



**ACCREDITING
COMMISSION
for COMMUNITY and
JUNIOR COLLEGES**

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January 31, 2008

Dr. Jackie Fisher, Sr.
Superintendent/President
Antelope Valley College
3041 West Avenue K
Lancaster, CA 93536

Dear President Fisher:

The Accrediting Commission for Community and Junior Colleges, Western Association of Schools and Colleges, at its meeting on January 9-11, 2008, reviewed the Midterm Report submitted by Antelope Valley College. The purpose of this review was to assure that the recommendations made by the evaluation team are addressed by the institution and that the college has also addressed the self-identified plans for improvement which were included in the institutional self study.

The Commission acted to accept the Midterm Report with the requirement that the college complete a Progress Report. The report will be followed by a visit by Commission representatives. The Commission asks that the report be submitted by **October 15, 2008**, and should demonstrate the institution's resolution of the recommendations and concerns as noted below:

Recommendation #1: The college must develop a complete blueprint for planning that includes a review of the mission statement, and the research, planning, and evaluation process and ensure clear communication of these processes to faculty, staff, and the community. (Standards I.A.3, I.B, I.B.3, I.B. 4, I.B.6)

Recommendation #3: The college must develop and implement student learning outcomes for all its courses, programs, services, and for the institution as a whole while linking the outcomes to planning and the budgeting process. Equally important, the college must develop mechanisms for measuring those outcomes and commit to using the findings to improve student learning for its diverse students. (Standards I.B, I.B.3, II.A.1c, IIA.2a, IIA.2d, IIA2e, IIA.2f, II.B.3, II.B.4, II.C.2)

With regard to Recommendation #3, the institution must demonstrate that it is beyond the "awareness" level and at least at the "developmental" level of work as identified in the Commission's Rubric for Evaluating Institutional Effectiveness.

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Recommendation #6: The Board must review and develop (1) personnel policies and procedures, including but not limited in recruitment, hiring, labor relations, classification, compensation, benefits, and staff development and training; (2) participatory governance policies (Board Policy 2051) with an eye to incorporate a directive to include data, both qualitative and quantitative, in participatory governance planning and decision making; and (3) program review (Board Policy 5041) to incorporate data-driven analysis. Furthermore, program review reports must be prepared on a regular cycle, and the report findings and recommendations must be disseminated campuswide. Report recommendations must be actively incorporated into campus planning and decision making to enhance student learning. (Standard III A.3, I.B.3, II.A.1a, IV.B.1b)

I also wish to inform you that under U.S. Department of Education regulations, institutions out of compliance with standards or on sanction are expected to correct deficiencies within a two-year period or the Commission must take action to terminate accreditation. Antelope Valley College must correct the deficiencies noted by **January 2009**.

The Midterm Report will become part of the accreditation history of the college and should be used in preparing for the next comprehensive evaluation. The Commission requires that you give the report and this letter appropriate dissemination to your college staff and to those who were signatories of your college report. This group should include campus leadership and the Board of Trustees. The Commission also requires that all reports be made available to students and the public. Placing copies in the college library can accomplish this.

Please note that the next comprehensive evaluation of Antelope Valley College will occur in **Fall 2010**.

Sincerely,



Barbara A. Beno, Ph.D.
President

BAB/tl

cc: Dr. Sharon Lowry, Accreditation Liaison Officer
Board President, Antelope Valley College