

ANTELOPE VALLEY COMMUNITY COLLEGE DISTRICT
Lancaster, California
MINUTES OF THE REGULAR MEETING OF THE CITIZENS' OVERSIGHT COMMITTEE
July 19, 2011

CALL TO ORDER

The regular meeting of the Citizens' Oversight Committee was held on July 19, 2011 at Antelope Valley College, 3041 West Avenue K, Lancaster, California, in the Board Room (SSV 151).

ATTENDANCE

Citizen's Oversight Committee Present

Darren Parker, Chairman
Andrew Mercy
Charles Church
Chris Grado
Thomas Lacey
Jordan Aquino
Gregory Dougherty
Karen Clarke
Enrique Camacho
June Burcham

College Staff/Representatives Present

Tom Brundage
Doug Jensen
Diana Keelen
Erin Hitchman

Committee Members Absent

Pamela Ward
Janette Crawford
Gilbert Snow
Bernard Brown
Vance Pomeroy

Other Individuals Present

Margenese Streeter

Recorded by: Erin Hitchman

- I. **CALL TO ORDER, ROLL CALL & INTRODUCTIONS** – Meeting was called to order at 6:00 p.m. by Mr. Parker. Roll was called. Introduction was made of Mr. Tom Brundage, Interim Vice President of Business Services who replaced Ms. Deborah Wallace. Mr. Parker made a motion to postpone the selection of a Committee Chair and Vice Chair until the next meeting due to the non-attendance of five members. Mr. Lacey seconded the motion, which was then passed unanimously.
- II. **STATUS OF OPEN POSITIONS** – No questions or comments regarding open positions. The positions that currently open on the Committee are for a City of Lancaster representative and a City of Palmdale representative. Additionally, the positions that will become available after the current meeting will be for a Senior Citizens representative and a Student representative.

- III. **COMMENTS FROM COMMUNITY GROUPS AND INDIVIDUALS REGARDING AGENDA ITEMS** – Ms. Margenese Streeter, an educator who will be running for the Antelope Valley College Board of Trustees in November, stated that the Committee had done an excellent job of overseeing the bond fund allocation.
- IV. **APPROVAL OF PREVIOUS MINUTES** - Mr. Parker made a motion to approve the minutes of the previous meeting, held July 19, 2011 which Mr. Camacho seconded. Motion was unanimously passed.
- V. **ANNUAL REPORT RECOMMENDATION OF FORMAT & CONENT** – The Committee approved of the tri-fold format of the previous Winter 2010 report and would like to keep the same format in the future. Mr. Parker moved to approve the format and Mr. Grado seconded. Motion was unanimously passed.
- VI. **MEASURE R FINANCE REPORT** – Ms. Keelen presented the Expenditures Recap Report as well as the Bond Recap Detail Report. The Trial Balance Report and the Cumulative Detail Report by Object through June 2011 were also covered.
- VII. **MEASURE R FACILITIES REPORT** – Mr. Jensen provided the Committee with a detailed handout which covered the status of each Measure R project. Mr. Jensen discussed the contingency funds remaining from the last Measure R Project, the Health and Science Building, that will be used towards to other campus improvements.
- VIII. **OLD BUSINESS** – No old business.
- IX. **NEW BUSINESS** – No new business.
- X. **NEXT MEETING DATE** – The next meeting will be determined by staff. Staff will send out the confirmed meeting date.
- XI. **ADJOURNMENT** - No further business. Mr. Parker motioned to adjourn the meeting, which Mr. Camacho seconded, and the motion was passed unanimously. The meeting was adjourned at 6:43 p.m.