



**Non-Permanent Staffing Prioritization Rubric**

**Operational Request**

Fiscal Year 2020-2021

Committee Member \_\_\_\_\_ Requested Resource \_\_\_\_\_  
 Department \_\_\_\_\_ Date \_\_\_\_\_

Scoring Area	Related Components	Scoring Rubric	Score
I: Planning Documents	<ul style="list-style-type: none"> <li>- Program Review(PR)/ Annual Program Assessment (APA)</li> <li>- Action Plan</li> <li>- Educational Master Plan/ 3-Year Strategic Plan</li> <li>- Facilities Master Plan</li> <li>- Technology Plan</li> <li>- Human Resources Plan</li> <li>- Other planning documents</li> </ul>	<p><b>Max 30 Points:</b></p> <p><b>0 points:</b> No demonstrated need supported by PR/APA</p> <p><b>15 points:</b> Demonstrates need from Program by PR/APA</p> <p><b>30 points:</b> Demonstrates need from PR/APA and linked to Outcomes</p>	
II. Alignment with Annual Operational/ Institutional Goals	<ul style="list-style-type: none"> <li>- Operational/ Institutional Goals</li> </ul>	<p><b>Max 29 Points:</b> Sum the points for all operational goals that the request supports</p> <p><b>6 points:</b> Maintaining Health/Safety</p> <p><b>6 points:</b> Ensuring Compliance</p> <p><b>4 points:</b> Enhancing Operational Support</p> <p><b>5 points:</b> EMP Goal #2-Efficient and Effective Use of Resources</p> <p><b>4 points:</b> Enhancing Community Partnerships</p> <p><b>4 points:</b> Enhancing Technology Support</p>	
III. Alignment with President's Goals	<ul style="list-style-type: none"> <li>- President's Goals</li> </ul>	<p><b>Max 21 Points:</b></p> <ul style="list-style-type: none"> <li>- <b>0 points</b> if it does not support any of the goals</li> <li>- <b>11 points</b> if it supports some of the goals</li> <li>- <b>21 points</b> if it supports most of the goals</li> </ul> <p>*Supports successful preparation for mid-term report and full accreditation process</p> <p>*Supports the Guided Pathways Program</p> <p>*Supports completing facilities master plan build out of Measure AV projects</p> <p>*Supports a fully-integrated system of record continued implementation of all modules</p> <p>* Supports completion of a 10-year educational master plan supported by a 3-year strategic plan</p> <p>* Supports increasing all outcomes on the Student Success Scorecard/Vision for Success</p> <p>* Supports completely integrating class schedules that are sequenced for degree programs and supports student educational planning &amp; completion</p> <p>* Supports completing a three-year integrated planning system that includes Strategic Plan, Facilities, Information Technology, Human Resources staffing, Marketing, Student Equity and Enrollment Management</p> <p>* Supports the new Palmdale Center expansion and Fox Field renovations to further workforce development support</p> <p>* Supports successfully increasing enrollment of the bachelor's degree program</p> <p>* Supports expanding participation and streamlining the participatory governance structure of the college</p>	
IV. Measurable Assessment Outcomes	<ul style="list-style-type: none"> <li>- Outcomes Assessment</li> </ul>	<p><b>Max 20 Points:</b></p> <p><b>0 points:</b> No outcomes</p> <p><b>10 points:</b> Documented Measurable Outcome</p>	

(SLO/PLO/ILO/OO, etc)	<b>20 points:</b> Documented Measurable Outcome tied to SLO/PLO/ILO/OO	
	<b>Total Points (Max 100):</b>	

30-Sep-19