



Distance Education and Technology Committee Agenda	Tuesday, March 10, 2020 3:00 p.m. - 4:00 p.m., L-201
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Type of Meeting: Regular
Please Review/Bring: Agenda Packet

Perry Jehlicka, Faculty Co-chair
 Greg Bormann, VPAA Designee
 VACANT – ADMIN Council - Dean
 Dean LoNigro, ITS Management
 Mike Wilmes, Learning Management Media Specialist (Ex-Officio)
 Ken Sawicki, ITS Alternative Media Specialist
 Greg Krynen, ITS Technical Trainer
 Dr. Alex Parisky, IMC Representative
 Dr. Scott Lee, AP&P
 John Toth, Faculty Union
 Sheri Langaman, Classified Union
 Stephanie Mattila, Counseling
 Jim Bowen, Career Tech Ed
 Ken Lee, Rhetoric & Literacy
 Dr. Ariel Tumbaga, Arts & Humanities
 VACANT, Library
 Mary Jacobs, Health & Safety Sciences
 Ken Shahla, Math, Science & Engineering
 Kimberly Barker, Social & Behavioral Sciences
 Dr. Rona Brynin, Senator At-Large
 Dr. Ed Beyer, Senator At-Large
 VACANT, ASO Representative

Items	Action
I. Call to Order	
II. Approval of Agenda	
III. Opening Comments from Co-chairs	
IV. Open Comments from the Public	
V. Approval of Minutes	A. February 25, 2020 DETC Minutes (attachment)
VI. Discussion Items	A. Midterm Accreditation Report (DE) – Dr. Alex Parisky B. Distance Education Handbook C. POCR D. AVC Online Redesign E. Negotiations – Senate Approved Training (attachment) F. Faculty Certification
VII. Action Items	A. Distance Education Handbook
VIII. Adjournment	
NEXT MEETING: 3/24/2020	



Distance Education and Technology Committee	Tuesday, March 10, 2020
Minutes	3:00 p.m. - 4:00 p.m., L-201

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 Dean LoNigro, ITS Management
 Mike Wilmes, Learning Management Media Specialist (Ex-Officio) - *ABSENT*
 Ken Sawicki, ITS Alternative Media Specialist - *ABSENT*
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Items	Action
I. Call to Order	3:04 pm
II. Approval of Agenda	Approved, unanimous
III. Opening Comments from Co-chairs	Online convention in Pasadena – end of registration is 4/14/20. Dr. Beyer will be presenting at the meeting.
IV. Open Comments from the Public	None
V. Approval of Minutes	A. February 25, 2020 DETC Minutes (attachment) – Approved, unanimous
VI. Discussion Items	A. Midterm Accreditation Report (DE) – Dr. Alex Parisky – So far this committee has implemented strategies to improve student success rates, retention and

	<p>effectiveness, AVC joined OEI, a faculty handbook is being generated, faculty certification is being implemented, moved from Blackboard to Canvas, Dr. Beyer offered bootcamps to help faculty learn and improve on their online classes, established a POCR committee for accreditation. There is date to show that these efforts are successful – Perry directed the committee to a website with this data. New funding sources will want to see proof that it’s working before agreeing to help support it. What are we doing to help students with online classes? DETC is focused on helping faculty. Quest – can be linked in online classes and included with the agenda/curriculum for classes. “Getting started” type test/quiz. Online Readiness quiz is there too, but it can’t be “required.”</p> <p>B. Distance Education Handbook – further discussion? No. All committee members are happy with current handbook.</p> <p>C. POCR – a plan is being created with some good starting points. No more than 5 classes will be reviewed at one time, 2-3 week window, none will be reviewed at mid-terms or finals. About 10 hours to review one class. Dr. Brynin would like to join the POCR committee and will take the training course during the summer. It’s suggested to take one of your own classes through the POCR process, to see both sides of the system. Each class will be broken down into categories to help split it between each POCR member for review. POCR members will not be critiquing class content or subject matter. They will only be looking at design and learning objectives. POCR committee has to be certified before it can start reviewing classes. A change in the POCR rubric is coming soon. Greg Bormann will send out a link to the committee for a webinar on these changes. Guided pathways funds are being considered to help fund this as well as Student Equity. Dr. Beyer asked about the Corona Virus and possible campus closures – ITS is working on plans to help faculty, staff and students with the possible transition to online work/study.</p> <p>D. AVC Online Redesign – Perry and Dr. Beyer will set up a meeting later and work on how to build the site.</p> <p>E. Negotiations – Senate Approved Training (attachment) – Faculty must be trained in DE for teaching online classes. Senate will rely on DETC as to what is approved training.</p> <p>F. Faculty Certification - Hopefully faculty certification training will begin soon. OEI approved course could count as having been trained. More discussion is needed on this topic. Any training must be approved by the Senate and DETC prior to faculty participating in it.</p>
VII. Action Items	A. Distance Education Handbook – Approved, unanimous.
VIII. Adjournment	<u>4:12 pm</u>