

13-14 Budget  
Call -  
Admin Council

**Subject:** 2013-2014 Budget Call  
**From:** Diana C Keelen <dkeelen@avc.edu>  
**Date:** Mon, 04 Mar 2013 10:49:47 -0800 (PST)

Council,

Attached is the 2013-2014 Budget Call, Timeline, Narrative and Budget Request Forms. In accordance with the accreditation process, we need to ensure that we continue to follow the budget development process. In your request, please include all resource requests, regardless if funding is available. It is important to note that the budget does not drive the resource request only the ability to fund the request. The budget development forms and narratives are due from the Department/Division to the supervising Vice President by **July 12, 2013**. Feel free to contact me if there are any questions.

Respectfully,

Diana Keelen

Director of Business Services

<b>Budget Call Memo.pdf</b>	<b>Content-Type:</b> application/pdf <b>Content-Encoding:</b> base64
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2013 - 2014 Budget Timeline.pdf

<b>2013 - 2014 Budget Timeline.pdf</b>	<b>Content-Type:</b> application/pdf <b>Content-Encoding:</b> base64
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Budget Request Form.xls

<b>Budget Request Form.xls</b>	<b>Content-Type:</b> application/vnd.ms-excel <b>Content-Encoding:</b> base64
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Budget Narrative Form 13-14.doc

<b>Budget Narrative Form 13-14.doc</b>	<b>Content-Type:</b> application/msword <b>Content-Encoding:</b> base64
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**Subject:** 2012-2013 Budget Call

**From:** Diana C Keelen <dkeelen@avc.edu>

**Date:** Tue, 06 Mar 2012 11:25:23 -0800 (PST)

**CC:** tbrundage@avc.edu

Good morning,

Attached is the 2012-2013 Budget Call, Timeline, Narrative and Budget Request Forms. In accordance with the accreditation process, we need to ensure that we continue to follow the budget development process and tie the requests to the program plan, even in tough budget years. In your request, please include all resource requests, regardless if funding is available. It is important to note that the budget does not drive the resource request, only the ability to fund the request. Feel free to contact me if there are any questions.

Respectfully,

Diana Keelen

Director of Business Services

**2012-2013 Budget Call and Timeline.pdf**

**Content-Type:** application/pdf

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Budget Narrative Form 12-13.doc

**Budget Narrative Form 12-13.doc**

**Content-Type:** application/msword

**Content-Encoding:** base64

Budget Request Form.xls

**Budget Request Form.xls**

**Content-Type:** application/vnd.ms-excel

**Content-Encoding:** base64

**Subject:** 2011-2012 Budget Development

**From:** Diana C Keelen <dkeelen@avc.edu>

**Date:** Mon, 21 Mar 2011 14:52:18 -0700 (PDT)

**BCC:**

Council,

The budget call for 2011-2012 can be found at our business services website.

Budget Call and Timeline: <http://www.avc.edu/administration/busserv/documents/BudgetMemoandTimeline.PDF>

Budget Request Form: [http://www.avc.edu/administration/busserv/documents/BudgetRequestForm\\_000.xls](http://www.avc.edu/administration/busserv/documents/BudgetRequestForm_000.xls)

Budget Narrative Form: <http://www.avc.edu/administration/busserv/documents/BudgetNarrativeForm11-12.doc>

Please be sure to also include your budget line reductions.

The categorical worksheets will be sent out to the program managers by tomorrow to assist in the budget development process.

For information on how our budget development fits with in our strategic planning, please review our Strategic Planning & Budget Development Handbook that has been approved by SPBC. [http://www.avc.edu/administration/busserv/documents/SPBCApprovedStrategicPlanningandBudgetDevelopmentHandbook8-18-10\\_001.pdf](http://www.avc.edu/administration/busserv/documents/SPBCApprovedStrategicPlanningandBudgetDevelopmentHandbook8-18-10_001.pdf)

For questions, feel free to contact Debby Hackenberg at ext. 6825 or myself at ext. 6319.

Respectfully,

Diana Keelen

Director of Business Services

**Subject:** 2010-2011 Budget Call

**From:** Diana C Keelen <dkeelen@avc.edu>

**Date:** Mon, 22 Mar 2010 13:28:58 -0700 (PDT)

**BCC:**

Good afternoon,

Attached is the budget call for 2010-2011. Even though budget times are tight, accreditation requires that we plan and review our programs and operations. Please submit the completed budget development forms and narrative to the supervising Vice President by April 23, 2010.

Respectfully,

Diana

<b>2010-2011 Budget Call.pdf</b>	<b>Content-Type:</b> application/pdf <b>Content-Encoding:</b> base64
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Budget Request Form.xls

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Budget Narrative Form 10-11(MASTER).doc

<b>Budget Narrative Form 10-11(MASTER).doc</b>	<b>Content-Type:</b> application/msword <b>Content-Encoding:</b> base64
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