



**ANTELOPE VALLEY COLLEGE
OUTCOMES COMMITTEE MEETING
September 22, 2014
3:00 p.m. – 4:30 p.m.
L 201**

To conform to the open meeting act, the public may attend open sessions

1. **CALL TO ORDER AND ROLL CALL**
2. **OPENING COMMENTS FROM THE SLO COMMITTEE CHAIR**
3. **OPEN COMMENTS FROM THE PUBLIC**
4. **APPROVAL OF MINUTES**
 - a. September 8, 2014
5. **REPORTS**
 - a. Updates from the Department of Institutional Effectiveness, Research, and Planning – Dr. Meeta Goel
6. **CONSENT AGENDA ITEMS**
 - a. Revised SLOs: CHEM 110, MATH 220
7. **ACTION ITEMS**
 - a. Revised PLOs: none
 - b. New course SLOs: none
 - c. New program PLOs: none
8. **DISCUSSION ITEMS**
 - a. SLO/PLO data, action plan reporting (VP of Academic Affairs: Bonnie Suderman)
 - b. Outcomes Committee mission (attachment)
 - c. Outcomes Committee goals 2014-2015 (attachment)
 - d. Outcomes Committee website
9. **ADMINISTRATIVE BUSINESS**
 - a. **SLO-Related Events** –
 - 1) FPD: Friday, October 3, 9am – 12pm in SSV 151
 - 2) FPD: Friday, March 6, 2015, 9am – 12pm in SSV 151
10. **OTHER**
 - a. SLO Meeting dates remaining for Fall 2014: 10/13/14, 10/27/14, 11/10/14, 11/24/14
11. **ADJOURNMENT**

NON-DISCRIMINATION POLICY

Antelope Valley College prohibits discrimination and harassment based on sex, gender, race, color, religion, national origin or ancestry, age, disability, marital status, sexual orientation, cancer-related medical condition, or genetic predisposition. Upon request, we will consider reasonable accommodation to permit individuals with protected disabilities to (1) complete the employment or admission process, (b) perform essential job functions, (c) enjoy benefits and privileges of similarly-situated individuals without disabilities, and (d) participate in instruction, programs, services, activities, or events.



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| MEMBERS PRESENT | | | |
|-------------------------|-----------------|-----------------------------------|----------------|
| Dr. Fredy Aviles, Chair | Luis Enriquez | Dr. Scott Lee | Melanie Parker |
| Stacey Adams | Dr. Irit Gat | Christine Mugnolo | Wendy Stout |
| Jessica Eaton | Glenn Haller | | |
| MEMBERS ABSENT | | GUESTS PRESENT/EX-OFFICIO MEMBERS | |
| Leslie Baker | Dr. Tom O’Neil | | |
| Kimberly Covell | LaDonna Trimble | | |
| Dr. Meeta Goel | William Vaughn | | |
| Diana Keelan | | | |

1. **CALL TO ORDER AND ROLL CALL**
 A motion was made and seconded to call the September 8, 2014 Outcomes Committee Meeting to order at 3:11p.m. Dr. Fredy Aviles, SLO Faculty Co-Chair, called the meeting to order at 3:11 p.m. Motion carried.

2. **OPENING COMMENTS FROM THE SLO COMMITTEE CHAIR**
 Dr. Fredy Aviles announced his interest in reapplying for the Outcomes Committee chair role as there are many goals he wishes to achieve with this committee and does not feel the remainder of this year will be enough to accomplish them all. His position is up at the end of this academic year and the official Academic Senate call will be placed in the spring semester. While he is interested in reapplying he would certainly not wish to run against any of the existing members. He encouraged any of the representatives to apply for the position when it is announced and requested that he be notified so to not also apply for the position. He would not wish to run against any of the existing members.

 Dr. Fredy Aviles also reminded the committee that many positions within their divisions are still vacant. He encouraged them to discuss this at their next division meeting to encourage faculty to volunteer.

3. **OPEN COMMENTS FROM THE PUBLIC**
 No comments from the public were made.

4. **APPROVAL OF MINUTES**
 - a. **May 12, 2014**
 A motion was made and seconded to approve the minutes from the May 12, 2014 Outcomes Committee meeting. Motion carried with one abstention.

5. **REPORTS**
 - a. **Opening Day (August 15, 1: 10 pm – 2:25 pm in LH 102)**
 Dr. Fredy Aviles indicated that he presented a break out session on opening day titled “The Value of a Degree,” which he presented the new PLO structure using the DQPs. He did not think the turn out was that great as he only had about 30 faculty members present but the presentation did go well.

 - b. **Updates from the Department of Institutional Effectiveness, Research, and Planning – Dr. Meeta Goel**
 Dr. Meeta Goel was not present so this item was tabled.

6. **ACTION ITEMS**
 - a. Revised SLOs: GER 201, RCP 102, RCP 104, ~~SPAN 201SS~~, THA 130
 A motion was made and seconded to move SPAN 201SS now title 110SS to new course SLOs item 6c. Motion carried. A second motion was made and seconded to approve item 6a Revised SLOs: GER 201, RCP 102, RCP 104, THA 130. Motion carried without discussion.

b. Revised PLOs: none

No comments were made for this time.

c. New course SLOs: SPAN 110SS, ESL 050X, ESL 053

A motion was made and seconded to add ESL 050X and ESL 053 to action item 6c. Motion carried. A second motion was made and seconded to approve item 6c New course SLOs: SPAN 110SS, ESL 050X, ESL 053. After a brief discussion, the committee requested revisions to the assessment methods listed on ESL 050X and ESL 053 as they are currently confusing. It was also noted that the target scoring for ESL 053 was confusing. Motion failed.

A motion was made and seconded to approve the SLOs for SPAN 110SS. Motion carried without further discussion.

d. New program PLOs: none

No comments were made for this time.

7. **DISCUSSION ITEMS**

a. Outcomes Committee membership (attachment)

Dr. Aviles handed out the most recently approved organizational chart for Academic Affairs. He reminded the committee members to announce the vacancies at their division and encourage faculty to step forward to represent their divisions.

b. SLO/PLO data, action plan reporting

Dr. Aviles reminded committee members that the deadline to enter data from last academic year in Weave is September 30th. He expressed concerns with the fact that so many courses are listed as not completed. He encouraged the representative to meet with those faculty members who are responsible for entering the data and offer assistance to speed up the process. Dr. Aviles also suggested that faculty contact Melissa and Dr. Meeta Goel to have courses removed from Weave if they were recently deactivated. Ms. Wendy Stout requested assistance with courses that are not showing as completed, however all the information has been entered across the cycles but the status will not change. Dr. Aviles requested her to send the list of courses his way so he can review them in Weave. Ms. Stout also requested clarification on when to enter data collected for summer courses, to which Dr. Aviles indicated that he would contact Dr. Goel so she can define the cycles within Weave.

Dr. Aviles also requested the committee to support a change to the SLO assessment requirements, which is currently being communicated to the Deans by way of the V.P. of Academic Affairs. He reminded the committee members that Mr. Knudson attended an Outcomes Committee meeting last academic year after meeting with Barbara Beano from ACCJC. At that meeting, Mr. Knudson communicated that in order to be in compliance with ACCJC requirements the minimum number of SLOs that need to be assessed per academic year per course is one. At that time the committee decided that it was not necessary to change the current policy of assessing all SLOs for those courses taught each academic year. However, Dr. Aviles announced that he was recently approached by Dr. O'Neil who strongly encouraged Dr. Aviles to have the Outcomes Committee change the assessment of the SLOs to be in line with the minimum requirements set by ACCJC. Dr. Aviles also stated that the requirement to assess one SLO per year per course has already been communicated to the deans so they can pass the information on to faculty. Mrs. Stacey Adams expressed concerns with the message being communicated to the deans as it directly contradicts a policy established by the Outcomes Committee. Dr. Aviles requested the committee to reconsider their stance on the assessment of all SLOs each academic year since Weave seems to be fine with only one SLO being assessed at a time. He also expressed concerns with trying to keep the current process as it contradicts Mr. Knudson's goal for SLO assessment. Many committee members reminded Dr. Aviles of the issues with just turning the boxes green within Weave indicating that quality data should be entered. Ms. Melanie Parker and Dr. Glenn Haller requested Dr. Aviles to bring this concern to the Academic Senate President as administration should not be changing a policy established by this committee. If the President and the V.P. of Academic Affairs are sending out a different message than that communicated by the Outcomes Committee, then that message should be questioned. The committee as a whole requested Dr. Aviles to take this item to the Academic Senate as a discussion by way of placement on their agenda. He was also requested to notify committee members of the date of that meeting so Outcomes Committee members may be present to support the discussion.

c. Operational outcomes

Dr. Aviles reminded the committee that Operational Outcomes are still under the prevue of this committee, however the representatives that support those discussions no longer attend the meetings regularly and outcomes data is not entered in Weave for all areas. As a result, he asked whether it was still necessary to have the Operational outcomes under this committee. It was noted that the responsibility of the operational outcomes was only given to this committee while the previous V.P. of Academic Affairs worked at the college. However, this committee is faculty driven and Operational items do not fall under the prevue of the Academic Senate. Dr. Aviles was requested to discuss this item with the Academic Senate President and the V.P. of Academic Affairs to determine if it was still appropriate for this committee to review the Operational Outcomes.

d. Outcomes Committee mission (attachment)

e. Outcomes Committee goals 2014-2015 (attachment)

Dr. Aviles presented a newly revised Outcomes Committee mission, which he revised from the existing mission listed on the committee's website. Mrs. Melissa Jauregui reminded the committee that an open discussion item was still on record for a different mission statement presented to this committee by Dr. Goel and Ms. Carla Corona. If the committee wished to discuss this new mission then a statement should be made to disregard the previous document so to consider this new version. Mrs. Melissa Jauregui also provided the visual of the previously presented and discussed mission as it was part of the May 12, 2014 agenda packet posted to the committee's website. Dr. Aviles requested the committee to decide on how they wished to proceed as there did seem to be two mission statements now present with accompanying goals. Many members requested to move forward with the previously revised mission and goals that were nearly completed last academic year. Dr. Aviles expressed concerns with using that version as it did not mention the general education learning outcomes but agreed to bring the previously reviewed mission and goals to the next meeting for the committee's review.

f. Outcomes Committee website

Tabled due to lack of time.

8. ADMINISTRATIVE BUSINESS

a. SLO-Related Events –

- 1) FPD: Friday, October 3, 9am – 12pm in SSV 151
- 2) FPD: Friday, March 6, 2015, 9am – 12pm in SSV 151

9. OTHER

- a. SLO Meeting dates remaining for Fall 2014: 9/22/14, 10/13/14, 10/27/14, 11/10/14, 11/24/14

10. ADJOURNMENT

A motion was made and seconded to adjourn the May 12, 2014 Outcomes Committee meeting at 4:29p.m. Motion carried.

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OUTCOMES COMMITTEE'S VISION, MISSION & GOALS

2014-15

Vision: AVC will be a model for exemplary outcomes assessment.

Mission: The Outcomes Committee Mission is to support the AVC Mission and ensure greater college wide communication, collaboration and consistency of processes related to Student Learning Outcomes (SLO), Operational Outcomes (OO), Program Learning Outcomes (PLO) & Institutional Learning Outcomes (ILO) as well as program reviews. This is accomplished through embedding the development of quality outcomes, their implementation, analysis of resulting findings and action planning into the campus culture in order to demonstrate evidence of student learning.

Goals:

- 1) Successfully implement CurricUNET for quality SLO, OO, PLO & ILO.
- 2) Improve the integration of SLO, OO, PLO & ILO for more effective program reviews, strategic planning and outcomes assessment, in general.
- 3) Promote increased college wide communication regarding outcomes assessment amongst academic and nonacademic areas to create a more collaborative campus culture.

Sub Goals:

- a) Facilitate use of Weave Online.
- b) Assist with quality assurance in creating outcomes and action plans.
- c) Provide examples of effective pedagogical strategies & resources.
- d) Increase the availability of assessment related tools and documents on the AVC website.
- e) Provide quality data for program reviews.