



ANTELOPE VALLEY COLLEGE
OUTCOMES COMMITTEE MEETING

April 28, 2014

3:00 p.m. – 4:30 p.m.

L 201

To conform to the open meeting act, the public may attend open sessions

MEMBERS PRESENT

Dr. Fredy Aviles, Chair	James Bixler	Dr. Irit Gat	Melanie Parker
Stacey Adams	David Durost	Glenn Haller	Wendy Stout
Leslie Baker	Luis Enriquez	Dr. Scott Lee	William Vaughn

MEMBERS ABSENT

Carla Corona	Diana Keelan
Kimberly Covell	Dr. Tom O’Neil
Jessica Eaton	LaDonna Trimble
Dr. Meeta Goel	

GUESTS PRESENT/EX-OFFICIO MEMBERS

1. CALL TO ORDER AND ROLL CALL

A motion was made and seconded to call the April 28, 2014 Outcomes Committee Meeting to order at 3:05p.m. Dr. Fredy Aviles, SLO Faculty Co-Chair, called the meeting to order at 3:05 p.m. Motion carried.

2. OPENING COMMENTS FROM THE SLO COMMITTEE CHAIR

Dr. Fredy Aviles explained to the committee that he recently spoke with Ms. Tina McDermott who unfortunately, did not feel being a member of the Outcomes Committee would be necessary but she does plan to attend the next meeting to discuss the DQPs. He spoke with her in great length regarding the DQPs and the request from accreditation to build out programs in alignment. She is in agreement that this is necessary and will attend the next meeting to personally share her views on this matter. Ms. McDermott agrees that the ILOs and GEOS need to be rewritten as well as the SLOs and PLOs to be in line with the language of the DQPs, which will help with the next accreditation visit. Dr. Aviles indicated that the time to discuss and revise is now and we should no longer be waiting to start this process. The language of the DQPs is written throughout the standards. We need to stop talking about why it’s needed and talk about how we are going to get this done. Tina McDermott will attend our next meeting to share her thoughts on this matter.

3. OPEN COMMENTS FROM THE PUBLIC

No comments from the public were made.

4. APPROVAL OF MINUTES

a. April 14, 2014

A motion was made and seconded to approve the minutes from the April 14, 2014 Outcomes Committee meeting. Motion carried.

5. REPORTS

a. FPD: Why Grades are Not enough (4/21/14, 7-10 pm in SSV 151)

Dr. Aviles and Ms. Stout were at the FPD event on April 21st. He felt it went well and many participants asked clarifying questions. Unfortunately, as always, the event does not draw a large audience.

b. Updates from the Department of Institutional Effectiveness, Research, and Planning – Dr. Meeta Goel

Dr. Goel was not present at the meeting and therefore no update was provided.

A motion was made and seconded to add PHTC 205 and PHTC 205L to agenda item 6a. Motion Carried. Another motion was made and seconded to add Radiologic Technology to 6b Revised PLOs. Motion carried. A final motion was made and seconded to move HHA 102 to item 6c as this is a resurrected course. Motion carried.

6. **ACTION ITEMS**

a. Revised SLOs: SOC 200, PHTC 205, PHTC 205L

After a review of each SLO a motion was made to approved PHTC 205 and PHTC 205L. Motion carried.

A motion was made and seconded to table SOC 200 since requested change were not completed. Dr. Irit Gat indicated that assessment methods listed for SLO 2 were not reduced to one or two. Dr. Fredy Aviles indicated that Dean O’Niel sent him an email insisting that the Outcomes Committee approve the SLOs so to not hold up the COR any longer. The email indicated that any necessary changes could be made at a later date therefore giving the committee no reason to hold up the SLO which will affectively prevent the COR from advancing in the approval process. Unfortunately, the Outcomes Committee as a whole did not feel it was appropriate to pass the class through under the directive of the dean and instead requested the faculty member to be present at the next meeting to explain the necessity of leaving the assessment methods as is or he can make the change as requested. Motion carried.

b. Revised PLOs: Radiologic Technology

After a review of each PLO a motion was made to approved Radiologic Technology PLOs. Motion carried.

c. New course SLOs: HHA 102

After a review of each SLO a motion was made to approved HHA 102. Motion carried.

d. New program PLOs: none

No new program PLOs to review.

7. **DISCUSSION ITEMS**

a. SLO/PLO Revision checklist (attachment)

Mrs. Stacey Adams presented the attachment explaining that while this document should help in the representative’s review of SLOs technically if this document is inclusive enough, faculty should be able to use it while writing their SLOs. She also mentioned that once this document was reviewed and approved she would begin working on the PLO document. After a brief review, it was requested that COR be spelled out for clarification, bullet 5 may not work for basic skills courses and item four may not work for those SLOs that were developed for workshop courses like in the library. A question was asked regarding bullet 6 and 7, now that the assessment methods are being converted to checkboxes, do the representatives just verify something is checked. Mrs. Adams indicated that the assessment method needs to be meaningful for the SLO, i.e. RE SLO stated student will prepare a bank statement but the assessment method is multiple-choice, which did not seem appropriate. A request was made to add definitions to the document so it can be meaningful to faculty and this should be assessable via the website. Dr. Aviles thanked the committee for their review and wanted confirmation that once this document is approved, the committee would return to their prior process of approving revised SLOs as a bulk approval. Previously the committee required the representative and chair to review revised SLOs and it was placed on the agenda similar to a consent agenda item. The committee agreed that they would return to that process once the approval of SLOs is clearly defined and documented via this document.

b. SLO committee goals (attachment)

Dr. Goel was not present at the meeting and therefore no discussion occurred on this matter.

c. Welcome Back (attachment)

Dr. Gat indicated that the name of this event has changed to Opening Day. In the fall there will be two Opening Day events, on Thursday Opening Day will be held at the Palmdale campus and on Friday at Lancaster as usual. The Friday event is mandatory however faculty have the option to attend both. Dr. Aviles reviewed the PowerPoint included in the agenda packet. It was recommended that the DQP title be changed to General Guidelines otherwise it will appear to be something new which in reality it is more of a clarification of our process. Mr. Bill Vaughn expressed that faculty are pretty frustrated with our committee’s processes. We start out by telling a faculty member who asks for guidance that sky’s that limit, then when they submit their SLO/PLO we ask why they did one thing or another and require them to change it. We need to have clear written directions for our processes. Mrs. Stacey Adams indicated that overall the slides seem a bit wordy and there does not seem to be any direction for

faculty once they leave the presentation. What is expected of the faculty after the presentation? She also brought to light an error in the calculation used on the PLO Mapping Method slide in the center bubble.

8. **ADMINISTRATIVE BUSINESS**

a. **SLO-Related Events –**

- 1) ACCJC Conferences on Degree Qualification Profile (5/1-5/3 in San Diego)

9. **OTHER**

- a. SLO Meeting dates remaining for Spring 2014: 5/12

10. **ADJOURNMENT**

A motion was made and seconded to adjourn the April 28, 2014 Outcomes Committee meeting at 4:29p.m.
Motion carried.

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