Server Administration	Prerequisite	N/A

Courses that are Requisites of CIS157 - Introduction to Linux

	Course Name	Type of Requisite	Rationale
1	CA103 - Intro to Computers & Dig Tech	Advisory	N/A

Program Impacts

	Program Name	Course Block Name	Units
1	Computer Applications AS	Required Courses	Approved: 2.5 Revised: 2.5
2	Computer Applications AS	Program Electives	Approved: 2.5 Revised: 2.5
3	Computer Networking Multi-Plat AS	Required Courses	Approved: 2.5 Revised: 2.5
4	Computer Software Developer AS	Program Electives	Approved: 2.5 Revised: 2.5
5	Computer Networking Core Cert	Required Courses	Approved: 2.5 Revised: 2.5
6	Computer Applications Cert	Required Courses	Approved: 2.5 Revised: 2.5
7	Computer Applications Cert	Program Electives	Approved: 2.5 Revised: 2.5
8	Computer Networking Multi Cert	Required Courses	Approved: 2.5 Revised: 2.5
9	Computer Software Dev Cert	Program Electives	Approved: 2.5 Revised: 2.5
10	Computer Applications AS	Program Electives	Approved: 2.5 Revised: 2.5



Antelope Valley College

Course Impact Report

11/12/2021

Impacts for: CIS159 - SUSE Linux Server Admin

Courses that use CIS159 - SUSE Linux Server Admin as a Requisite

	Course Name	Type of Requisite	Rationale
No Courses			

Courses that are Requisites of CIS159 - SUSE Linux Server Admin

	Course Name	Type of Requisite	Rationale
1	CA151 - Microcomputer Operating System	Prerequisite	N/A

Program Impacts

	Program Name	Course Block Name	Units
1	Computer Networking Multi-Plat AS	Required Courses	Approved: 2.5 Revised: 2.5
2	Computer Networking Multi Cert	Required Courses	Approved: 2.5 Revised: 2.5



Antelope Valley College

Course Impact Report

11/12/2021

Impacts for: COMM103 - Process of Communication

Courses that use COMM103 - Process of Communication as a Requisite

	Course Name	Type of Requisite	Rationale
1	BIOL204 - General Microbiology	Advisory	N/A
2	BIOL204 - General Microbiology	Advisory	N/A

Courses that are Requisites of COMM103 - Process of Communication

	Course Name	Type of Requisite	Rationale
1	ENGL101 - Academic Composition	Advisory	N/A

Program Impacts

	Program Name	Course Block Name	Units
1	Communication Studies AA-T	Required Electives Group B	Approved: 3.0 Revised: 3
2	Communication Studies AA-T	Required Electives Group C	Approved: 3.0 Revised: 3
3	Deaf Studies: ASL AA	Required Courses	Approved: 3.0 Revised: 3
4	Deaf Studies: Interp Trng AA	Program Electives	Approved: 3.0 Revised: 3
5	Medical Assistant AS	Program Electives	Approved: 3.0 Revised: 3
6	Respiratory Care/Therapy AS	Program Electives	Approved: 3.0 Revised: 3
7	Deaf Studies: American Sign Language Cert	Required Courses	Approved: 3.0 Revised: 3
8	Deaf Studies: Interp Trng Cert	Program Electives	Approved: 3.0 Revised: 3
9	Medical Assistant Cert	Program Electives	Approved: 3.0 Revised: 3
10	Radiologic Technology AS	Elective Courses	Approved: 3.0 Revised: 3
11	Medical Assistant AS	Program Electives	Approved: 3.0 Revised: 3

	Program Name	Course Block Name	Units
12	Medical Assistant Cert	Program Electives	Approved: 3.0 Revised: 3
13	Airframe Manufacturing Tech BS	Required Courses	Approved: 3.0 Revised: 3



Antelope Valley College

Course Impact Report

11/12/2021

Impacts for: DM206L - Video Design and Production II Lab

Courses that use DM206L - Video Design and Production II Lab as a Requisite

	Course Name	Type of Requisite	Rationale
No Courses			

Courses that are Requisites of DM206L - Video Design and Production II Lab

	Course Name	Type of Requisite	Rationale
No Courses			

Program Impacts

	Program Name	Course Block Name	Units
No Programs			



Antelope Valley College

Course Impact Report

11/12/2021

Impacts for: DM213L - Video Design and Production II Lab

Courses that use DM213L - Video Design and Production II Lab as a Requisite

	Course Name	Type of Requisite	Rationale
No Courses			

Courses that are Requisites of DM213L - Video Design and Production II Lab

	Course Name	Type of Requisite	Rationale
No Courses			

Program Impacts

	Program Name	Course Block Name	Units
No Programs			



Antelope Valley College

Course Impact Report

11/12/2021

Impacts for: ENGR220L - Strength of Materials Lab

Courses that use ENGR220L - Strength of Materials Lab as a Requisite

	Course Name	Type of Requisite	Rationale
No Courses			

Courses that are Requisites of ENGR220L - Strength of Materials Lab

	Course Name	Type of Requisite	Rationale
No Courses			

Program Impacts

	Program Name	Course Block Name	Units
No Programs			



Antelope Valley College

Course Impact Report

11/12/2021

Impacts for: ENGR220PS - Strength of Materials PSS

Courses that use ENGR220PS - Strength of Materials PSS as a Requisite

	Course Name	Type of Requisite	Rationale
No Courses			

Courses that are Requisites of ENGR220PS - Strength of Materials PSS

	Course Name	Type of Requisite	Rationale
1	ENGR220 - Strength of Materials	Co-Requisite	N/A

Program Impacts

	Program Name	Course Block Name	Units
No Programs			



Antelope Valley College

Course Impact Report

11/12/2021

Impacts for: FTEC120 - (S-212) Wildfire Power Saws

Courses that use FTEC120 - (S-212) Wildfire Power Saws as a Requisite

	Course Name	Type of Requisite	Rationale
No Courses			

Courses that are Requisites of FTEC120 - (S-212) Wildfire Power Saws

	Course Name	Type of Requisite	Rationale
No Courses			

Program Impacts

	Program Name	Course Block Name	Units
1	Fire Technology AS	Program Electives	Approved: 1.5 Revised: 1.5
2	Wildland Fire Technology AS	Program Electives	Approved: 1.5 Revised: 1.5
3	Fire Technology Cert	Program Electives	Approved: 1.5 Revised: 1.5
4	Wildland Fire Technology Cert	Required Courses	Approved: 1.5 Revised: 1.5



Antelope Valley College

Course Impact Report

11/12/2021

Impacts for: FTEC122 - Wildland Firefighter

Courses that use FTEC122 - Wildland Firefighter as a Requisite

	Course Name	Type of Requisite	Rationale
No Courses			

Courses that are Requisites of FTEC122 - Wildland Firefighter

	Course Name	Type of Requisite	Rationale
No Courses			

Program Impacts

	Program Name	Course Block Name	Units
1	Fire Technology AS	Program Electives	Approved: 5.0 Revised: 5
2	Wildland Fire Technology AS	Program Electives	Approved: 5.0 Revised: 5
3	Fire Technology Cert	Program Electives	Approved: 5.0 Revised: 5
4	Wildland Fire Technology Cert	Required Courses	Approved: 5.0 Revised: 5



Antelope Valley College

Course Impact Report

11/12/2021

Impacts for: FTEC126 - Wildland Fire Behavior

Courses that use FTEC126 - Wildland Fire Behavior as a Requisite

	Course Name	Type of Requisite	Rationale
No Courses			

Courses that are Requisites of FTEC126 - Wildland Fire Behavior

	Course Name	Type of Requisite	Rationale
No Courses			

Program Impacts

	Program Name	Course Block Name	Units
1	Fire Technology AS	Program Electives	Approved: 3.0 Revised: 3
2	Wildland Fire Technology AS	Required Courses	Approved: 3.0 Revised: 3
3	Fire Technology Cert	Program Electives	Approved: 3.0 Revised: 3
4	Wildland Fire Technology Cert	Required Courses	Approved: 3.0 Revised: 3



Antelope Valley College

Course Impact Report

11/12/2021

Impacts for: FTEC127 - Wildland Firefighter Safety & Survival

Courses that use FTEC127 - Wildland Firefighter Safety & Survival as a Requisite

	Course Name	Type of Requisite	Rationale
No Courses			

Courses that are Requisites of FTEC127 - Wildland Firefighter Safety & Survival

	Course Name	Type of Requisite	Rationale
No Courses			

Program Impacts

	Program Name	Course Block Name	Units
1	Fire Technology AS	Program Electives	Approved: 3.0 Revised: 3
2	Wildland Fire Technology AS	Required Courses	Approved: 3.0 Revised: 3
3	Fire Technology Cert	Program Electives	Approved: 3.0 Revised: 3
4	Wildland Fire Technology Cert	Required Courses	Approved: 3.0 Revised: 3



Antelope Valley College

Course Impact Report

11/12/2021

Impacts for: FTEC128 - Wildland Fire Operations

Courses that use FTEC128 - Wildland Fire Operations as a Requisite

	Course Name	Type of Requisite	Rationale
No Courses			

Courses that are Requisites of FTEC128 - Wildland Fire Operations

	Course Name	Type of Requisite	Rationale
No Courses			

Program Impacts

	Program Name	Course Block Name	Units
1	Fire Technology AS	Program Electives	Approved: 3.0 Revised: 3
2	Wildland Fire Technology AS	Required Courses	Approved: 3.0 Revised: 3
3	Fire Technology Cert	Program Electives	Approved: 3.0 Revised: 3
4	Wildland Fire Technology Cert	Required Courses	Approved: 3.0 Revised: 3



Antelope Valley College

Course Impact Report

11/12/2021

Impacts for: FTEC129 - Wildland PIO,Preven,Investiga

Courses that use FTEC129 - Wildland PIO,Preven,Investiga as a Requisite

	Course Name	Type of Requisite	Rationale
No Courses			

Courses that are Requisites of FTEC129 - Wildland PIO,Preven,Investiga

	Course Name	Type of Requisite	Rationale
No Courses			

Program Impacts

	Program Name	Course Block Name	Units
1	Fire Technology AS	Program Electives	Approved: 3.0 Revised: 3
2	Wildland Fire Technology AS	Required Courses	Approved: 3.0 Revised: 3
3	Fire Technology Cert	Program Electives	Approved: 3.0 Revised: 3
4	Wildland Fire Technology Cert	Required Courses	Approved: 3.0 Revised: 3



Antelope Valley College

Course Impact Report

11/12/2021

Impacts for: FTEC138 - Wildland Engine Firefighter

Courses that use FTEC138 - Wildland Engine Firefighter as a Requisite

	Course Name	Type of Requisite	Rationale
No Courses			

Courses that are Requisites of FTEC138 - Wildland Engine Firefighter

	Course Name	Type of Requisite	Rationale
No Courses			

Program Impacts

	Program Name	Course Block Name	Units
1	Fire Technology AS	Program Electives	Approved: 5.0 Revised: 5
2	Wildland Fire Technology AS	Program Electives	Approved: 5.0 Revised: 5
3	Fire Technology Cert	Program Electives	Approved: 5.0 Revised: 5
4	Wildland Fire Technology Cert	Required Courses	Approved: 5.0 Revised: 5
5	Wildland Fire Technology Cert	Program Electives	Approved: 5.0 Revised: 5



Antelope Valley College

Course Impact Report

11/12/2021

Impacts for: FTEC222 - Wildland Fire Control

Courses that use FTEC222 - Wildland Fire Control as a Requisite

	Course Name	Type of Requisite	Rationale
No Courses			

Courses that are Requisites of FTEC222 - Wildland Fire Control

	Course Name	Type of Requisite	Rationale
No Courses			

Program Impacts

	Program Name	Course Block Name	Units
1	Fire Technology AS	Program Electives	Approved: 3.0 Revised: 3
2	Wildland Fire Technology AS	Program Electives	Approved: 3.0 Revised: 3
3	Fire Technology Cert	Program Electives	Approved: 3.0 Revised: 3
4	Wildland Fire Technology Cert	Program Electives	Approved: 3.0 Revised: 3



Antelope Valley College

Course Impact Report

11/12/2021

Impacts for: HE191 - First Aid&Emergency Care

Courses that use HE191 - First Aid&Emergency Care as a Requisite

	Course Name	Type of Requisite	Rationale
No Courses			

Courses that are Requisites of HE191 - First Aid&Emergency Care

	Course Name	Type of Requisite	Rationale
No Courses			

Program Impacts

	Program Name	Course Block Name	Units
No Programs			



Antelope Valley College

Course Impact Report

11/12/2021

Impacts for: KINF102 - Beginning Water Aerobics

Courses that use KINF102 - Beginning Water Aerobics as a Requisite

	Course Name	Type of Requisite	Rationale
No Courses			

Courses that are Requisites of KINF102 - Beginning Water Aerobics

	Course Name	Type of Requisite	Rationale
No Courses			

Program Impacts

	Program Name	Course Block Name	Units
No Programs			



Antelope Valley College

Course Impact Report

11/12/2021

Impacts for: KINF102 - Beginning Water Aerobics

Courses that use KINF102 - Beginning Water Aerobics as a Requisite

	Course Name	Type of Requisite	Rationale
No Courses			

Courses that are Requisites of KINF102 - Beginning Water Aerobics

	Course Name	Type of Requisite	Rationale
No Courses			

Program Impacts

	Program Name	Course Block Name	Units
No Programs			



Antelope Valley College

Course Impact Report

11/12/2021

Impacts for: KINF103 - Aerobic Conditioning

Courses that use KINF103 - Aerobic Conditioning as a Requisite

	Course Name	Type of Requisite	Rationale
No Courses			

Courses that are Requisites of KINF103 - Aerobic Conditioning

	Course Name	Type of Requisite	Rationale
No Courses			

Program Impacts

	Program Name	Course Block Name	Units
No Programs			



Antelope Valley College

Course Impact Report

11/12/2021

Impacts for: KINF106 - Hatha Yoga

Courses that use KINF106 - Hatha Yoga as a Requisite

	Course Name	Type of Requisite	Rationale
No Courses			

Courses that are Requisites of KINF106 - Hatha Yoga

	Course Name	Type of Requisite	Rationale
No Courses			

Program Impacts

	Program Name	Course Block Name	Units
No Programs			



Antelope Valley College

Course Impact Report

11/12/2021

Impacts for: KINF128 - Beginning Golf

Courses that use KINF128 - Beginning Golf as a Requisite

	Course Name	Type of Requisite	Rationale
No Courses			

Courses that are Requisites of KINF128 - Beginning Golf

	Course Name	Type of Requisite	Rationale
No Courses			

Program Impacts

	Program Name	Course Block Name	Units
No Programs			



Antelope Valley College

Course Impact Report

11/12/2021

Impacts for: KINF129 - Advanced Golf

Courses that use KINF129 - Advanced Golf as a Requisite

	Course Name	Type of Requisite	Rationale
No Courses			

Courses that are Requisites of KINF129 - Advanced Golf

	Course Name	Type of Requisite	Rationale
No Courses			

Program Impacts

	Program Name	Course Block Name	Units
No Programs			



Antelope Valley College

Course Impact Report

11/12/2021

Impacts for: KINF150 - Beginning Swimming for Non-swimmers

Courses that use KINF150 - Beginning Swimming for Non-swimmers as a Requisite

	Course Name	Type of Requisite	Rationale
No Courses			

Courses that are Requisites of KINF150 - Beginning Swimming for Non-swimmers

	Course Name	Type of Requisite	Rationale
No Courses			

Program Impacts

	Program Name	Course Block Name	Units
1	Kinesiology AA-T	Team Sports	Approved: 1.0 Revised: 1



Antelope Valley College

Course Impact Report

11/12/2021

Impacts for: KINF151 - Intermediate Swimming

Courses that use KINF151 - Intermediate Swimming as a Requisite

	Course Name	Type of Requisite	Rationale
No Courses			

Courses that are Requisites of KINF151 - Intermediate Swimming

	Course Name	Type of Requisite	Rationale
No Courses			

Program Impacts

	Program Name	Course Block Name	Units
1	Kinesiology AA-T	Team Sports	Approved: 1.0 Revised: 1



Antelope Valley College

Course Impact Report

11/12/2021

Impacts for: KINF152 - Beginning Fitness Swimming

Courses that use KINF152 - Beginning Fitness Swimming as a Requisite

	Course Name	Type of Requisite	Rationale
No Courses			

Courses that are Requisites of KINF152 - Beginning Fitness Swimming

	Course Name	Type of Requisite	Rationale
No Courses			

Program Impacts

	Program Name	Course Block Name	Units
No Programs			



Antelope Valley College

Course Impact Report

11/12/2021

Impacts for: KINF155 - Beginning Volleyball

Courses that use KINF155 - Beginning Volleyball as a Requisite

	Course Name	Type of Requisite	Rationale
No Courses			

Courses that are Requisites of KINF155 - Beginning Volleyball

	Course Name	Type of Requisite	Rationale
No Courses			

Program Impacts

	Program Name	Course Block Name	Units
No Programs			



Antelope Valley College

Course Impact Report

11/12/2021

Impacts for: KINF156 - Intermediate Volleyball

Courses that use KINF156 - Intermediate Volleyball as a Requisite

	Course Name	Type of Requisite	Rationale
No Courses			

Courses that are Requisites of KINF156 - Intermediate Volleyball

	Course Name	Type of Requisite	Rationale
No Courses			

Program Impacts

	Program Name	Course Block Name	Units
No Programs			



Antelope Valley College

Course Impact Report

11/12/2021

Impacts for: KINF157 - Advanced Volleyball

Courses that use KINF157 - Advanced Volleyball as a Requisite

	Course Name	Type of Requisite	Rationale
No Courses			

Courses that are Requisites of KINF157 - Advanced Volleyball

	Course Name	Type of Requisite	Rationale
No Courses			

Program Impacts

	Program Name	Course Block Name	Units
No Programs			



Antelope Valley College

Course Impact Report

11/12/2021

Impacts for: KINF170 - Beginning Weight Lifting

Courses that use KINF170 - Beginning Weight Lifting as a Requisite

	Course Name	Type of Requisite	Rationale
No Courses			

Courses that are Requisites of KINF170 - Beginning Weight Lifting

	Course Name	Type of Requisite	Rationale
No Courses			

Program Impacts

	Program Name	Course Block Name	Units
No Programs			



Antelope Valley College

Course Impact Report

11/12/2021

Impacts for: KINF173 - Intermediate Weight Lifting

Courses that use KINF173 - Intermediate Weight Lifting as a Requisite

	Course Name	Type of Requisite	Rationale
No Courses			

Courses that are Requisites of KINF173 - Intermediate Weight Lifting

	Course Name	Type of Requisite	Rationale
No Courses			

Program Impacts

	Program Name	Course Block Name	Units
No Programs			



Antelope Valley College

Course Impact Report

11/12/2021

Impacts for: KINT108A - Yoga Teacher Training 1—Yogic Lifestyle and Yoga as a Healing Practice

Courses that use KINT108A - Yoga Teacher Training 1—Yogic Lifestyle and Yoga as a Healing Practice as a Requisite

	Course Name	Type of Requisite	Rationale
No Courses			

Courses that are Requisites of KINT108A - Yoga Teacher Training 1—Yogic Lifestyle and Yoga as a Healing Practice

	Course Name	Type of Requisite	Rationale
No Courses			

Program Impacts

	Program Name	Course Block Name	Units
No Programs			



Antelope Valley College

Course Impact Report

11/12/2021

Impacts for: KINT108B - Yoga Teacher Training 2—Gross and Subtle Anatomy

Courses that use KINT108B - Yoga Teacher Training 2—Gross and Subtle Anatomy as a Requisite

	Course Name	Type of Requisite	Rationale
No Courses			

Courses that are Requisites of KINT108B - Yoga Teacher Training 2—Gross and Subtle Anatomy

	Course Name	Type of Requisite	Rationale
No Courses			

Program Impacts

	Program Name	Course Block Name	Units
No Programs			



Antelope Valley College

Course Impact Report

11/12/2021

Impacts for: KINT108C - Yoga Teacher Training 3—Pedagogy: The Art and Science of Teaching

Courses that use KINT108C - Yoga Teacher Training 3—Pedagogy: The Art and Science of Teaching as a Requisite

	Course Name	Type of Requisite	Rationale
No Courses			

Courses that are Requisites of KINT108C - Yoga Teacher Training 3—Pedagogy: The Art and Science of Teaching

	Course Name	Type of Requisite	Rationale
No Courses			

Program Impacts

	Program Name	Course Block Name	Units
No Programs			



Antelope Valley College

Course Impact Report

11/12/2021

Impacts for: KINT108C - Yoga Teacher Training 3—Pedagogy: The Art and Science of Teaching

Courses that use KINT108C - Yoga Teacher Training 3—Pedagogy: The Art and Science of Teaching as a Requisite

	Course Name	Type of Requisite	Rationale
No Courses			

Courses that are Requisites of KINT108C - Yoga Teacher Training 3—Pedagogy: The Art and Science of Teaching

	Course Name	Type of Requisite	Rationale
No Courses			

Program Impacts

	Program Name	Course Block Name	Units
No Programs			



Antelope Valley College

Course Impact Report

11/12/2021

Impacts for: MATH20 - Managing Math Anxiety

Courses that use MATH20 - Managing Math Anxiety as a Requisite

	Course Name	Type of Requisite	Rationale
No Courses			

Courses that are Requisites of MATH20 - Managing Math Anxiety

	Course Name	Type of Requisite	Rationale
1	ENGL 097 -	Advisory	N/A

Program Impacts

	Program Name	Course Block Name	Units
No Programs			



Antelope Valley College

Course Impact Report

11/12/2021

Impacts for: MATH21 - Math Study Strategy

Courses that use MATH21 - Math Study Strategy as a Requisite

	Course Name	Type of Requisite	Rationale
No Courses			

Courses that are Requisites of MATH21 - Math Study Strategy

	Course Name	Type of Requisite	Rationale
No Courses			

Program Impacts

	Program Name	Course Block Name	Units
No Programs			



Antelope Valley College

Course Impact Report

11/12/2021

Impacts for: MUSC160C - Marching Arts Pedagogy & Design III: Visual

Courses that use MUSC160C - Marching Arts Pedagogy & Design III: Visual as a Requisite

	Course Name	Type of Requisite	Rationale
1	MUSC160D - Marching Arts Pedagogy & Design IV: Caption Head	Prerequisite	N/A
2	MUSC160D - Marching Arts Pedagogy & Design IV: Caption Head	Prerequisite	N/A

Courses that are Requisites of MUSC160C - Marching Arts Pedagogy & Design III: Visual

	Course Name	Type of Requisite	Rationale
1	MUSC160B - Marching Arts Pedagogy & Design II: Instrumental	Prerequisite	N/A

Program Impacts

	Program Name	Course Block Name	Units
1	Marching Arts Technician	Required Courses	Approved: 3.0 Revised: 3



Antelope Valley College

Course Impact Report

11/12/2021

Impacts for: MUSC160D - Marching Arts Pedagogy & Design IV: Caption Head

Courses that use MUSC160D - Marching Arts Pedagogy & Design IV: Caption Head as a Requisite

	Course Name	Type of Requisite	Rationale
No Courses			

Courses that are Requisites of MUSC160D - Marching Arts Pedagogy & Design IV: Caption Head

	Course Name	Type of Requisite	Rationale
1	MUSC160C - Marching Arts Pedagogy & Design III: Visual	Prerequisite	N/A

Program Impacts

	Program Name	Course Block Name	Units
1	Marching Arts Technician	Required Courses	Approved: 3.0 Revised: 3



Antelope Valley College

Course Impact Report

11/12/2021

Impacts for: KINF195 - Beginning Fitness Swimming

Courses that use KINF195 - Beginning Fitness Swimming as a Requisite

	Course Name	Type of Requisite	Rationale
1	KINF196 - Intermediate Fitness Swimming	Prerequisite	N/A
2	KINF196 - Intermediate Fitness Swimming	Prerequisite	N/A

Courses that are Requisites of KINF195 - Beginning Fitness Swimming

	Course Name	Type of Requisite	Rationale
No Courses			

Program Impacts

	Program Name	Course Block Name	Units
1	Kinesiology AA-T	Aquatics	Approved: 1.0 Revised: 1