

ANTELOPE VALLEY COMMUNITY COLLEGE DISTRICT
Lancaster, California
MINUTES OF THE REGULAR MEETING OF THE CITIZENS' OVERSIGHT COMMITTEE
April 20, 2006

CALL TO ORDER

The regular meeting of the Citizens' Oversight Committee was held on Thursday, April 20, 2006, at Antelope Valley College, 3041 West Avenue K, Lancaster, California, in the Board Room (SSV 151).

ATTENDANCE

Citizens' Oversight Committee Present

Olaf Landsgaard, Chairman
Emmery McNairy
Mark Troth
Tim Fuller
Harvey Holloway
William Walsh IV
Bruce Jacobsen
Fran Marroquin
Roger Gallizzi
Ms. Winifred Brunston

College Staff/Representatives Present

Tom Brundage
Doug Jensen

Committee Members Absent

Rafael Felix
Mark Bozigian
Danny Roberts
R. Rex Parris
Norman Hickling
Nicole Guyer
David Cleveland
Jim Miller

Recorded by: Patricia Harris

- I. **CALL TO ORDER & ROLL CALL** – Meeting was called to order at 7:04 p.m. by Mr. Olaf Landsgaard, Chairman.
- II. **COMMENTS FROM COMMUNITY GROUPS AND INDIVIDUALS REGARDING AGENDA ITEMS** – No others in attendance.
- III. **APPROVAL OF PREVIOUS MINUTES** – Ms. Brunston made a motion to approve the minutes of the previous meeting, pending correction of one typographical error, which Mr. Jacobsen seconded. Motion was passed.
- IV. **BOND FUNDS FINANCE REPORT** – Year-to-date income and expenditure report, together with detailed costs of bond projects for year-to-date and previous quarter, was presented by Mr. Tom Brundage and are attached to the minutes. Request was made that one copy of the general ledger, indicating all warrants pertaining to Bond funds; i.e., Fund 41, be available at these meetings, for perusal of the members if they wanted to review it. Mr. Brundage agreed to this. Mr. Walsh asked if any bond funds were used for any other reason other than in connection

with Measure R and Mr. Brundage answered, “No.” Motion was made by Mr. Troth and seconded by Mr. Holloway to accept the Finance Report as presented. Motion was passed.

V. **PROJECT REPORTS** – *Mr. Jensen*

1. **PALMDALE CAMPUS**

This project is moving into Phase II. The Board has approved the Educational Master Plan, and for approximately the next 15 months, work will be done on the Facilities Master Plan, where the needs of the college and community will be defined. Initial project proposal is scheduled for a June 2006 submittal. Challenges were discussed regarding the current FTES of 250 at the Palmdale site and the hopes to increase this number to 500 before the final proposal of Fall 2007. It was noted that outreach activities continue to target the Palmdale area, including the Poncitlan Square presence on Thursday evenings throughout the summer. Outreach venues now have laptops and cellphones so that wireless registration can take place immediately. It was also noted that another employee may be hired to focus on increasing enrollment to the Palmdale site only.

2. **NON-MATCHING FUNDS PROJECTS**

- a. North parking lot project has a substantial completion date of August 12. A groundbreaking ceremony is planned, and COC members will be notified of the date.
- b. Maintenance and Operations, Warehouse and Agricultural Buildings projects are in the final preliminary planning phase.
- c. Student Center expansion project planning phase is about 70% complete.
- d. PE Fields/Stadium renovation is in the final phase of planning, and trying to reduce the budget by \$1million.
- e. ADA improvements: A transition plan assessment of the campus is still underway and should be completed within one month.

Infrastructure Projects:

- f. Contract has been awarded and emergency classroom phone installation will be completed in the summer when students are on break.
- g. Telephone system and network expansion is being revisited so that improvements can be made.
- h. Natatorium renovation: Due to safety issues with the current pool's ventilation system, etc., it has been decided to replace the current pool outside of the existing one and to use the space currently occupied by the pool for handicapped students' and coaches' needs.
- i. Exterior doors and locks design documents are still in the process of bid review.
- j. Campus roofing: Scope of work is still be reviewed.
- k. Infrastructure assessment: Engineering pre-selection is complete and contract will go to the Board for approval in June.

3. **MATCHING FUNDS PROJECTS** (no change from previous meeting)

- a. Theatre Arts facility: State has approved the project and State funding is being awaited from a future Bond measure.
- b. Health-Science building: State has approved the project and State funding is

being awaited from a future Bond measure.

- c. 2006 Final Project Proposal will be submitted to the State for approval to design and construct one of the following projects:
- Student Services building
 - Fine Arts renovation/expansion
 - Fitness & Wellness Center
 - Liberal Studies and Math/Engineering building modernization

Mr. Jensen will be taking a construction report to the next Board meeting in May, with quarterly updates thereafter. In response to a question about fair prioritization of projects, Mr. Jensen responded that this is driven by the Facilities Master Plan that is reviewed annually by an SPBC sub-group, and initial bid project list approved by the Board of Trustees, which is updated every year. It was also noted that when an area is out of code compliance and ADA compliance, as is the current stadium, then that would make it more of a priority. Projects being taken care of first from the Bond money are projects for which AVC will not receive State money.

VI. OLD BUSINESS

Development Agreement and accompanying Donation Agreement were distributed for The information of the members It was stated that AVC is still working with the City of Palmdale and that obtaining water is an issue.

VII. NEW BUSINESS

1. Mr. Brundage shared that the bond underwriting company will be presenting a proposal to the next Board of Trustees meeting to issue additional Measure R bonds. Early issuance of these bonds will bring advantages to AVC as well as benefits to taxpayers. More details to follow, and, as always, members were invited to attend the Board meeting.
2. Mr. Brundage's June retirement was discussed. Hiring process has begun and if there is an adequate pool, it is hoped his replacement will be hired by June 30th. The committee expressed its appreciation of Mr. Brundage's contributions.

VIII. NEXT MEETING DATE

It was agreed to hold the next meeting on **THURSDAY, OCTOBER 12, 2006**, with pizza at 6:30 p.m. and meeting at 7:00 p.m.

IX. ADJOURNMENT

No further business, Ms. Brunston made a motion to adjourn, which was seconded by Mr. Galizzi. Meeting was adjourned at 8:12 p.m.