

CURRICULUM MEETING MINUTES
ANTELOPE VALLEY COLLEGE
 Health Sciences Room HS 194
 April 22, 2013 3:30pm

Present: Vickie Beatty, Bonnie Curry, Debra Dickinson (recorder), Linda Harmon, Sandra Hughes, Sandy Robinson, Casey Scudmore, Susie Snyder, Marianne Stewart, Elizabeth Sundberg (Chair), Denise Walker

Agenda Item	Presenter	Discussion	Action
Approval of minutes from March 25, 2013	Liz	Correction: change "Curriculum" from "AND" at heading. Change topic of "Kaplan" to "Skills Lab."	Linda moved to approve with corrections. Sandy seconded. All in favor.
Model Curriculum (MC)	Liz	<p>Recommendation to change units in courses in the new curriculum to match the MC units to avoid having to changes in the future. Need to change to have a total of 70 units.</p> <p>Change speech class back to Com 101.</p> <p>Philosophy 105 is acceptable (same as Philosophy 120).</p> <p>Need to change to a total of 36 nursing units from the current total of 40.5. Need to decrease 1.5 units in theory and 3 units in clinical.</p> <p>No change to NS 232 since it was already decreased in units from current curriculum. Reviewed all new curriculum units in lecture and clinic.</p> <p>MC Conference call at 0900 on Thursday. Liz encouraged everyone to attend. Electronic mail was sent from Dr. Cowell regarding this.</p>	<p>1st semester lecture changed from 4.5 units to 4 units.</p> <p>2nd semester Medical Surgical I clinic changed from 4 units to 3 units and Obstetrics lecture from 2 units to 1.5 units.</p> <p>3rd semester Medical Surgical II clinic changed from 4 units to 3 units.</p> <p>4th semester Medical Surgical III clinic changed from 4 units to 3 units and Pediatrics lecture from 2.5 units to 2 units.</p> <p>Total now 18 lecture units and 18 clinical units.</p>
Course of Record (CORs), Course Proposals, SLOs and Formative Evaluations	Liz Linda	<p>Everyone should have the new curriculum CORs on Curricunet and write Student Learning Outcomes (SLOs). SLOs need to be checked to assure we are measuring what we intend to measure. Theory exams should be reflected in SLOs as well as clinical components.</p> <p>For the current curriculum Linda reviewed to SLOs for all professional courses.</p> <p>Regular courses will be released July 1 for review. Faculty should do a non-substantial update. Review and check with Linda.</p> <p>Linda stated the selections for prerequisites and drop down menus for Course Proposals should be: AA/AS, CSU only-vocational/occupational, no material fee, course repeatability, Category A & I. Link objectives to the methods of evaluation.</p>	<p>Linda will put them into the form if we send the SLOs to her.</p> <p>Send Linda the updated book list for current courses and she will update the COR.</p>

	Liz	Formative Evaluations for new courses are categories of Roles of Practitioner, Manager, Teacher, and Scholar. A sample form was reviewed and it was decided to keep the format the same for each course and faculty will modify it to meet course objectives.	Vickie will reformat the current sample formative evaluation and send it out to everyone for faculty to adapt for each course and develop a summative evaluation as well.
New Curriculum Courses	Liz	Changes needed to be made to the new curriculum course numbers already suggested due to the use of those course numbers in the past. Discussed if transfer students could be required to take the three Medical Surgical courses, Mental Health and Professional course. Discussed the number of weeks for courses in clinic and keeping one instructor for the whole eight weeks.	New course numbers will have an "A" added. Such as NS 101A for Fundamentals. Liz will investigate requirements and discuss at next meeting. Further discussion will occur at next meeting.
Care Plan Format for new Curriculum	Liz	Discussed what format we be used in new curriculum instead of Orem's Self Care Theory. Needs to meld with the curriculum. Faculty agreed to a form of nursing process.	Vickie will bring ideas from concept curriculum.
Kaplan	Liz	Bench mark of 50 th percentile ranking for proficiency of Kaplan exam. Students not at the bench mark need to remediate. Need to assure faculty is consistent with remediation and points applied to clinical grade.	Liz will bring paperwork from last Kaplan meeting to next meeting for further discussion and clarity.
Informational items: Flipped classroom	Liz	Liz reminded faculty of The Flipped Classroom DVD webinar on April 29 th at 3:30 pm in room HS 217.	
Testing on Blackboard	Casey	Casey will present how to set up computerized testing on Blackboard for nursing courses. She has spearheaded this in NS 121 with about 50% of the students testing online with good results and positive feedback from students. Students may test on laptops or tablets.	Faculty may bring questions to set up sample exam.
Next meeting	Liz	May 20, 2013 at 3:30 p.m. Room HS 194.	Adjourned at 5:27 p.m.