



<h1 style="margin: 0;">Outcomes Committee Minutes</h1>	Monday, Apr. 24, 2017 BE 323 3:00 – 4:30pm
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Type of Meeting: *Regular*
Note Taker: *TBD*
Please Review/Bring: Review the past minutes for accuracy.

- Committee Members:**
 Stacey Adams, Faculty Division Rep X
 Svetlana Deplazes, Research Analyst X
 Jessica Eaton, Faculty Division Rep X
 Meeta Goel, Cochair X
 Glenn Haller, Cochair X
 Gary Heaton-Smith, Faculty Division Rep (Adjunct)
 Anne Hemsley, Faculty Division Rep
 Cindy Hendrix, Faculty Division Rep X
 Rachel Jennings, Faculty Division Rep
 Scott Lee, Faculty Division Rep/Librarian
 Tim Lynskey, Faculty Division Rep X
 Karen Lubick, Faculty Division Rep X
 Candace Martin, Faculty Division Rep X
 Tom O’Neil, Academic Dean X
 Erika Newman, Faculty Division Rep (Adjunct)
 Joe Owens, Faculty Division Rep
 Melanie Parker, Faculty Division Rep X
 Brenda Solis, Student Rep
 Wendy Stout, Faculty Division Rep X
 LaDonna Trimble , Student Services Dean
 Eugenie Trow, Faculty Division Rep

Items	Person	Action
I. Approval of Agenda		<p>Action Taken: Motion was made, seconded and approved.</p> <p>Items added:</p>
II. Opening Comments from the Co-chair	<i>Glenn / Meeta</i>	<p>Issues Discussed: Glenn hopes that by the next meeting a replacement for WEAVE will have been selected and that we will be able to review the new management system together.</p> <p>Meeta stated that based upon her interaction with other colleges, many colleges are not yet using Tableau and that we are ahead of the game.</p> <p>Action Taken:</p> <p>Follow Up Items:</p>



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iii. Approval of Minutes	Glenn	<p>Action Taken: No Minutes available for approval.</p> <p>Follow Up Items:</p>
IV. Informational Item – -Meeting Schedule 16-17 4/24/2017, 5/8/2017, 5/22/2017	Glenn	<p>Issues Discussed: Glenn reminded the Committee two meeting dates remain in the semester and encouraged members to make every effort to attend.</p> <p>Action Taken:</p> <p>Follow Up Items:</p>
V. Action Item – -Consent approvals NS 201A, NS 203A, NS 204A, PSY 236	Glenn	<p>Issues Discussed: Motion was made and seconded. NS 201A, NS 203 A, NS 204A and PSY 236 were officially approved.</p> <p>Follow Up Items:</p>
VI. Action Item – -Substantial DRFT 120 MATH 140 POLS 202 THA 133	Glenn	<p>Issues Discussed: Motion was made and seconded to approve DRFT 120. Approved.</p> <p>Motion was made and seconded to approve MATH 140. Changes were required in this course due to a state requirement to make this a 4 unit class. Approved.</p> <p>Motion was made and seconded to approve POLS 202. Approved.</p> <p>THA 133 was tabled pending consultation with the Division. No representation was present at the meeting.</p> <p>Follow Up Items: THA 133 will go back to the Division for revision/clarification and correction.</p>
VII. Discussion Item – Senate Actions	Glenn	<p>Issues Discussed: Senate approved the internal re-organization of the Committee as discussed at the 4/10/17 Outcomes Committee meeting.</p> <p>Follow Up Items: Glenn and Meeta will send a memo to the operational areas of campus, with a call for membership on that subcommittee. A Co-Chair for that subcommittee will also be needed.</p>



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VIII. Discussion Item – CurricUNET issues	Glenn	<p>Issues Discussed: When the Outcomes Committee reviews course outcomes in CurricUNET, there is a choice to submit as approved/reviewed. Glenn is concerned that is our only option and reminds members to indicate reviewed only and write in any applicable comments.</p> <p>Concern was expressed that Outcomes Co-Chairs need more authority in making decisions regarding how CurricUNET processes are structured and used by this Committee.</p> <p>Follow Up Items:</p>
IX. Discussion Item – WEAVE replacement	Glenn	<p>Issues Discussed: A replacement for WEAVE will hopefully be decided upon today and available for preview at the next Outcomes Committee meeting.</p> <p>Follow Up Items:</p>
X. Discussion Item – Handbook, etc. updates	Glenn	<p>Issues Discussed: Glenn is continuing to review and make revisions to the Outcomes Handbook. His goal is to have this finalized by the last meeting of the semester.</p> <p>Melanie agreed to bring terms for review to the next meeting.</p> <p>Glenn asked who would be returning to the Committee for the 2017-2018 academic cycle as a call must go out for new representatives. Also discussed briefly was consideration of a different day and/or time for the Committee to meet going forward. Concern was expressed by several members that teaching schedules had already been arranged around the current meeting day and time.</p> <p>A call will go out for one representative each from Health Safety Services/ Math, Science and Engineering/Counseling/ Social and Behavioral Sciences/Rhetoric and Literature/ and Arts and Humanities.</p> <p>Karen asked how we are doing on Accreditation Recommendations and discussion yielded these results:</p> <p>Meeta believes we are in good shape on Recommendations 1, 2, and 3. She commented that #1 reflected the Accreditation Team’s need to see that we are consistently demonstrating the use of the data we collect.</p>



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		<p>Glenn stated the importance of collecting all data and clarified that the requirement is to assess all SLOs every semester even though the Action Plan requirement is to develop an Action Plan for only one SLO per course, per year. One PLO per program will have a related Action Plan developed once each year as well.</p> <p>Recommendation #4 on Information Literacy/Competency is basically in the Library's court and they should be the entity deciding how to handle this. It is possible that for many courses all that is necessary is the insertion of a phrase in an existing SLO. Many SLOs seem to imply a connection to Information Literacy/Competency and simply may need a more explicit statement.</p> <p>Glenn believes we are OK from the Quality Focus Essay standpoint. Stacey pointed out that the data from June 2018 will be the first data going into the new system regardless, since 2016-2017 will be entered into WEAVE. It is expected the new Outcomes management system can be in place by August.</p> <p><u>Follow Up Items:</u></p>
<p>NEXT MEETING DATE: 5/8/2017</p>		