Called to Order: 2:00 pm	Type of Meeting: Share Governance/Regular

Chair or Co-Chair: Rick Shaw, ITS Director
                     Michele Lathrop, Tutorial Specialist

Attendees: Rick Shaw, Michele Lathrop, Kim Carlson for Angela Musial, Dr. Casey Scudmore, Jayme Starr for Joseph West, Kim Covell, LaDonna Trimble, Dr. Tom O'Neil, Mike Wilmes, Dr. Nancy Bednar (CCCConfer), Nathan Skadsen, Rodney Schilling (CCCConfer), Suzanne Malek, and Van Rider

Absent: Javier Carcano, Luis Echeverria, Sharon Lowry, and Woody Burns

Guests: Greg Krynen, Sherri Padilla

Resource Documents:
1. AVC Technology Master Plan – DRAFT v0.2
2. AVC Strategic Goals & Technology Master Plan Alignment (graphic)

IT Committee Meeting Minutes Approval		**Chair/Co-Chair**
Discussion: Minutes from June 27, 2013 meeting were reviewed and approved.		

Action Items: None	Person Responsible: NA	Deadline: NA

Review of Action Items:		

IT Master Plan Subcommittee

Review/resolve:	R. Shaw asked that all review the *Strategic Goals & Technology Master Plan Alignment* graphic from Draft Technology Plan and provide feedback.		
Conclusions:	Committee will review *Strategic Goals & Technology Master Plan Alignment* graphic and email R. Shaw any additions or suggestions, and discuss at next meeting.		
Action items:	**1.** Numbers to be added to the *Strategic Goals & Technology Master Plan Alignment* graphic. **2.** Webpage to be updated with the approved Technology Plan on the Ed Master Plan page.	Person responsible: R. Shaw	Deadline: 09/26/13

IT Committee Member Terms

Review/resolve:	Elected new Co-Chair for IT Committee, Michele Lathrop		
Conclusions:	Voted and approved		
Action items:	IT Committee Members list to be updated online with the newest members.	Person responsible: M. Lathrop	09/26/13

Licensing Procedures

Review/resolve:	Dr. Tom O'Neil would like to see all Administrative Assistants with the ability to scan and have access to the same software.		
Conclusions:	Documents to be made public should be saved as a pdf file, instead of scanned, and made as accessible as possible. Requests for software installation should be submitted the ITS Dept.		
Action items:	Master plan for all software to come in the future.	Person responsible: R.Shaw	Deadline: NA

Consensus vs Voting

Review/resolve:	Committee discussed the use of Consensus instead of voting.		
Conclusions:	Consensus to use Consensus		
Action items: none		Person responsible: NA	Deadline: NA

Additional Information: Adjourned 2:45 pm
Next Meeting: September 26, 2:00 pm, L-201