



Distance Education and Technology Committee Agenda	Tuesday, October 23, 2018 3:00 p.m. - 4:00 p.m., L-201
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Type of Meeting: Regular
Please Review/Bring: Agenda Packet

Committee Members:

- Perry Jehlicka, Co-Chair
- Greg Bormann, VPAA Co-Chair Designee
- Administrative Council – *VACANT*
- Stephanie Mattila, Counseling Faculty Representative
- Dr. Scott Lee, AP&P Representative
- Jimmie Bowen, Faculty Member
- Dr. Rona Brynin – Faculty Member
- Mary Rose Toll, Faculty Member
- Mary Jacobs, Faculty Member
- Ken Sawicki, ITS Alternative Media Specialist
- John Toth, AVFCT Member
- Sheri Langaman, Classified Union Representative
- Dr. Ed Beyer, Instructional Designer
- Dean LoNigro, ITS Management Member
- Greg Krynen, ITS Technical Trainer
- Mike Wilmes, Systems Administrator
- Shirlene Thatch, IMC Representative

Guests:

Items	Person	Action
I. Call to Order	Perry Jehlicka	
II. Approval of Agenda	Perry Jehlicka	
III. Opening Comments from Co-chairs	Perry Jehlicka Greg Bormann	
IV. Open Comments from the Public		
V. Approval of Minutes	All	A. October 9, 2018 DETC Meeting (attachment)
VI. Discussion Items	Perry Jehlicka Perry Jehlicka Perry Jehlicka Perry Jehlicka Mary Jacobs Dean LoNigro Dr. Ed Beyer	A. DETC Goals B. AVC Online C. Faculty Certification D. DETC Faculty Handbook E. NS 205 Professionals Hybrid Course F. Transition of Pedagogical Use of Canvas Training to DETC from ITS G. Online Teacher Certification
VII. Action Items	Perry Jehlicka Dr. Ed Beyer	A. DETC Goals B. AVC Online Redesign
VIII. Adjournment		
NEXT MEETING: 11/13/18		



Distance Education and Technology Committee Minutes	Tuesday, October 23, 2018 3:00 p.m. - 4:00 p.m., L-201
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Please Review/Bring: Agenda Packet

- Committee Members:**
 Perry Jehlicka, Co-Chair
 Greg Bormann, VPAA Co-Chair Designee
 Administrative Council – *VACANT*
 Stephanie Mattila, Counseling Faculty Representative
 Dr. Scott Lee, AP&P Representative *ABSENT*
 Jimmie Bowen, Faculty Member
 Dr. Rona Brynin – Faculty Member *ABSENT*
 Mary Rose Toll, Faculty Member
 Mary Jacobs, Faculty Member
 Ken Sawicki, ITS Alternative Media Specialist *ABSENT*
 John Toth, AVFCT Member
 Sheri Langaman, Classified Union Representative
 Dr. Ed Beyer, Instructional Designer
 Dean LoNigro, ITS Management Member
 Greg Krynen, ITS Technical Trainer *ABSENT*
 Mike Wilmes, Systems Administrator
 Shirlene Thatch, IMC Representative *ABSENT*

Guests:

Items	Person	Action
I. Call to Order	Perry Jehlicka	3:04 PM
II. Approval of Agenda	Perry Jehlicka	Approved, no changes
III. Opening Comments from Co-chairs	Perry Jehlicka Greg Bormann	OEI has changed their rubric, Perry will send it to the committee members. Registration is now open for the OEI convention, early registration ends in April. Dean Bormann informed the committee that POOCR (Peer Online Course Reviewer) training will be coming soon.
IV. Open Comments from the Public		None
V. Approval of Minutes	All	A. October 9, 2018 DETC Meeting (attachment) a. Approved, no changes.
VI. Discussion Items	Perry Jehlicka Perry Jehlicka Perry Jehlicka Perry Jehlicka Mary Jacobs Dean LoNigro Dr. Ed Beyer	A. DETC Goals a. AVC Online – ITS will set up the site, individual departments manage the content. The DETC would like to see if having a live online class schedule on the site would be possible, with functional search features. ITS will research this. AVC’s online classes are currently up on other sites, which should help attract more students. b. Faculty Certification – This needs to be set-up. c. D. DETC Faculty Handbook – Needs to be created as a “living document” so it can be updated as needed and on an on-going basis.

		<p>d. Some progress has been made on the 3 goals. They will need to be set-up as action items for the next meeting. A timeline/date list is needed for the goals.</p> <p>E. NS 205 Professionals Hybrid Course – This class has no clinical hour requirements. The department would like to know the procedure for setting this up as a Hybrid class. Dr. Beyer offered to assist with requesting a shell from Greg Krynen, gaining OEI approval, and training.</p> <p>F. Transition of Pedagogical Use of Canvas Training to DETC from ITS – Dr. Beyer’s training from a pedagogical stand point is approved and does not overlap Greg Krynen’s job description. Canvas training will now fall under the DETC as well. Greg Krynen is still available if additional assistance is needed.</p> <p>G. Online Teacher Certification – Dr. Beyer is developing modules for faculty training. He needs more feedback. Possible resistance is expected, but requiring all faculty to take this training/certification should help consistency across campus. This training may be made available online for faculty. A review will be needed to confirm the faculty member’s demonstrated understanding of creating and teaching online courses. This will need to be very clear cut, and how to measure the results needs to be determined. This may need to be spread out over the course of the year, to give faculty time to learn and be reviewed during their first online class. This will hopefully help encourage more teachers to jump into the OEI program.</p>
VII. Action Items	Perry Jehlicka Dr. Ed Beyer	<p>A. DETC Goals – N/A</p> <p>B. AVC Online Redesign – N/A</p>
VIII. Adjournment		4:01 pm
NEXT MEETING: 11/13/18		

AVC Online

Distance Education Page

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