



Basic Skills - Meeting Minutes

Tuesday, October 23, 2018
UH 113
Time – 3:00pm – 4:05pm

Type of Meeting: *Basic Skills Committee*
Note Taker: *Renee Nicovich*
Please Review/Bring:

Committee Members Present:

- Susan Lowry (Co-chair)*
- Morenike Adebayo-Ige*
- Snizhana Bowers*
- James Dorn*
- Diane Flores-Kagan*
- Tino Garcia*
- D. Scott Jenison*
- Kathryn Mitchell*
- Wade Saari*
- May Sanicolas*
- Leslie Uhazy*

Committee Members Absent:

- Riley Dwyer (Co-chair)*
- Heidi Williams (Co-chair)*
- Tiffany Castillejo*
- Svetlana Deplazes*
- Michelle Hernandez*
- Rashall Hightower-Stickel*
- Vejea Jennings*
- Jamie Jones*
- Tyrone Mettler*
- LaDonna Trimble*
- Jill Zimmerman*

Items	Person	Action
I. Early Alert	All	<p><u>Issues Discussed:</u></p> <p>There was discussion about criteria on how to identify people for Early Alert. The following is a list of ideas discussed.</p> <ul style="list-style-type: none"> • GPA • Canvas gradebook—first test or pretest (automated) • Number of years since high school attendance (need data points) • Faculty assessment between 1st and 3rd week • Set up workshops for instructors to train them on how to tell if a student needs extra help with language, math, reading, etc. • Guided self-placement (showed English example) • Early Alert phone app



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		<p>List of services available to students:</p> <ul style="list-style-type: none"> • Learning Center--Writing, Reading, Math, Tutoring, SI • Learning Center--Embedded Tutors • Learning Center—Workshops (Math, Study Skills, Strategy Writing, Reading) • Learning Center—one-on-ones upon referral (IP) • BooksHelp • Study Jams • FYE • Academies • Bridges • Study Halls • Peer Mentors • EOPS • Veterans • STAR • OSD • Umoja • STEM Center (could be a walk-in center) • Math Lab 001 • Online tutoring (NetTutor and Smarthinking) • Library workshops • Library class visits • Supplemental Research Classes • Athletics House of Scholars <p>What we need but don't offer:</p> <ul style="list-style-type: none"> • Organized Study Groups • We need to get the word out about Grammar Groups and Online Tutoring • Use Opening Day to inform faculty what services are available • Send out AB 705 information—include links to services available • Conduct a survey
<p>II. Learning Center Services</p>	<p><i>Susan</i></p>	<p><u>Issues Discussed:</u> Susan provided an update on Learning Center Services. Magdalena is no longer in there and Tammy is out on extended leave, so math services are limited. They are offering a limited series of Math Study Review sessions taught by faculty at the end of the semester. They will be offering embedded tutors in Communication Studies classes, possibly expanding across all disciplines in the future.</p>
<p>III. Other</p>	<p><i>All</i></p>	<p><u>Issues Discussed:</u> Jane Bowers brought up concerns about math tutors and a discussion about tutors followed.</p> <ul style="list-style-type: none"> • Need to change requirements for statistics



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		<ul style="list-style-type: none">• Need to advertise for tutors more• Possibly do in class presentations with applications?• Honors students make good candidates• Can we pay them more?• Identify people who need 115 to be SI for class• Can we use non-AVC student tutors (CSU Bakersfield)
NEXT MEETING DATES: November 27, 2018 February 26, 2019 March 26, 2019 April 23, 2019 May 28, 2019		

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