



Program Review Peer Review

Program/Division/Area Name:	Enrollment Services-Assessment, Admissions and Records (A&R), Graduation and Assessment
Date:	2/26/2021

On behalf of the Program Review Committee (PRC), we thank you for your time and effort in completing the Program Review this year and for your ongoing efforts to continuously improve AVC's programs and services for our students. Your program review allows the rest of AVC to better understand your efforts and how they support the college mission, vision, EMP and other goals.

Program Review Committee Feedback

<i>Program Review Report Section</i>	<i>Exemplary:</i> Reflects a clear and thorough report that presents a well-documented review of the program.	<i>Adequate:</i> The self-study adequately presents program information for each section e.g. analysis of data; narrative information is provided regarding goals/objectives, planning, and recommendations relating to the analysis and use of data, institutional learning outcomes, and mission.	<i>Improvement Needed:</i> One or more sections of the report are lacking and/or contain some inaccuracies. The report must be revised and resubmitted in order to meet the requirements of the program review process. Complete/revise Part(s) mentioned in the Comments Section.	<i>Comments:</i>
Program Overview, Overall	<input type="checkbox"/>	X	<input type="checkbox"/>	The report is comprehensive, and it appears to be a result of a detailed and thoughtful analysis.
1.1.Program's contribution to the District Mission	<input type="checkbox"/>	X	<input type="checkbox"/>	
1.2.Program highlights	<input type="checkbox"/>	X	<input type="checkbox"/>	
2.A. Results of environmental scan information for program	X	<input type="checkbox"/>	<input type="checkbox"/>	The results of the survey are presented in a clear, summative

				format including a thorough analysis of the results and reached actionable conclusions for improvement. The survey data should be included in Part 5 Data.
2.B. Analysis of program review data	<input type="checkbox"/>	x	<input type="checkbox"/>	The SWOT analysis is very thoughtful but seems anecdotal. Please reference data and include Data in Part 5.
2.C. Progress towards SLO/PLO/OO Action Plans	<input type="checkbox"/>	x	<input type="checkbox"/>	It seems that progress is being made toward action plans. It would help to make specific reference to the OO and the Action Plan so the reader can fully understand and appreciate your progress.
2.D. Progress towards past program review goals	<input type="checkbox"/>	x	<input type="checkbox"/>	It seems that progress is being made toward program review goals. It would help to make specific reference to the past PR goal so the reader can fully understand and appreciate your progress.
3. 2020-2021 Planning: Division/Program/Area Goals	<input type="checkbox"/>	x	<input type="checkbox"/>	Most of the goals are clearly articulated, actionable and measurable. "Replace outdated equipment" and "Student worker" are not goals but rather resource requests. These resource requests belong in Part 4 and need to be clearly connected to and supported by a goal in Part 3.
4. Resource Requests that Support Program Needs	<input type="checkbox"/>	<input type="checkbox"/>	x	Resource requests in Part 4 must be clearly connected to and

				supported by Goals in Part 3. For example, there does not appear to be a Goal in Part 3 that connects to the request for classified staff. Each and every resource request should be related to a goal and mentioned in the “steps to be taken to achieve the goal” column at the far right of Part 3.
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Additional Comments:

Overall, this is a thoughtful Program Review report that documents the successes of the area, as well as goals for ongoing improvement. More data could be provided in Part 5. Stronger connections between goals in Part 3 and resource requests in Part 4 are needed in the future.