

ANTELOPE VALLEY COLLEGE

Archives Task Force Meeting

May 14, 2014

L-214

Minutes

Carolyn Burrell announced that Ms. Linda Rehberger, M.A had been confirmed as Archivist for the project.

The Task Force heard reports from members concerning a possible field trip to another community college archives. Rosa Hall reported that the archives at L.A. Valley College were not available for viewing at this time. Scott Lee reported that he had not been able to contact College of the Canyons. Carolyn Burrell reported that she had made contact with Jerry Ludeke, one of the archivists at Bakersfield College. Ms. Ludeke indicated that the task force members would be welcome to visit after June 4, 2014. Ms. Burrell agreed to request a doodle poll to determine what would be a possible date for a visit in June.

Ed Knudson informed the task force that his office would be digitizing board minutes from 1929 forward. He also indicated that some funds were available in connection with the project. Several task force members indicated a willingness to volunteer to scan documents. Ms. Burrell will discuss the details of the project with Mr. Knudson, and forward information to the task force as it becomes available. Suzanne Malek indicated that once the minutes were digitized, they could be cataloged quite easily in the Horizon system, thus making them available in the college catalog for public and institutional use.

The meeting adjourned at 3:20pm.

Members present:

Rosa Hall

Carolyn Burrell

Scott Lee

Ed Knudson

Winifred Brunston

Sue Malek

Jane Cwayna

Andrew Hitchman

Kimberly Thomas