



# Honors TAP Meeting Minutes

Monday, September 22, 2025  
UH 223  
3:30-5:00pm

**Type of Meeting:** Regular

**Note Taker:** Towana Catley

**Please Review/Bring:** Agenda, Review Proposal

*Committee members: (Bolded names reflect attendance)*

**Towana Catley, Faculty Co-Chair**

**Dr. Darcy Wiewall, Faculty Co-Chair**

**Dr. Jedidiah Lobos, Dean MSE, Administrative Member**

**Carla Corona, Arts & Humanities**

**Dietra Jackson, Counseling**

**Elinda Parkinson, Health & Safety Sciences**

**Jacqueline Seekamp, Library**

**Kaitlin Bessinger, Math, Sciences Engineering**

**Pavinee Villapando, Math, Sciences, Engineering**

**Greg Langner, Language & Communication Arts**

**Dr. Matthew Jaffe, Social & Behavioral Sciences**

**David L. Adams, Social & Behavioral Sciences**

Kevin North, At-Large

**Dr. Rachel Jennings Tafarella, At-Large**

**John Vento, Ex-Officio**

**Hannah Valencia, Adjunct Faculty Representative**

**Bianca Nichols, Honors TAP Student**

**Representative**

OPEN, ASO Representative

OPEN, Athletics & Kinesiology

OPEN, Career Technical Education

**Billy Cheewawisuttichai, Guest- Math,  
Sciences, & Engineering**

Items	Person	Action
I. Call to Order and Roll Call	Towana & Darcy	
II. Open Comments from the Public		
III. Approval of Agenda <ul style="list-style-type: none"> <li>Approval of Agenda – September 22, 2025</li> </ul>	Towana & Darcy	
IV. Approval of Minutes <ul style="list-style-type: none"> <li>Approval of Minutes – August 25, 2025</li> </ul>	All	<b><u>Issues Discussed:</u></b> <b><u>Action Taken: Follow</u></b> <b><u>Up Items:</u></b>
III. Informational Items <ul style="list-style-type: none"> <li>CPOS-Financial Aid &amp; Honors</li> <li>President &amp; Dean's List (Student Confidentiality)</li> </ul>	All	<b><u>Issues Discussed:</u></b> <ul style="list-style-type: none"> <li><b>CPOS- Financial Aid/Honors:</b> Transfer students (not just honors students) are impacted by the current CPOS process as its flagging courses students need for transfer (major preps that are outside of the declare major requirements) therefore students are not eligible for aid for that specific course(s). Right now, courses that are part of the declared major requirements are still being flagged. So, this is currently something Counseling, Financial Aid and IT Tech are working through with an evaluation of how CPOS is operated at other CCCs. Carla has also expressed her concerns as she's hearing from many students that are frustrated about this.</li> <li><b>Pres &amp; Dean's List:</b> In order for students' names to be reflected onto the posters, they must not have the "confidentiality"</li> </ul>

		notation on their record. Have students to go to Admissions to remove if needed.
VI. Action Item <ul style="list-style-type: none"> <li>CHEM 220 Honors Option Proposal</li> <li>Honors Contract Revisions</li> <li>Fall Honors Mixer Date</li> </ul>	All	<p><b><u>Issues Discussed:</u></b></p> <p><b><u>Action Taken:</u></b></p> <ul style="list-style-type: none"> <li><b>CHEM 220 Honors Option Proposal by Professor Billy Cheewawisuttichai:</b> Dean Lobos motions for approval, Carla seconds, all members in attendance are in favor. Towana abstains due to her late arrival to the meeting and missing the proposal presentation.</li> </ul> <p><b>Fall Honors Mixer Date:</b> Committee agreed on October 29, Wednesday 4-6pm, Halloween theme. Towana will send out the flyer promo.</p> <p><b><u>Follow Up Items:</u></b></p>
VII. Discussion <ul style="list-style-type: none"> <li>CHEM 220 Honors Option Proposal</li> <li>ENGL C1001H Honors Course</li> <li>Honors Contract Revisions</li> <li>Honors TAP Student Survey</li> <li>Fall Honors Mixer Date</li> </ul>	All	<p><b><u>Issues Discussed:</u></b></p> <ul style="list-style-type: none"> <li><b>ENGLC1001H by Professor Rachel Jennings Tafariella:</b> Shared the structure of the class, honors components, assignments, and objectives. The committee recognized Professor's intentionality and praised the work.</li> <li><b>CHEM 220 Honors Option Proposal by Professor Billy Cheewawisuttichai:</b> Committee listened and asked questions regarding proposal. All are enthusiastic about this proposal.</li> <li><b>Honors TAP Student Survey Results:</b> Reviewed the responses that were emailed out to committee members as well. General responses were positive experiences with the Honors Program with specific examples stating the love for meaningful dialog in honors lectures, deeper dive into the course material, and manageable coursework. Constructive feedback is in alignment of what the committee already is working on (i.e. offer more honors courses, quality of H.O. work). Student praises were given to Vento, Carla Corona, Mike Pressman, Mark McGovern, Christine Mugnolo.</li> <li><b>Honors Option/Contract Revisions:</b> To ensure H.O. are up to date with standards, Honors Coordinators are going to start this project of getting copies/updates to all Honors Options offered in the program. Carla asked what have been the responses or data reflecting the success of honors courses being open up to any AVC student. Darcy reports that it has helped honors courses stay open versus cancel due to low</li> </ul>

		<p>enrollment as enrollment numbers have always been met since honors courses opened. Vento shares “it’s been great” as it helps students experience and learn about honors level of work and refers them to join the program. Darcy confirms that as supports of equity, opening up honors courses allows for students to have access, try an honors course, and realize their capabilities. Discussion of the H.O. Online Contract deadline (officially the 4<sup>th</sup> week of Fall/Spring), however it’s highly recommended for students to speak with their professors earlier in the semester and submit the H.O. contract. Any H.O. contract submitted after the deadline is accepted rarely and on a case by case basis with exception to BIOL 201. Kaitlynn reports that by week 4, students have taken their first quiz and professors can gauge whether to offer H.O. at this time. Carla asked if H.O. are specific to the professor. Darcy answers this is the case meanwhile Honors courses have CORs so anyone can teach. Kaitlynn asks since FPD credit can be applied for H.O. work the professor does in one semester, can extra completed FPD hours can rollover to the following semester (in the event that it’s needed and there are no honors options students that semester). Darcy says yes this is fine-she will resubmit for this revision to the FPD committee so it is officially okayed.</p> <p><b><u>Action Taken:</u></b></p> <p><b><u>Follow Up Items:</u></b></p> <ul style="list-style-type: none"><li>• <b>In preparation for the October meeting:</b> committee members will review the Honors Option Proposal Template</li></ul>
<ul style="list-style-type: none"><li>• Adjournment</li></ul>		5:00pm
<ul style="list-style-type: none"><li>• <b>NEXT MEETING DATE: October 27, 2025</b></li></ul>		

