



**ANTELOPE VALLEY COLLEGE**  
invites applications for the position of:

## **PAT Theatre Technician PX (Lighting, Sound/Video, Flyman/Rigger, and/or Stage Manager)**

**SALARY:** \$20.00 - \$24.00 Hourly

**DEPARTMENT:** Theatre Productions

**OPENING DATE:** 06/17/21

**CLOSING DATE:** Continuous

PX/STH - Monday – Work a flexible schedule including evenings, weekends and holidays, depending upon performance schedules. (Exact work schedule to be determined by supervisor based on department needs and college hours of operation.) Temporary employees may only work up to 25 hours a week (not to exceed 100 hours per month), total not to exceed 999 hours for a total of 100 days. (Days are counted regardless of # of hours worked per day)

Establishing a Pool

Cover Letter, List of References, Resume

### **DESCRIPTION:**

Under the work direction of the Performing Arts Theatre Manager/Technical Director or other assigned supervisor.

### **REPRESENTATIVE DUTIES:**

#### **LIGHTING:**

Typical duties under the work direction of the Performing Arts Theatre Manager or other assigned supervisor.

- Sets up and operates theatrical/stage lighting equipment including light Hang & Focus, circuiting, cabling, operating a Spot during rehearsals and performances for various theatre, opera, meetings, choral and music concerts, dance, variety shows and other college and outside rental events.
- Hangs basic light plot with three-color wash, specials and creates a House Light plot.
- Ensures that lighting equipment is in proper clean working condition.
- Reads light plots provided by producers and adapts and restores House plot.
- Designs and implements lighting for a variety of events.
- Operates a variety of lighting consoles and writes cues into board.
- Provides House Light Plot and instrument inventory to producers.
- Orders expendables and other needed materials for theatre lighting operations.
- Performs basic troubleshooting and maintenance of equipment being used.
- Performs other related duties as assigned.

**SOUND / VIDEO:**

Typical duties under the work direction of the Performing Arts Theatre Manager or other assigned supervisor.

- Sets up sound reinforcement, including microphones, cable and monitors, for rehearsals and performances for various theatre, opera, meetings, choral and music concerts, dance, variety shows and other college and outside rental events.
- Operates sound/video equipment, playback; writes cues and records event as necessary.
- Operates mixing console to maintain appropriate audio-levels (including Meyer Acoustic system).
- Operates Projector for screenings and presentations.
- Coordinates and provides sound/video related services for activities.
- Ensures that audio equipment is in proper working condition for assigned performances/events.
- Performs other related duties as assigned.

**FLYMAN / RIGGER:**

Typical duties under the work direction of the Performing Arts Theatre Manager or other assigned supervisor.

- Coordinates and/or directs the safe setup, installation, use and maintenance of rigging equipment, including the J.R. Clancy Scenic Control fly system, used during scheduled events.
- Coordinates and/or directs the delivery, set up, operation, dismantling and striking of rigging and rigging equipment needed for scheduled events.
- Rigs all scenery.
- Operates the fly rail.
- Hangs points, call bridles and ties knots.
- Hangs soft goods and hard set pieces.
- Operates rigging equipment during load-ins, shows and load-outs.
- Assists outside company riggers to install and Strikes equipment.
- Identifies any additional rigging equipment that may be required.
- Performs basic troubleshooting and maintenance of equipment being used.
- Always adheres to safety standards for rigging equipment and uses safe working methods.
- Performs other related duties as assigned.

**STAGE MANAGER:**

Typical duties under the work direction of the Performing Arts Theatre Manager or other assigned supervisor.

- Overall duties will include stage management, ensuring smooth and efficient rehearsals and execution of performances.
- Assists in the coordination and direction of the work of technical crew, set-up and strike and work assignments.
- Acts as a liaison between the various crews involved in backstage production.
- Coordinates, oversees, and/or directs the set-up of stages.
- During the rehearsal process, records all of the blocking, lighting cues, prop usage, costume changes, and entrances of the performers.
- Makes dressing room assignments.
- Creates and maintains metrics reports for each work call.
- Communicates with the front-of-house manager regarding house open, show start and resumption of show after intermission.
- Performs other related duties as assigned.

**MINIMUM QUALIFICATIONS:**

- **LEVEL 1:** Any combination of experience and/or education equal to a minimum of **one (1) to two (2) years** of theatrical experience in the field of expertise.

- **LEVEL 2:** Any combination of experience and/or education equal to a minimum of **three (3) to five (5) years** of theatrical experience in the field of expertise.
- **LEVEL 3:** Any combination of experience and/or education equal to a minimum of **more than five (5) years** of theatrical experience in the field of expertise.

**Please note:**

- List of reference: Verifiable Employment references, **must** include:
  - Employer name
  - Supervisor contact information (name, email and/or phone number)
  - What level of duties was performed and
  - Dates employed

**KNOWLEDGE OF:**

- Terminology, methods, practices, and techniques in specific area of expertise above (i.e., lighting, sound, flyman/rigger, and/or stage management) with emphasis on live events.
- Hanging and focusing instruments; programming cues into lighting boards; and other lighting design practices.
- Appropriate backstage health, safety, and operational standards

**ABILITY TO:**

- Follow established backstage health, safety, and operational practices and procedures.
- Manage time effectively and handle workload in an accurate and efficient manner.
- Understand and carry out oral and written directions.
- Establish and maintain cooperative working relationships.
- Advise and interact effectively with technical and non-technical workers, faculty, students, outside renters and volunteers.
- Cross-train in other Theatre Tech assignments.
- Work with frequent interruptions while maintaining strong detail orientation, be flexible and adaptable under varied conditions and requirements, and maintain composure/performance well under time pressures.
- Work a flexible schedule including evenings, weekends and holidays, depending upon performance schedules.

**PHYSICAL EFFORT:**

- Ability to exert physical effort, such as walking, climbing, standing, reaching, pulling, lifting 50 lbs., bending and twisting.
- Ability to maintain effective audio-visual discrimination and perception for communicating with others
- Sitting or standing for extended periods of time

**OTHER INFORMATION:**

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**EQUAL OPPORTUNITY EMPLOYER:**

*Antelope Valley College prohibits discrimination and harassment based on race, religious creed, color, national origin, ancestry, physical disability, mental disability, medical condition, marital status, sex, age, or sexual orientation. Upon request, we will consider reasonable accommodations to permit individuals with protected disabilities to (a) complete the employment or admission process, (b) perform essential job functions, (c) enjoy benefits and privileges of similarly-situated individuals without disabilities, and (d) participate in instruction, programs, services, activities, or events.*

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**Annual Security Report** is provided by Antelope Valley College for prospective students and employees. A copy of this report is available at <http://www.avc.edu/administration/police/>

## APPLICATION INSTRUCTIONS - PLEASE READ

- Each recruitment is conducted independent from others; therefore, interested parties need to submit separate complete application packages for each position they apply.
- It is important the applicants submit ALL documents requested for the application package to be deemed complete and given consideration.
  - This includes, but is not limited to, submitting transcripts for all college coursework or degrees when requested to do so within a job announcement.
  - All out of the country transcripts must be evaluated prior to submitting them with applications.
    - Any evaluation service member of the National Association of Credential Evaluation Service (NACES) <http://www.naces.org/> is acceptable.
  - If letters of recommendation are required, letters must be current within two years, signed and dated from individuals having knowledge of your professional experience.
  - Typing certifications must be current within one year and must include name, date and net words per minute (NWP).
  - For those disciplines with established Academic Senate's approved equivalency: complete the Supplemental Equivalence Request form (if applicant is applying based on an equivalency and is requesting review)
- Applicants may be subject to passing an examination (written/technical), as appropriate to the requirements of the position.
- Residency within a reasonable geographical area of the college may be necessary.
- Travel expenses for pre-employment interviews and employment processing will not be authorized.

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APPLICATIONS MAY BE FILED ONLINE AT:

<http://www.avc.edu>

3041 West Avenue K  
Lancaster, CA 93536  
(661) 722-6300  
(661) 722-6311

[apatin@avc.edu](mailto:apatin@avc.edu)

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Position #RN20-57  
PAT THEATRE TECHNICIAN PX (LIGHTING,  
SOUND/VIDEO, FLYMAN/RIGGER, AND/OR STAGE  
MANAGER)  
AP

## **PAT Theatre Technician PX (Lighting, Sound/Video, Flyman/Rigger, and/or Stage Manager) Supplemental Questionnaire**

\* 1. What area of expertise do you have?

- Lighting
- Sound/Video
- Flyman/Rigger
- Stage Manager

\* 2. How many years of experience do you have in your area of expertise?

- Level 1: One (1) to two (2) years
- Level 2: three (3) to five (5) years
- Level 3: more than five (5) years

\* Required Question