

AP&P Minutes

Thursday, November 19, 2020

Via Zoom

3:00 pm – 5:30 pm

Type of Meeting: Regular

Note Taker: Cheyenne Odenthal

Please Review/Bring: The past minutes for accuracy.

Committee Members:

Kathryn Mitchell, Co-chair

Dr. Jessica Eaton, Articulation Officer

Timothy Sturm, CTE Representative

Kent Moser, CTE Representative

Michael Hutchinson, HSS Representative

Maria Kilayko, HSS Representative

James Dorn, MSE Representative

Richard Biritwum, MSE Representative

Jeffrie Ahmad, R&L Representative

Dr. Richie Hao, R&L Representative

Dr. Ronald Chapman, SBS Representative

Dr. Ibrahim Ganley, SBS Representative

Cynthia Littlefield, A&H Representative

Dr. Ariel Tumbaga, A&H Representative

Dr. Scott Lee, Library Rep, Librarian, DE Liaison

Luis Echeverria, Student Services, Counseling

Gabrielle Poorman, Adjunct Representative

Greg Borman, Administrative Position

Riley Dwyer, Administrative Position

LaDonna Trimble, Administrative Position

Ronda Nogales, Outcomes Representative

Mariano Eguizaba, Student Representative

Tooraj Gordi, Proxy for Cindy Hendrix

Ed Knudson, Co-chair

Cindy Hendrix, Outcomes Representative

Guests in Attendance:

Cole McCandless

Gary Heaton-Smith

Rick Motawakel

Duane Rumsey

Lisa Karlstein

Kimberly Sennet

Peggy Martindale

Fredrick Hemker

John Vento

Jesus Tinoco

Items	Person	Action
I. Opening comments from the Co-chair	<i>Kathryn Mitchell</i>	Kathryn Called the meeting to order at 3:04pm Change to agenda; addition of AUTO 240 and AUTO 250 to Action Items for DE approval
II. Minutes 11/12/20	<i>All</i>	<u>Issues Discussed:</u> Motion to approve 11/12/2020 minutes Motion seconded Motion approved <u>Action Taken:</u> <u>Follow Up Items:</u>
III. Informational Item - Spring Meeting Schedule: 1/27/2021, 2/4/2021, 2/19/2021, 3/9/2021, 4/1/2021, 4/15/2021	<i>Kathryn Mitchell</i>	<u>Issues Discussed:</u> -Spring meeting schedule dates on agenda are incorrect; they will be corrected for the next meeting

<p>- DE addition does not count as a revision</p>		<p>-Reminder to division reps and faculty that the DE addendum does not count as a course revision. Action Taken: Follow Up Items:</p>
<p>IV. Discussion -</p>	<p><i>Kathryn Mitchell</i></p>	<p>Issues Discussed: Action Taken: Follow Up Items:</p>
<p>V. Reports -</p>		
<p>VI. Action <i>Emergency Distance Education</i> READ95 Reading Skills ELTE135 Analog Circuit Analysis ELTE130 Digital Circuit Analysis ELTE125 Dir Current&Alt Current Prin ELTE180 Microprocessor Systems ENGL299 Spec Topics in Literature ESL 15CE Civics Industrial Manufacturing IMTA 110 Technician Apprentice I Mathematics for the Machine IMTA 112 Trades Communications for IMTA 212 Apprentices [420-712] Transition to trainer: your role IMTA 255 as a journey worker [455-455] <i>Non-substantial course revisions</i> AUTO250 Automotive Brake Systems Automotive Suspension, Steering, and AUTO240 Alignment MKTG130 Digital Marketing REC101 Intro to Recreation and Leisur OT102 Keyboarding II Manual Transmissions, Transaxles, and AUTO230 Drivelines ATH103L Prac App of Ath Train II Lab REC102 Recreational Leadership</p>	<p><i>Kathryn Mitchell</i></p>	<p>Issues Discussed: Action Taken: -Motion to approve DE component to READ 95 Motion seconded Motion approved -Motion to approve DE component to ELTE135 ELTE130 ELTE125 Motion seconded Motion approved -Motion to approve DE component to ENGL299 Motion seconded Motion approved --Motion to approve DE component to ESL015CE Motion seconded Motion approved -Motion to approve DE component to IMTA 110 IMTA 210 IMTA 112 IMTA 212 IMTA 255 Motion seconded Motion approved</p>

<i>Substantial course Revisions</i>		
AFAB110	Intro Struct Blueprint Man Doc	Motion to approve the non-substantial revision of AUTO250
AFAB115	Aircraft Structures	AUTO240
AFMT310	Safety in Aviation	AUTO230
AFMT320	Lean Management (Six Sigma/5S)	Motion seconded
AFMT330	Airframe Manufac Producibility	Motion approved
AFMT340	Theory of Low Observables	Motion to approve the non-substantial revision of MKTG130
AFMT341	Manufactur Test & Inspection	Motion seconded
AFMT345	Airframe Composite Manufact I	Motion approved
AFMT350	Airframe Manufact Capstone I	
AFMT442	FOE and Migration Paths	Motion to approve the non-substantial revision of REC101
AFMT446	Airframe Composite Manufact II	Motion seconded
AFMT451	Airframe Manufact Capstone II	Motion approved
ART145	2-D Design Basics	
ATH100	Intro to Athletic Training	Motion to approve the non-substantial revision of OT102
ATH102	Prac App of Ath Training I	Motion seconded
ATH103	Prac App of Ath Train II	Motion approved
ATH103L	Prac App of Ath Train II Lab	
AUTO100	Introduction to Automotive Techn	Motion to approve the non-substantial revision of ATH103L
AUTO160	Automotive Electrical Fundamenta	Motion seconded
AUTO211	Automotive Engine Operation and	Motion approved
AUTO220	Automatic Transmissions and Tran	
	Manual Transmissions, Transaxles	Motion to approve the non-substantial revision of REC102
AUTO230	Drivelines	Motion seconded
	Automotive Suspension, Steering,	Motion approved
AUTO240	Alignment	
AUTO250	Automotive Brake Systems	Motion to approve the substantial revision of AFAB110
AUTO260	Auto Electrical Systems	AFAB115
BIOL104	Environmental Biology	Motion seconded
BIOL204	General Microbiology	Motion approved
BUS121	Fund of Investment & Pers Fin	
CA176	Windows Server Networking	Motion to approve the substantial revision of AFMT310
ELEC140	Comm&Indust Wiring&Cabling	AFMT320
ELEC150	Electrical Maintenance	AFMT330
ELEC160	Fundamentals of Motor Control	AFMT340
ELEC220	Advanced Motor Control-PLC	AFMT341
ELEC250	Electricians Journeyman Review	AFMT345
ELTE105	Introduction to Robotics	AFMT350
ELTE110	Electronic Mathematics	AFMT442
ELTE125	Dir Current&Alt Current Prin	AFMT446
ELTE130	Digital Circuit Analysis	AFMT451
ELTE135	Analog Circuit Analysis	
ELTE180	Microprocessor Systems	
ENGL115	Introduction to Technical Comm	
ENGL299	Spec Topics in Literature	
ENGL315	Applied Technical Writing	

ESL050P	ESL Vocab and Pronunciation 5		Motion seconded
FREN101	Elementary French 1		Motion approved
FREN102	Elementary French 2		
GEOG298C	Special Studies in GIS		Motion to approve the substantial revision of ART145
GER101	Elementary German 1		Motion seconded
GER102	Elementary German 2		Motion approved
HE100	First Aid and Emergency Care		
INT101	Prin of Sign Lang Interpreting		Motion to approve the substantial revision of ATH100
INT205	Inter in Specialized Settings		ATH102
INT206	Intro Sign to Engl Interptg		ATH103
JOUR199	Work Experience		ATH103L
MGT115	Human Behavior in Organization		Motion seconded
MKTG101	Principles of Marketing		Motion approved
MKTG112	Introduction to Advertising		
MKTG130	Digital Marketing		Motion to approve the substantial revision of AUTO100
MOA199	Work Experience		AUTO160
MUSC141	Concert Management		AUTO211
MUSC142	Musical Theatre Workshop		AUTO220
MUSC143A	Live Sound I		AUTO230
MUSC143B	Live Sound II		AUTO240
MUSC160A	Marching Arts Pedagogy & Design I: Organization		AUTO250
MUSC160B	Marching Arts Pedagogy & Design II: Instrumental		AUTO260
MUSC160C	Marching Arts Pedagogy & Design III: Visual		Motion seconded
MUSC160D	Marching Arts Pedagogy & Design IV: Caption Head		Motion approved
MUSC170A	Marching Percussion Ensemble		Motion to approve the substantial revision of BIOL104
MUSC170B	Marching Percussion Sectional		BIOL204
MUSC173	Beginning Jazz Ensemble		Motion seconded
MUSC175A	Rock Band A		Motion approved
MUSC175B	Rock Band B		
MUSC175C	Rock Band C		Motion to approve the substantial revision of BUS121
MUSC220A	Commercial Music Ensemble A		Motion seconded
MUSC220B	Commercial Music Ensemble B		Motion approved
MUSC220C	Commercial Music Ensemble C		
MUSC225	Commercial Music Ensemble: Special Projects		Motion to approve the substantial revision of CA176
MUSC233	Studio Music Production III		Motion seconded
MUSC273	Intermediate Jazz Ensemble		Motion approved
OT102	Keyboarding II		
PHIL110	Introduction to Logic		Motion to approve the substantial revision of ELEC140
PHOT213	Life Photography		ELEC150
PHTC125	Beginning Digital Photography		ELEC160
PHTC201	Adv Black and White Photo		ELEC220
PHTC205	Documentary & Photojournalism		ELEC250

PHTC215	Photography Studio Practices		Motion seconded
PHTC275	Advanced Digital Photography		Motion approved
POLS201	Contemp Intntl Relations		
RADT103	Radiographic Pos and Proced I		Motion to approve the substantial revision of
RADT104	Radiographic Principles I		ELTE105
RADT107	Radiographic Pos and Proc II		ELTE110
RADT108	Adv Principles of Exposure		ELTE125
RADT203	Fluo Imag and Radiation Protec		ELTE130
RADT204	Prin and App of Anat in Imag		ELTE135
RADT207	Adv Radiographic Procedures		ELTE180
RADT208	Radiographic Cert Prep		Motion seconded
RADT210	Prin of Venipuncture for Rad		Motion approved
READ95	Reading Skills		
REC101	Intro to Recreation and Leisur		Motion to approve the substantial revision of
REC102	Recreational Leadership		ENGL115
THA125	Intermediate Acting Workshop		ENGL299
THA215	Acting for the Camera		ENGL315
THA220	Fundamentals of Directing		Motion seconded
THA225	Script Analysis		Motion approved
THA239	Intercultural& Women's Theatre		
<i>Course Deactivations</i>			
None			
<i>Substantial Program revisions</i>			
None			
<i>Non-substantial Program revisions</i>			
None			
			Motion to approve the substantial revision of
			ESL050P
			Motion seconded
			Motion approved
			Motion to approve the substantial revision of
			FREN101
			FREN102
			Motion seconded
			Motion approved
			Motion to approve the substantial revision of
			GEOG298C
			Motion seconded
			Motion approved
			Motion to approve the substantial revision of
			GER101
			GER102
			Motion seconded
			Motion approved
			Motion to approve the substantial revision of
			HE100
			Motion seconded
			Motion approved
			Motion to approve the substantial revision of
			INT101
			INT205

		<p>INT206 Motion seconded Motion approved Motion to approve the substantial revision of JOUR199 Motion seconded Motion approved</p> <p>Motion to approve the substantial revision of MGT115 Motion seconded Motion approved</p> <p>Motion to approve the substantial revision of MKTG101 MKTG112 MKTG130 Motion seconded Motion approved</p> <p>Motion to approve the substantial revision of MOA199 Motion seconded Motion approved</p> <p>Motion to approve the substantial revision of MUSC141 MUSC142 MUSC143A MUSC143B MUSC160A MUSC160B MUSC160C MUSC160D MUSC170A MUSC170B MUSC173 MUSC175A MUSC175B MUSC175C MUSC220A MUSC220B MUSC220C MUSC225 MUSC233 MUSC273 Motion seconded Motion approved</p> <p>Motion to approve the substantial revision of</p>
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		<p>OT102 Motion seconded Motion approved</p> <p>Motion to approve the substantial revision of PHIL110 Motion seconded Motion approved</p> <p>Motion to approve the substantial revision of PHOT213 Motion seconded Motion approved</p> <p>Motion to approve the substantial revision of PHTC125 PHTC201 PHTC205 PHTC215 PHTC275 Motion seconded Motion approved</p> <p>Motion to approve the substantial revision of POLS201 Motion seconded Motion approved</p> <p>Motion to approve the substantial revision of RADT103 RADT104 RADT107 RADT108 RADT203 RADT204 RADT207 RADT208 RADT210 Motion seconded Motion approved</p> <p>Motion to approve the substantial revision of READ95 Motion seconded Motion approved</p> <p>Motion to approve the substantial revision of REC101 REC102 Motion seconded</p>
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		<p>Motion approved</p> <p>Motion to approve the substantial revision of THA125 Approved with correction in units to 3 units THA215 THA220 Approved with correction in units to 3 units THA225 THA239 Motion seconded Motion approved</p> <p><u>Follow Up Items:</u></p>
<p>VII. Closing Comments</p>	<p><i>Kathryn Mitchell</i></p>	
<p>NEXT MEETING DATE: 01/28/2021</p>		