



**ANTELOPE VALLEY COLLEGE**  
**PROGRAM REVIEW COMMITTEE MEETING**  
**April 20, 2015 Agenda**  
**3:00 p.m. – 4:30 p.m.**  
**Library: Senate Office**

To conform to the open meeting act, the public may attend open sessions

1. Opening comments from the Program Review Committee Co-Chairs
2. Open comments from the public
3. Approval of March 16 minutes
4. Reports
5. Action Items
6. Discussion items
  - a. 2015 Program Review timeline – feedback from faculty and administration. Meeta and Carol
  - b. Comprehensive template review continued.
  - c. Outcomes assessment. Meeta
7. Other
  - a. Spring meeting dates: May 4, May 18, June 1
8. Adjournment

## **Recommendations/comments from 2014 report writers to improve institutional effectiveness or make the results more helpful to the program**

**Mathematics:** Offering faculty training throughout the academic year is desirable.

**Science:** Our only issue has been the discrepancy observed in data collected locally from Banner as compared to the data reported by the CCC Chancellor's office. In various occasions we have observed significant differences from the two sources. Additionally, in some cases, the section counts and headcounts reported do not agree with the anecdotal data we collected from the divisional schedules. We recommend that a comprehensive review of our Banner data be completed collaboratively between faculty, and IR and IT personnel.

**Kinesiology and Athletics:** 1. We know that the Program Review Committee has addressed this issue however the Division believes it must go on record with regard to it. The use of data in Program Review is laudable and necessary in the view of this Department. However, the data we are offered to analyze is scattered, and in some cases not the proper data for complete and proper analysis. This department is lucky to have a faculty member with significant background in statistics, as well as organizing that data for public consumption. Without that person, we might still be trying to figure out where the data is and what it means.

**Nursing:** email: I started looking at the data on the program review web site and it is very different from last year. I was trying to do a quick fix (seems we cannot state Status Quo) and yet it is like comparing apples to oranges. For example, the site says we have no adjunct faculty and yet I know we do. I also could not find a section (FAQ) that explained FTES/FTEF as our ratio dramatically changed. It may be because we are listed as having no adjuncts.



**ANTELOPE VALLEY COLLEGE**  
Program Review Committee (PRC) Minutes  
April 20, 2015  
3:00 p.m. – 4:30 p.m. L-201

To conform to the open meeting act, the public may attend open sessions

**1. CALL TO ORDER AND ROLL CALL**

The meeting was called to order at 3:15 pm.

**2. OPENING COMMENTS FROM THE CO-CHAIRS**

None.

**3. OPEN COMMENTS FROM THE PUBLIC**

None

**4. APPROVAL OF MINUTES**

a. Minutes of March 16, 2015 were approved as written.

**5. REPORTS**

a. None

**6. ACTION ITEMS**

a. None

**7. DISCUSSION ITEMS**

**a. 2015 Program Review Timeline-Feedback From Faculty and Administration: Carol and Meeta:**

Carol reported that she informed the Academic Senate on March 19<sup>th</sup> that the PRC was considering moving the report due date to better align with district planning needs. On April 16<sup>th</sup>, she met with the Senate again and heard no concerns about moving the date. Meeta also reported that she presented it to the Exec. Council meeting on March 23<sup>rd</sup> and to the Joint Exec./Dean's meeting on April 6<sup>th</sup>, and they were also supportive. Therefore, the program review reports will be moved to March.

Stacey asked for clarification regarding moving comprehensive and annual updates to April. Her concern is if annual updates are in the fall, and comprehensive in April, the confusion is which data period would be covered with the reporting dates. Meeta said that it's important to project into the future, and won't have the current year data. She also informed Stacey that the prior year (fall) data will be used. Meeta also said that there should be an opportunity to adjust and do an addendum, which was discussed at the meetings she attended. The addendums are due March 31<sup>st</sup> and September 30<sup>th</sup>.

Some of the committee members expressed their concerns with receiving conflicting information/messages from Bonnie Suderman, The President, and different committees, regard assessing the SLO's. The PRC also discussed the MOU that reference the faculty being paid to assess SLO's. Carol will go back to the Senate and inform them of the updated dates.

The committee further discussed SLOs and Outcomes.

**b. Comprehensive Template Review:**

Carol asked everyone to review the current template and the one from College of the Redwoods to

identify the strengths, etc. The PRC will review and discuss at the next scheduled PRC meeting. Attached is a copy of the Redwoods template.

**c. Outcomes Assessment: Meeta Goel**

The committee reviewed and discussed the Sierra College website and their Accreditation Outcome Assessments. The website is <https://www.sierracollege.edu/planning-governance/accreditation>

**8. INFORMATIONAL ITEM**

**a. None**

**9. ADJOURNMENT**

The meeting was adjourned at 4:30pm.

MEMBERS PRESENT			GUESTS
Ms. Stacey Adams	Ms. Carol Eastin	Ms. Melanie Parker	
Dr. Fredy Aviles	Dr. Meeta Goel	Dr. Les Uhazy	
MEMBERS ABSENT			
Ms. Victoria Beatty Ms. Bonnell Curry	Ms. Ann Steinberg		Ms. Jerene Kelly

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