



Outcomes Committee Agenda

Monday, October 26, 2015

BE 324

3:00 – 4:30pm

Type of Meeting: *Regular*

Note Taker: *Melissa Jauregui, Academic Affairs Specialist*

Please Review/Bring: Review the past minutes for accuracy.

Committee Members:

- Stacey Adams, Faculty Division Rep
- Kim Covell, Classified Union
- Svetlana Deplazes, Research Analyst
- Jessica Eaton, Faculty Division Rep
- Irit Gat, Faculty Division Rep
- Meeta Goel, Cochair
- Glenn Haller, Cochair
- Anne Hemsley, Faculty Division Rep
- Cindy Hendrix, Faculty Division Rep
- Melissa Jauregui, Confidential Management
- Rachel Jennings, Faculty Division Rep
- Scott Lee, Faculty Division Rep/Librarian
- Karen Lubick, Faculty Division Rep
- Tom O’Neil, Academic Dean
- Melanie Parker, Faculty Division Rep
- Brenda Solis, Student Rep
- Wendy Stout, Faculty Division Rep
- LaDonna Trimble , Student Services Dean

Items	Person	Action
I. Opening Comments from the Co-chair	<i>Glenn / Meeta</i>	
II. Approval of Previous Minutes -10/12/2015	<i>All</i>	<p><u>Issues Discussed:</u></p> <p><u>Action Taken:</u></p> <p><u>Follow Up Items:</u></p>
III. Consent Item – Revised SLOs -ART 116, ART 298 -ED 140, MGT 105 -OT 150, OT 152 -SOC 110	<i>All</i>	<p><u>Issues Discussed:</u></p> <p><u>Action Taken:</u></p> <p><u>Follow Up Items:</u></p>
IV. Action Item – New SLOs -BIOL 101L	<i>All</i>	<p><u>Issues Discussed:</u></p> <p><u>Action Taken:</u></p> <p><u>Follow Up Items:</u></p>



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V.	Action Item – Revised SLOs -ART 113, ART 213 -BIOL 101, CHEM 210 -CHEM 220, DM 105 -ED 145, *ENGR 220L -MOA 111	All	<u>Issues Discussed:</u> <u>Action Taken:</u> <u>Follow Up Items:</u>
VI.	Action Item – Revised PLOs -LAS – Social/Behavioral Sciences	All	<u>Issues Discussed:</u> <u>Action Taken:</u> <u>Follow Up Items:</u>
VII.	Action Item – ILOs	Meeta	<u>Issues Discussed:</u> <u>Action Taken:</u> <u>Follow Up Items:</u>
VIII.	Discussion Item – WEAVE Facilitator Training	Glenn	<u>Issues Discussed:</u> <u>Action Taken:</u> <u>Follow Up Items:</u>
IX.	Discussion Item – Curricunet Page	All	<u>Issues Discussed:</u> <u>Action Taken:</u> <u>Follow Up Items:</u>
X.	Discussion Item – PLOs Procedures	All	<u>Issues Discussed:</u> <u>Action Taken:</u> <u>Follow Up Items:</u>
XI.	Discussion Item – Deadline Dates	All	<u>Issues Discussed:</u> <u>Action Taken:</u> <u>Follow Up Items:</u>
NEXT MEETING DATE: 11/9/2015			



Outcomes Committee Minutes

Monday, October 12, 2015

BE 324

3:00 – 4:30pm

Type of Meeting: *Regular*

Note Taker: *Melissa Jauregui, Academic Affairs Specialist*

Please Review/Bring: Review the past minutes for accuracy.

Committee Members:

Stacey Adams, Faculty Division Rep, present
 Kim Covell, Classified Union, absent
 Svetlana Deplazes, Research Analyst, present
 Jessica Eaton, Faculty Division Rep, present
 Irit Gat, Faculty Division Rep, present
 Meeta Goel, Cochair, present
 Glenn Haller, Cochair, present
 Anne Hemsley, Faculty Division Rep, present
 Cindy Hendrix, Faculty Division Rep, present
 Melissa Jauregui, Confidential Management, present
 Rachel Jennings, Faculty Division Rep, present
 Scott Lee, Faculty Division Rep/Librarian, absent
 Karen Lubick, Faculty Division Rep, absent
 Tom O’Neil, Academic Dean, absent
 Melanie Parker, Faculty Division Rep, present
 Brenda Solis, Student Rep, absent
 Wendy Stout, Faculty Division Rep, present
 LaDonna Trimble , Student Services Dean, absent

Guests Present:

Maria Clinton
 Kyle Jacobsen

Items	Person	Action
I. Opening Comments from the Co-chair	<i>Glenn / Meeta</i>	The Outcomes Committee meeting was called to order at 3:06pm. Dr. Glenn Haller requested a motion to amend the agenda to include PSY 301 SLOs and the AFMT PLOs, required for the Baccalaureate degree. A motion was made and seconded to add PSY 301 SLOs and the AFMT PLOs to the agenda. Motion carried unanimously by those members present.
II. Approval of Previous Minutes -9/28/2015	<i>All</i>	<p><u>Issues Discussed:</u> None.</p> <p><u>Action Taken:</u> A motion was made and seconded to approve the minutes from 9/28/2015. After a brief moment, no edits were requested or noted. Motion carried unanimously by those members present.</p> <p><u>Follow Up Items:</u> None.</p>



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<p>III. Consent Item – Revised SLOs -COMM 214 -MKTG 121 -OT 101, OT 105</p>		<p><u>Issues Discussed:</u> None.</p> <p><u>Action Taken:</u> A motion was made and seconded to approve the course outcomes for those courses listed under Consent Item. After a brief moment, no edits were requested or noted. Motion carried unanimously by those members present.</p> <p><u>Follow Up Items:</u> None.</p>
<p>IV. Action Item – New SLOs -AFMT 310 -AFMT 320 -AFMT 330 -AFMT 340 -AFMT 341 -AFMT 342 -AFMT 345 -AFMT 346 -AFMT 350 -AFMT 351 -*BIOL 304 -ENGL 315 -ENGR 140 -PSCI 302</p>		<p><u>Issues Discussed:</u> None.</p> <p><u>Action Taken:</u> A motion was made and seconded to approve the course outcomes for those courses listed under Action Item IV. After a brief review of each course listed, only minor edits were requested for ENGL 315, no edits were requested or noted for any other course. All requested edits were made during the meeting with the approval of the faculty member present. Motion carried unanimously by those members present.</p> <p><u>Follow Up Items:</u> None.</p>
<p>V. Action Item – Revised SLOs -ACCT 131 -ACCT 201 -*ENGR 125 -ENGR 220L -*MATH 115 -OT 121</p>		<p><u>Issues Discussed:</u> None.</p> <p><u>Action Taken:</u> A motion was made and seconded to approve the course outcomes for those courses listed under Action Item IV. After a brief review of each course listed, only minor edits were requested for ACCT 131, ACCT 201, and ENGR 125, no edits were requested or noted for any other course. All requested edits were made during the meeting with the approval of the faculty member present. A request was made to also edit SLO 2 of ENGR 220L. The edits requested were too substantial to make during the meeting without consulting the discipline faculty. Motion carried unanimously by those members present to approve all course noted except ENGR 220L.</p> <p><u>Follow Up Items:</u> ENGR 220L was held for revision and will return to a future agenda once all requested edits are completed.</p>



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VI. Action Item – Revised PLOs -LAS – Social/Behavioral Sciences		<p><u>Issues Discussed:</u> None.</p> <p><u>Action Taken:</u> A motion was made and seconded to approve the revised program learning outcomes for LAS – Social/Behavioral Sciences. After a brief moment, a request was made to add the assessment criteria and achievement target. Motion carried unanimously by those members present with the inclusion of the assessment criteria and achievement target.</p> <p><u>Follow Up Items:</u> None.</p>
VII. Action Item – New PLOs -AFMT BS Degree	<i>All</i>	<p><u>Issues Discussed:</u> None.</p> <p><u>Action Taken:</u> A motion was made and seconded to approve the new program learning outcomes for the Airframe Manufacturing Technology BS. After a brief moment, no edits or revisions were requested. Motion carried unanimously by those members present.</p> <p><u>Follow Up Items:</u> None.</p>
VIII. Approval Item – Committee Structure -Remove AA Faculty (Senate Appointed)	<i>All</i>	<p><u>Issues Discussed:</u> Dr. Glenn Haller requested the committee members to review the committee structure as a whole and make recommendation if needed to bring it current. A recommendation was made to remove the Academic Senate appointed AA Faculty and Academic Senate appointed SS Faculty position. It was also recommended that the Classified position be changed to an open nonunion appointed position so any classified member can join.</p> <p><u>Action Taken:</u> A motion was made and seconded to approved the changes to the committee structure as noted. Motion carried unanimously by all members present.</p> <p><u>Follow Up Items:</u> None.</p>
IX. Action Item – WEAVE Facilitator Training Materials	<i>Glenn</i>	<p><u>Issues Discussed:</u> Dr. Glenn Haller requested the committee to review the documents included in the packet. After a brief review, it was</p>



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		<p>requested that the first page be changed to proper headers followed by bullets.</p> <p><u>Action Taken:</u> A motion was made and seconded to approve the Weave Facilitator Training Material. The changes discussed will be incorporated. Motion carried unanimously by all members present.</p> <p><u>Follow Up Items:</u> None.</p>
X. Discussion Item – PLOs Procedures	<i>All</i>	<p><u>Issues Discussed:</u> None.</p> <p><u>Action Taken:</u> A motion was made and seconded to table this item. It will return to the next agenda for discussion. Motion carried unanimously by those members present.</p> <p><u>Follow Up Items:</u> None.</p>
XI. Discussion Item – Deadline Dates	<i>All</i>	<p><u>Issues Discussed:</u> None.</p> <p><u>Action Taken:</u> A motion was made and seconded to table this item. It will return to the next agenda for discussion. Motion carried unanimously by those members present.</p> <p><u>Follow Up Items:</u> None.</p>
NEXT MEETING DATE: 10/26/2015		

Student Learning Outcomes

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Institutional Learning Outcomes

- 1. Analyze diverse perspectives from a variety of disciplines and experiences that contribute to the development of self-awareness.
- 2. Value and apply lifelong learning skills required for employment, basic skills, transfer education, and personal development.
- 3. Demonstrate a breadth of knowledge and experiences from the humanities, social and behavioral sciences, arts, natural sciences, and mathematics.
- 4. Solve problems using oral and written communication, critical thinking and listening skills, planning and decision-making skills, information literacy, and a variety of technologies.
- 5. Demonstrate good citizenship and teamwork through respect, tolerance, cultural awareness, and the role of diversity in modern society.
- 6. Identify career opportunities that contribute to the economic well being of the community.



Program Learning Outcomes

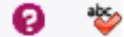
Professional Bookkeeping, Associate in Science

Accounting: ***Active***

- 1. Understand and apply ethics in a bookkeeping environment.
- 2. Analyze, compute and record bookkeeping transactions in the form of journal entries.
- 3. Prepare and analyze basic financial statements, financial ratios and tax forms.
- 4. Demonstrate communication, presentation, math and computer skills needed to function effectively as a team member in a diverse business environment.



Student Learning Outcome



Assessment Method

Activities or assignments students undertake that can be used to determine whether learning has occurred. Examples below. (Choose all that apply.)



- True false
- Survey
- Essay
- Research Paper
- Project
- Portfolio
- Exhibit
- Performance
- Demonstration
- Simulation
- Interview
- Focus group
- Licensure exam
- Exit exam
- Standardized test
- Multiple Choice
- Other (Please elaborate)

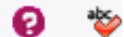
Assessment Criteria

How well a student must score on the activity or assignment to be considered successful. Examples below. (Choose one.)



Percentage score (Enter a percentage including percent sign (%)) ▼

Please enter the requested details for the criteria you chose in the box below.



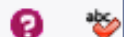
Achievement Target

The percentage of students that meet the assessment criteria.

 %

Assessment Methods and Achievement Targets

Please incorporate the information in this field in the above questions. All data will be deleted from this field upon SLO approval



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AVC INSTITUTIONAL LEARNING OUTCOMES

Communication

- Demonstrates analytical reading and writing skills including research, quantitative and qualitative evaluation and synthesis.
- Demonstrates listening and speaking skills that result in focused and coherent communications.

PROPOSED MEASURES

- Written proficiency exam*
- General Education assessment*
- Community College Survey of Student Engagement (CCSSE)
- Demonstration of oral presentation proficiency*

Creative, Critical, and Analytical Thinking

- Uses intellectual curiosity, judgment and analytical decision-making in the acquisition, integration and application of knowledge and skills.
- Solves problems utilizing technology, quantitative and qualitative information and mathematical concepts.

- Collegiate Learning Assessment (CLA)
- Capstone experience in the major*
- Program Learning Outcomes (PLOs)

Community/Global Consciousness

Understands and applies personal concepts of integrity, ethics, self-esteem, lifelong learning, while contributing to the well being of society and the environment.

Demonstrates an awareness and respect of the values of diversity, complexity, aesthetics and varied cultural expressions.

- PLOs
- Service Learning*
- Learning communities*
- General Education assessment*
- Written proficiency exam*
- Capstone*
- CCSSE
- Involvement in clubs and institution-related community activities*

Career and Specialized Knowledge

•Demonstrates knowledge, skills and abilities related to student educational goals, including career, transfer and personal enrichment.

- Student Learning Outcome and PLO assessment data
- Degree and certificate completion rate
- Transfer data rates
- Licensure exam pass rates
- Capstone*
- CCSSE
- Graduate survey*
- Student employment survey*