

AP&P Minutes

Thursday, May 23, 2019
BE 324
3:00 pm – 5:30 pm

Type of Meeting: *Regular*

Note Taker: *Cheyenne Odenthal*

Please Review/Bring: The past minutes for accuracy.

Committee Members:

Dr. Darcy Wiewall, Co-chair

Jeffrie Ahmad, Faculty Division Rep

Dr. Ronald Chapman, Faculty Division Rep

Dr. Maria Clinton, Faculty Division Rep

Greg Bormann, Academic Dean

Dr. Jessica Eaton, Articulation Officer

Dr. Ibrahim Ganley, Faculty Division Rep

Tooraj Gordi, Faculty Division Rep

Dr. Richie Neil Hao, Faculty Division Rep

Michael Hutchison, Faculty Division Rep

*Dr. Scott Lee, Faculty Division Rep/Librarian/DE
Liaison*

Dr. Mark McGovern, Faculty Division Rep

Alberto Mendoza, Adjunct Rep

Dr. Deborah Sullivan-Ford, Faculty Division Rep

Dr. Les Uhazy, Technical Education Dean

Nate Dillon, proxy for Cynthia Littlefield

Kathryn Mitchell

*Susan Lowry, Chair of discontinuance of Interior
Design*

*Jessica Harper Chair of discontinuance of Clothing
and Textiles*

Committee Members Not In Attendance:

Luis Echeverria, Faculty Division Rep

LaDonna Trimble, Student Services Dean

Cynthia Littlefield, Faculty Division Rep

Riley Dwyer, Co-chair

Terry Rezek, Faculty Division Rep

Items	Person	Action
I. Opening comments from the Co-chair	Darcy	Dr. Wiewall called the meeting to order at 3:12pm. She shared her outgoing recommendations: <ul style="list-style-type: none"> • Make the AP&P Handbook a live document • Revise, review and make recommendation to the committee regarding the program Discontinuance process. • Make the program review process part of the curriculum process
II. Minutes 5/9/2019	All	Issues Discussed: Action Taken: Minutes for 5/9/2019 – approved pending changes Nate Dillon Abstained

		<u>Follow Up Items:</u>
<p>III. Informational Item</p> <p>2019-2020 Meeting schedule: 9/26/19, 10/10/19, 10/24/19, 11/14/19</p> <p>*As per Chancellor's Office, all revisions to programs must be submitted, therefore no more non-substantial revisions to Programs.</p> <p>2019-2020 AP&P Committee Reps</p> <ul style="list-style-type: none"> - H&S Rep & Adjunct -Pending <p>2018-2019 AP&P Goals</p> <ul style="list-style-type: none"> - BP 4020/AP 4021 Review & Revision Recommendations - Develop a training and implementation of eLumen for AP&P Committee members and faculty - Revise the AP&P Handbook <p>Course deactivation</p> <p>PHTC 101L Beginning Black&White Photography Lab</p> <p>PHTC 125L Beginning Digital Photography Lab</p>	<i>Darcy</i>	<p><u>Issues Discussed:</u></p> <p>As of Fall 2019 there will no longer be a substantial revision process. No matter what is being revised in a program it will be required to send those changes to the Chancellor's office.</p> <p><u>Action Taken:</u></p> <p><u>Follow Up Items:</u></p>
<p>IV. Report</p> <ul style="list-style-type: none"> - 2019-2020 AP&P Committee Reps -H&S - pending -Adjunct - pending - Discipline List & Minimum Qualifications - BP 4020/AP 4021 Review & Revision Recommendations - Revisions to AP&P Handbook 	<i>Darcy</i>	<p><u>Issues Discussed:</u></p> <p>Two letters of interest for Adjunct</p> <p>Discipline List & Minimum Qualifications: These minimums are set by the Chancellor's Office.</p> <ul style="list-style-type: none"> • CTE: Richard Biritwum • Arts and Humanities: no feed back <p><u>Action Taken:</u></p> <p><u>Follow Up Items:</u></p>
<p>V. Discussion</p> <ul style="list-style-type: none"> - 2018-2019 Outstanding Program and Course revisions (see addendum) - Volunteers for eLumen training summer 2019 	<i>Darcy</i>	<p><u>Issues Discussed:</u></p> <p>eLumen training volunteers for the summer:</p> <ul style="list-style-type: none"> • Tooraj Gordi? • Ronald Chapman • Kathryn Mitchel • Dr. Maria Clinton • Dr. Mark McGovern • Dr. Jessica Eaton • Richard Biritwum <p><u>Action Taken:</u></p>

		<p><u>Follow Up Items:</u></p>
<p>VI. Action</p> <ul style="list-style-type: none"> • Discipline List & Minimum Qualifications • Guidelines for the Acceptance of Non-Traditional and Test Credit • Clothing & Textiles Program Discontinuance • Interior Design Program Discontinuance 	<p><i>Darcy</i></p>	<p><u>Issues Discussed:</u> A robust discussion was had about the origination of the discontinuance of the Clothing and Textiles and Interior Design programs, as well as the discountenance process.</p> <p><u>Action Taken:</u> Motion was made for Interior Design Program to be discontinued as written by their task force. Motion carried</p> <p>Motion was made for Clothing and Textiles to be discontinued as written by their task force. Motion carried</p> <p>Deborah Sullivan-Ford abstained for the Interior design Program Motion to approve the discipline list Motion carried</p> <p>Motion made and carried to approve Guidelines for the Acceptance of Non-Traditional and Test Credit</p> <p><u>Follow Up Items:</u></p>
<p>NEXT MEETING DATE: September 12, 2019</p>		<p>Dr. Wiewall ended the meeting at 4:18pm</p>