



## Academic Achievement Committee Meeting Minutes

Tuesday, Jan. 24, 2023  
3:00-4:00 p.m.

**Type of Meeting:** *Regular - via Zoom*  
**Please Review/Bring:** *Agenda will be distributed prior to meeting*

**Committee Members:**

Riley Dwyer, Dean of LACA, Jane Bowers, *Academic Development Co-Chair / Math Faculty, AAC Chair*, Wendy Rider, *Academic Development Co-Chair / English Faculty, AAC Chair*, Morenike Adebayo-Ige, *English Faculty*, Dr. Howard Davis, VPAA, Svetlana Deplazes, *Instructional Researcher*, James Dorn, *Math Faculty*, Vanessa Escobar, *Research Analyst*, Rosa Fuller, *Counselor*, Tino Garcia, *English Faculty*, Rosario Gonzalez, *CTE Faculty*, Michelle Hernandez, *Associate Dean of Student Life*, Rashall Hightower, *Director of Student Equity*, D. Scott Jenison, *ESL Faculty*, Tamira Palmetto Despain, *OSD: Disabilities Services Specialist*, Peter McLoughlin, *Math Faculty*, Tynisha Steans, *Student Equity Program Specialist*, LaDonna Trimble, *Dean of Admissions and Records*, Heidi Williams, *Chair of English Department, English Faculty*, Christos Valiotis, *Dean of MSE*

Items	Person	Action
I. Welcome/Announcements	<i>J. Bowers W. Rider</i>	<ul style="list-style-type: none"> <li>Committee members were welcomed to the first meeting of the Spring 2023 semester.</li> </ul>
II. Banner 9: Early Support	<i>Mary DeGraw LaDonna Trimble</i>	<p><b><u>Issues Discussed:</u></b></p> <ul style="list-style-type: none"> <li>Topic of discussion was the early support system using Ellucian Banner, which would allow faculty to provide feedback about students strictly related to their academics.</li> <li>Faculty can report issues students have academically, which would be routed to the appropriate department, such as the Learning Center or Counseling, for review/follow-up.</li> </ul> <p><b><u>Action:</u></b></p> <ul style="list-style-type: none"> <li>Committee members agreed on a final list of issues for the Faculty Feedback page and provided it to</li> </ul>

		<p>Mary DeGraw, guest speaker and representative of Ellucian.</p> <ul style="list-style-type: none"> <li>• The feedback list included Time management or other study skills; college reading skills; college writing skills; college math skills' other content area; ESL; academic counseling; and other.</li> <li>• The next step will be to decide where the feedback will be directed.</li> </ul>
III. OnCourse FPD Event	<i>J. Bowers W. Rider</i>	<p><b><u>Issues Discussed:</u></b></p> <ul style="list-style-type: none"> <li>• Upcoming OnCourse Workshop will be held from 9:00 a.m. to 3:30 p.m. via Zoom on Friday, Jan. 27th.</li> <li>• As of time of meeting, there are 15 available registration spots.</li> </ul> <p><b><u>Follow-Up:</u></b></p> <ul style="list-style-type: none"> <li>• Any faculty interested in participating may register by Fri. Jan. 27 9 a.m. via Cornerstone.</li> </ul>
IV. Academic Success Forum	<i>J. Bowers W. Rider</i>	<p><b><u>Issues Discussed:</u></b></p> <ul style="list-style-type: none"> <li>• There will be an upcoming Academic Success Forum on Thursday, Feb. 24, and another forum in March to discuss various topics to help increase student success and academic achievement.</li> </ul> <p><b><u>Follow-Up:</u></b></p> <ul style="list-style-type: none"> <li>• Committee co-chairs are seeking presenters for February's forum. If interested in participating, please send an email to Jane Bowers or Wendy Rider.</li> </ul>
VI. Announcements	<i>All</i>	<p><b><u>Issues Discussed:</u></b></p> <ul style="list-style-type: none"> <li>• No further discussion.</li> </ul>