Program Review Peer Review

Program/Division/Area Name:	Student Life and Services
Date:	2/17/2021

On behalf of the Program Review Committee (PRC), we thank you for your time and effort in completing the Comprehensive Program Review this year and for your ongoing efforts to continuously improve AVC's programs and services for our students. Your program review allows the rest of AVC to better understand your efforts and how they support the college mission, vision, EMP and other goals.

Program Review Committee Feedback

Program Review Report Section	*Exemplary:* Reflects a clear and thorough report that presents a well-documented review of the program.	*Adequate:* The self-study adequately presents program information for each section e.g. analysis of data; narrative information is provided regarding goals/objectives, planning, and recommendations relating to the analysis and use of data, institutional learning outcomes, and mission.	*Improvement Needed:* One or more sections of the report are lacking and/or contain some inaccuracies. The report must be revised and resubmitted in order to meet the requirements of the program review process. Complete/revise Part(s) mentioned in the Comments Section.	*Comments:*
Program Overview, Overall		X		Solid and complete representative work that provides a positive record of the work being done throughout the areas of Student Life. (Please see additional comments at the end, specific to each area.)
1.1.Program's contribution to the District Mission		X		Each area provided a clear overview that included its connections and support of the district's mission. (Please see additional comments at the end, specific to each area.)

1.2.Program highlights	X			The Student Life Division has provided excellent illustrations and data in this review. (Please see additional comments at the end, specific to each area.)
2.A. Results of environmental scan information for program		X		(Please see additional comments at the end, specific to each area.)
2.B. Analysis of program review data		X		Each area provided completed SWOT analysis. (Please see additional comments at the end, specific to each area.)
2.C. Progress towards SLO/PLO/OO Action Plans		X		Each area needs to ensure that they have OO's that are being assessed and writes OO Action Plans annually. (Please see additional comments at the end, specific to each area.)
2.D. Progress towards past program review goals		X		Each area provided concise reviews and comments on its progress towards past PR goals. (Please see additional comments at the end, specific to each area.)
3. 2020-2021 Planning: Division/Program/Area Goals		X		Goals need to clearly and directly support resource requests. (Please see additional comments at the end, specific to each area.)
4. Resource Requests that Support Program Needs		X		Resource Requests need to be clearly connected to and supported by Goals. (Please see additional comments at the end, specific to each area.)

General Comments:

Often times, work at an academic institution is more heavily focused on the instructional programs at the expense of student support services. This collective program review clearly demonstrates the shared value and incredible impact that Student Life has on Antelope Valley College students outside the classroom and in their lives.

There are a handful of proofreading errors (punctuation, spacing, uniformity of font size and type, spelling, consistency of voice), but overall, this is solid and complete representative work that provides a positive record of the work being done throughout Student Life.

Student Life Office: Impressive Program Highlights, including the housing grant of 2.1 M over three years. Overall, well written, thoughtful. Program Goals in Part 3 support Resource Requests in Part 4.

Financial Aid: Thoughtful and data driven report. The Resource Request in Part 4 for additional Classified Staff does NOT seem to be supported by Program Goals in Part 3. Resource Requests need to be clearly connected to and supported by Goals.

First Year Experience: Impressive accomplishments. In Part 2C, you should directly address progress made toward past OO Action Plans. If you don't have OO Action Plans, then be sure to address that by Fall 2021.

Job Placement Center: Thank you for the important work you do connecting students and employers. In Part 2C, you should directly address progress made toward past OO Action Plans. If you don't have OO Action Plans, then be sure to address that by Fall 2021. The Resource Request in Part 4 for additional Classified Staff does NOT seem to be supported by Program Goals in Part 3. Resource Requests need to be clearly connected to and supported by Goals. You do mention the need for a Director in your Weaknesses (Part 2B SWOT), but this should get additional support in your steps to achieve your Goals (Part 3).

Outreach / Information Welcome Center: Thoughtful report, impressive progress! The Resource Requests in Part 4 for additional Faculty and Classified Staff does NOT seem to be supported by Program Goals in Part 3. Resource Requests need to be clearly connected to and supported by Goals. You do mention the lack of staffing in your Weaknesses (Part 2B SWOT), but this should get additional support in your steps to achieve your Goals (Part 3).

Student Equity: Good job highlighting the important work done here. The Resource Requests in Part 4 for additional Faculty and Classified Staff does NOT seem to be supported by Program Goals in Part 3. Resource Requests need to be clearly connected to and supported by Goals. You do mention the lack of staffing in your Weaknesses and Threats (Part 2B SWOT), but this should get additional support in your steps to achieve your Goals (Part 3).

Student Health Services: Thoughtful and data driven report. In Part 2C, you should directly address progress made toward past OO Action Plans. If you don't have OO Action Plans, then be sure to address that by Fall 2021. Lack of staffing is mentioned in your Weaknesses (Part 2B SWOT), but no resource requests are made in Part 4.

Veterans Resource Center: Thank you for the important work you do for AVC veteran students. In Part 2C, you should directly address progress made toward past OO Action Plans. If you don't have OO Action Plans, then be sure to address that by Fall 2021. In Part 3, be sure that goals are not resource request and remain focused on serving our students. For the first goal, the goal is to "Increase Veteran student support by focusing on specialized areas "not to increase staffing. Increasing staffing would be a step to

achieve that goal. Goal #2 is actually a resource request (Increase hours of Veteran Specific Counselor), and this could be re-arranged to be included as a step to achieve Goal #1. What you are asking for is valid, but it's a matter of laying out what the ultimate (student-focused) goal is, and then identifying how to achieve that, which will then connect to your resource requests.